



Wallingford Town Council

**MINUTES  
of a meeting of the  
PLANNING COMMITTEE  
held on Wednesday, 21 February 2024 at 7.00 pm  
in Wallingford Town Hall**

**Present**

**Members:** Cllr Mike Acreman  
Cllr Mahmood Ebrahimjee  
Cllr Sue Hendrie (Chairman)  
Cllr Nigel Hughes (Vice-Chairman)  
Cllr Ros Lester

**Officers:** Luke Whitcomb, Meetings Officer

**Others:** 5 members of the public  
0 members of the press

**627/23      MEETING PROTOCOL**

The Chairman read out the protocols that should be followed in the conduct of the meeting.

**628/23      APOLOGIES**

Apologies were received from Town Councillor M Hoskins and District Councillors Barlow and Keats-Rohan.

**629/23      DECLARATION OF INTERESTS**

No interests were declared.

**630/23      MINUTES**

It was proposed by Councillor Acreman, and seconded by Councillor Hughes, and

**RESOLVED** that the minutes of the meeting held on 29 January 2024 be approved as a correct record and signed by the Chairman

**631/23      ACTIONS FROM PREVIOUS MEETING**

The Committee reviewed progress on 'open' actions agreed at previous meetings.

**632/23      PUBLIC PARTICIPATION**

Three members of the public spoke against Planning Application P24/S0318/FUL, the erection of a substation and associated access on Site B (Highcroft), in particular the proposed location, whilst recognising the need for the substation.

**633/23      PLANNING APPLICATIONS**

**(a) Variation of agenda order**

In view of the public interest and attendance, it was proposed by Councillor Hendrie, and seconded by Councillor Lester, and

**RESOLVED** that Planning Application P24/S0318/FUL be considered first

**(b) Land to the West of Wallingford (Site B), Wallingford, OX10 0ND**  
**[P24/S0318/FUL](#)**

Erection of a substation and associated access.

It was proposed by Councillor Hendrie, and seconded by Councillor Hughes, and

**RECOMMENDED** that the developer (St Joseph Homes, a division of Berkeley Homes) be asked to find an alternative location for the substation on the site on the principal grounds that the proposed location (and proximity to existing housing) does not meet National Grid guidelines which advise a distance of 75 meters from homes and also because of the impact on the agreed 'green' corridor and buffer (including Wallingford Footpath 16).

COMMENT NO. 259562

**(c) Eastgate House, 1 High Street, Wallingford, OX10 0BJ**  
**[P24/S0324/HH](#)**

Provision, reinstatement and alteration of door and window openings in the south and east elevations of Eastgate House

It was proposed by Councillor Hendrie, and seconded by Councillor Acreman, and

**RESOLVED** that consideration of this be deferred until a Listed Building consent application has been provided (this is presently outstanding), and that the District Council as Planning Authority be made aware of the Town Council's position

COMMENT NO. 259564

**(d) 80 High Street, Wallingford, OX10 0BX**

[P23/S4211/FUL](#)

Change of use of premises to include laser hair removal clinic (sui generis) new lettering above shop front, new logo on glazed shop door and frosted privacy signage on front window. Proposed stud-work booth fitted internally.

It was proposed by Councillor Hughes, and seconded by Councillor Lester, and

**RECOMMENDED** that this application be granted

COMMENT NO. 259565

**(e) 80 High Street, Wallingford, OX10 0LY**

[P23/S4263/A](#)

Internal backlit sign, external business signage above doors and window, external business signage using frosted etching on glazed areas.

It was proposed by Councillor Hughes, and seconded by Councillor Lester, and

**RECOMMENDED** that this application be granted

COMMENT NO. 259566

**(f) 80 High Street, Wallingford, OX10 0BX**

[P23/S4212/LB](#)

Change of use of premises to include laser hair removal clinic (sui generis) new lettering above shop front, new logo on glazed shop door and frosted privacy signage on front window. Proposed stud-work booth fitted internally.

It was proposed by Councillor Hughes, and seconded by Councillor Lester, and

**RECOMMENDED** that this application be granted

COMMENT NO. 259568

**(g) St Lucian's, Lower Wharf, Wallingford, OX10 9AA**

[P24/S0479/LB](#)

Amendments to kiln and rear hall renovation granted under permissions P15/S3122/HH and P15/S3123/LB

It was proposed by Councillor Hughes, and seconded by Councillor Lester, and

**RECOMMENDED** that this application be granted

COMMENT NO. 259569

**(h) St Lucian's Lower Wharf, Wallingford, OX10 9AA**

[P24/S0478/HH](#)

Amendments to kiln and rear hall renovation granted under permissions P15/S3122/HH and P15/S3123/LB

It was proposed by Councillor Hughes, and seconded by Councillor Lester, and

**RECOMMENDED** that this application be granted

COMMENT NO. 259572

**(i) 52-52a Flint House High Street, Wallingford, OX10 0DB**

[P24/S0528/LB](#)

Remedial works to west elevation chimney stack; installation of lightning protection; installation additional CCTV camera to front elevation.

The Committee do not comment on this as the Town Council were the applicants

**(j) 19 Hurst Close, Wallingford, OX10 9BQ**

[P24/S0092/HH](#)

Rear two storey extension. (as revised by plan 01244/04 A which shows the 45 degree line.)

Amendment No. 3 - dated 13 February 2024

It was proposed by Councillor Hendrie, and seconded by Councillor Hughes, and

**RECOMMENDED** that the application with the latest amendment (No. 3) be granted based on the understanding that the two parties have now agreed

COMMENT NO. 259574

**(k) Wallingford Baptist Church, Thames Street, Wallingford, OX10 0BH**  
[P24/S0163/LDP](#)

Proposed awning and storage shed.

It was proposed by Councillor Lester, and seconded by Councillor Ebrahimjee, and

**RECOMMENDED** that this application be granted

COMMENT NO. 259577

**634/23      OXFORDSHIRE COUNTY COUNCIL (OCC) CONSULTATION**

There were no consultations currently to consider.

**635/23      PLANNING DISCHARGES**

There were no matters to consider.

**636/23      PLANNING DECISIONS**

The Committee NOTED recent decisions taken by South Oxfordshire District Council that were all in line with the Town Council's recommendations, except P24/S0037/HH.

**637/23      FUTURE AGENDA ITEMS**

The Committee did not identify additional items for future meetings:

The meeting ended at 7.39 pm

Minutes of the Planning Committee, 21 February 2024,  
signed as a correct record

Chairman

2024-02-21 PLA minutes PUBLIC