



Wallingford Town Council

8A Castle Street  
Wallingford  
Oxfordshire  
OX10 8DL

Tel: 01491 835373  
Email: [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)  
Web: [www.wallingford.gov.uk](http://www.wallingford.gov.uk)

**To the Members of the Planning Committee**

Councillor Mike Acreman  
Councillor Mahmood Ebrahimjee  
Councillor Sue Hendrie (Chairman)  
Councillor Mark Hoskins  
Councillor Nigel Hughes (Vice-Chairman)  
Councillor Ros Lester

The Mayor, Councillor Dan Beauchamp (ex officio)

Non-voting:

District Councillor James Barlow  
District Councillor Katharine Keats-Rohan

24 January 2024

Dear Councillors

You are hereby summoned to attend a meeting of the **Planning Committee** on **Monday, 29 January 2024** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to the Meetings Officer, at [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)

Yours sincerely

Town Clerk & Responsible Finance Officer

**MEETING OF THE PLANNING COMMITTEE  
MONDAY, 29 JANUARY 2024, 7.00 PM  
WALLINGFORD TOWN HALL**

**AGENDA**

**1     MEETING PROTOCOL**

The Chairman to advise those present of the protocol to be followed for this meeting

**2     APOLOGIES**

To receive and accept apologies and reasons for absence (RESOLUTION REQUIRED)

**3     DECLARATION OF INTERESTS**

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and their right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

**4     MINUTES**

To approve the minutes of the meetings of the Planning Committee held on 10 January 2024 and authorise the Chairman to sign the minutes

- SUPPORTING DOCUMENT
- RESOLUTION REQUIRED

**5     ACTIONS FROM PREVIOUS MEETINGS**

To review progress on 'open' actions carried forward from previous meetings

- SUPPORTING DOCUMENT

## **6 PUBLIC PARTICIPATION**

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A maximum of 15 minutes has been set aside for this. The maximum length for an individual contribution is at the discretion of the Chairman and may depend on the number of people who wish to speak.

Members of the public who wish to speak at this meeting should email Luke Whitcomb, Meetings Officer, at [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)

## **7 PLANNING APPLICATIONS**

To consider the following applications (RECOMMENDATIONS REQUIRED):

**(a) Nationwide Building Society, 15 St Mary's Street, Wallingford, OX10 0LE**

[P24/S0047/A](#)

Replacement signage

**(b) 7 St Leonard's Square, Wallingford, OX10 0AR**

[P24/S0042/HH](#)

Rear single storey infill extension

**(c) 7 St Leonard's Square, Wallingford, OX10 0AR**

[P24/S0044/LB](#)

Rear single storey infill extension.

**(d) 19 Hurst Close, Wallingford, OX10 9BQ**

[P24/S0092/HH](#)

Rear two storey extension.

**(e) 11 Clapcot Way, Wallingford, OX10 8HS**

[P23/S4279/HH](#)

Proposed two-storey front extension, demolish and replace the existing conservatory with a single-storey rear extension.

**(f) 62 Station Road, Wallingford, OX10 0JZ**

[P24/S0037/HH](#)

New Juliet balcony in rear elevation (retrospective).

**(g) 5-6 Market Place, Wallingford, OX10 0EG**

[P23/S3966/N5D](#)

Change of Use for first and second floor of building from office accommodation (E3) to domestic accommodation (C3). 2 flats per floor.

**(h) 2 Beansheaf Terrace, Wallingford, OX10 0DQ**

[P24/S0185/LB](#)

Replace current ground floor front of house lounge window and front first floor bedroom window. Replace second floor window sill only, front of house. Windows to be replaced like for like. Replace front door.

**8 OXFORDSHIRE COUNTY COUNCIL (OCC) CONSULTATION**

There have been none, except possibly as elements of the above applications

**9 PLANNING DISCHARGES**

There have been none

**10 PLANNING DECISIONS**

To NOTE recent planning decisions taken by South Oxfordshire District Council (SUPPORTING DOCUMENT)

**11 FUTURE AGENDA ITEMS**

To identify agenda items for future meetings.

The following items have previously been identified by the Committee:

- Highcroft – new primary school: further meeting with County Council, Diocese and St Joseph Limited (a division of Berkeley Homes) regarding a safe travel plan for the new primary school

The quorum for the Planning Committee is **4**

The next meeting of the Planning Committee will be on **Wednesday, 21 February 2024**. Agenda papers for this meeting will be issued on 16 February 2024 and any items for the agenda must have been received by the Meetings Officer by 13 February 2024

**Distribution: Town Council website and Town Hall noticeboard**

**We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact Luke Whitcomb, Meetings Officer, in advance by emailing [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)**

**Non-confidential supporting documents (identified above) are available on request in advance of the meeting; they will not be distributed at the meeting itself**