



Wallingford Town Council

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To the Members of the Tourism and Economic Development Committee

Councillor Mike Acreman (Vice-Chair)
Councillor Ailsa Charter
Councillor Mahmood Ebrahimjee
Councillor Jacki Hoskins (Chair)
Councillor Mark Hoskins
Councillor Diana Margarido
Councillor Ros Lester

The Mayor, Councillor Dan Beauchamp (ex-officio)

22 February 2024

Dear Councillors

You are hereby summoned to attend a meeting of the **Tourism and Economic Development Committee** on **Monday, 4 March 2024 at 7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to the Meetings Officer at meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE
MONDAY, 4 MARCH 2024, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting

2 APOLOGIES

To receive apologies for absence

- RESOLUTION REQUIRED

3 DECLARATION OF INTERESTS

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and their right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 MINUTES

To approve the minutes of the meeting of the Tourism & Economic Development Committee held on 17 January 2024 and authorise the Chairman to sign them

- SUPPORTING DOCUMENT
- RESOLUTION REQUIRED

5 ACTIONS FROM PREVIOUS MEETING

To review the progress of actions agreed at the last meeting

- SUPPORTING DOCUMENT

6 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is at the discretion of the Chairman.

Members of the public who wish to speak at this meeting should email Luke Whitcomb, our Meetings Officer, at meetings@wallingfordtowncouncil.gov.uk

7 TOURISM - GENERAL

(a) New website

To receive an update on the development of a new website to promote Wallingford as a tourist destination, funded by a Levelling Up grant

8 EVENTS

(a) Past events

To review events organised and/or contributed to, by the Council, including lessons learnt:

- Pancake Race

(b) Future events

To consider future events, including Working Group updates:

- Easter trail
- Band concerts, Castle Gardens
- Murder Mystery Weekend Celebrating Agatha Christie 2024
- D-Day
- Curfew Bell
- Christmas Fayre

- RECOMMENDATIONS MAY BE REQUIRED

(c) Equipment

To consider the need for additional equipment, e.g. film screen

- RECOMMENDATION MAY BE REQUIRED

9 TARIFFS

To consider hire charges for Council-owned indoor spaces

- SUPPORTING DOCUMENT
- RECOMMENDATION REQUIRED

10 TWINNING

To receive an update from Councillor M Hoskins

11 TOWN INFORMATION CENTRE

To receive the latest footfall and enquiry statistics for the Town Information Centre

- SUPPORTING DOCUMENT MAY BE TABLED AT THE MEETING

12 FUTURE AGENDA ITEMS

To identify actions for future meetings

The quorum for this Committee is **4** Members.

The next meeting of the Tourism and Economic Development Committee will be held on **Monday, 10 June 2024**. The agenda papers for that meeting will be despatched on Wednesday, 5 June 2024. Agenda items for that meeting need to have been submitted to the Meetings Officer by Friday, 31 May 2024 at the latest.

Distribution: Town Council website and noticeboards

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact Luke Whitcomb, our Meetings Officer, in advance by emailing meetings@wallingfordtowncouncil.gov.uk