



Wallingford Town Council

**MINUTES**  
**of a meeting of the**  
**PLANNING COMMITTEE**  
**held on Monday, 29 January 2024 at 7.00 pm**  
**in Wallingford Town Hall**

**Present**

**Members:** Cllr Mike Acreman  
Cllr Mahmood Ebrahimjee  
Cllr Sue Hendrie (Chairman)  
Cllr Mark Hoskins (except Minute 560/23(h))  
Cllr Nigel Hughes (Vice-Chairman)  
Cllr Ros Lester

**Officers:** Luke Whitcomb, Meetings Officer

**Others:** Cllr Jacki Hoskins  
2 members of the public  
0 members of the press

**554/23      MEETING PROTOCOL**

The Chairman read out the protocols that should be followed in the conduct of the meeting.

**555/23      APOLOGIES**

Apologies were received from District Councillors Barlow and Keats-Rohan.

**556/23      DECLARATION OF INTERESTS**

Councillor M Hoskins declared an interest in P24/S0185/LB, 2 Beansheaf Terrace, Wallingford, OX10 0DH (see Minute 560/23(h))

**557/23      MINUTES**

It was proposed by Councillor Hughes, and seconded by Councillor M Hoskins, and

**RESOLVED** that the minutes of the meeting held on 10 January 2024 be approved as a correct record and signed by the Chairman

558/23

**ACTIONS FROM PREVIOUS MEETING**

The Committee reviewed progress on 'open' actions agreed at previous meetings.

**Action:**

**The Meetings Officer will contact County Councillor Pete Sudbury about the one outstanding action**

559/23

**PUBLIC PARTICIPATION**

A member of the public spoke against P24/S0092/HH, 19 Hurst Close, Wallingford, OX10 9BQ under the item minuted as 560/23(d) below.

560/23

**PLANNING APPLICATIONS**

The Committee considered the following applications:

**(a) Nationwide Building Society, 15 St Mary's Street, Wallingford, OX10 0LE**  
[P24/S0047/A](#)

Replacement signage

It was proposed by Councillor Lester, and seconded by Councillor Hughes, and

**RECOMMENDED** that this application be GRANTED

The Committee noted that the applicant had stated it would not be illuminated.

COMMENT No. 458443

**(b) 7 St Leonard's Square, Wallingford, OX10 0AR**  
[P24/S0042/HH](#)

Rear single storey infill extension

It was proposed by Councillor Acreman, and seconded by Councillor Lester, and

**RECOMMENDED** that the application be GRANTED

COMMENT NO. 258444

**(c) St Leonard's Square, Wallingford, OX10 0AR**

[P24/S0044/LB](#)

It was proposed by Councillor Acreman, and seconded by Councillor Lester, and

**RECOMMENDED** that the application be GRANTED

COMMENT NO. 258445

**(d) 19 Hurst Close, Wallingford, OX10 9BQ**

[P24/S0092/HH](#)

Rear two storey extension.

A member of the public spoke against the approval of this application.

It was proposed by Councillor M Hoskins, and seconded by Councillor Hendrie, and

**RECOMMENDED** that this application be REFUSED on the grounds that it is an overbearing development and affects the neighbour's right to light

COMMENT NO. 258446

**(e) 11 Clapcot Way, Wallingford, OX10 8HS**

[P23/S4279/HH](#)

Proposed two-storey front extension, demolish and replace the existing conservatory with a single-storey rear extension.

It was proposed by Councillor Ebrahimjee, and seconded by Councillor Hughes, and

**RECOMMENDED** that this application be GRANTED

COMMENT NO. 258447

**(f) 62 Station Road, Wallingford, OX10 0JZ**

[P24/S0037/HH](#)

New Juliet balcony in rear elevation (retrospective).

It was proposed by Councillor M Hoskins, and seconded by Councillor Acreman, and

**RECOMMENDED** that this application be REFUSED and the applicant be requested to replace the French door with a normal window to prevent any future owner using the roof as a recreational space

COMMENT NO. 258448

**(g) 5-6 Market Place, Wallingford, OX10 0EG**

[P23/S3966/N5D](#)

Change of Use for first and second floor of building from office accommodation (E3) to domestic accommodation (C3). 2 flats per floor.

It was proposed by Councillor Hendrie, and seconded by Councillor Hughes, and

**RECOMMENDED** that this application be REFUSED until the architect can guarantee that sufficient mitigation measures will be put in place to protect the occupants of the domestic accommodation from the noise of the long-standing neighbouring theatre which is also used as a cinema

COMMENT NO. 258449

*Councillor M Hoskins declared an interest in the following item and left the meeting room during the discussion*

**(h) 2 Beansheaf Terrace, Wallingford, OX10 0DQ**

[P24/S0185/LB](#)

Replace current ground floor front of house lounge window and front first floor bedroom window. Replace second floor window sill only, front of house. Windows to be replaced like for like. Replace front door.

It was proposed by Councillor Hughes, and seconded by Councillor Hendrie, and

**RECOMMENDED** that the application be GRANTED subject to a detailed drawing of the window and the door (including mouldings) so that an exact replica can be created

COMMENT NO. 258450

**561/23**

**OXFORDSHIRE COUNTY COUNCIL (OCC) CONSULTATION**

There were no consultations currently to consider.

**562/23**

**PLANNING DISCHARGES**

There were no matters to consider.

**563/23**

**PLANNING DECISIONS**

The Committee NOTED recent decisions taken by South Oxfordshire District Council that were all in line with the Town Council's recommendations.

**564/23**

**FUTURE AGENDA ITEMS**

The Committee identified the following items for future meetings:

- Highcroft – new primary school: further meeting with County Council, Diocese and St Joseph Limited (a division of Berkeley Homes) regarding a safe travel plan for the new primary school (including in Action Log)

The meeting ended at 7.35 pm

Minutes of the Planning Committee, 29 January 2024,  
signed as a correct record

Chairman

2024-01-29 PLA minutes PUBLIC