



Wallingford Town Council

**MINUTES
of a meeting of the
PLANNING COMMITTEE
held on Wednesday, 22 November 2023 at 7.00 pm
in Wallingford Town Hall**

Present

Members: Cllr Mike Acreman
Cllr Mahmood Ebrahimjee
Cllr Sue Hendrie (Chairman)
Cllr Mark Hoskins
Cllr Nigel Hughes (Vice-Chairman)

Officers: Luke Whitcomb, Meetings Officer

Others: 0 members of the public
0 members of the press

432/23 MEETING PROTOCOL

The Chairman read out the protocols that should be followed in the conduct of the meeting.

433/23 APOLOGIES

Apologies were received from Councillors Keats-Rohan and Lester

434/23 DECLARATION OF INTERESTS

No interests were declared.

435/23

MINUTES

It was proposed by Councillor Acreman, and seconded by Councillor Hendrie, and

RESOLVED that the minutes of the meeting held on 1 November 2023 be approved as a correct record and signed by the Chairman

436/23

ACTIONS FROM PREVIOUS MEETING

The Committee reviewed progress on 'open' actions agreed at previous meetings.

438/23

PUBLIC PARTICIPATION

No members of the public were in attendance

439/23

PLANNING APPLICATIONS

The Committee considered the following applications:

(a) 23 Hurst Close, Wallingford, OX10 9BQ

[P23/S3634/HH](#)

Proposed ground floor front, side and rear extension

It was proposed by Councillor M Hoskins, and seconded by Councillor Hughes, and

RECOMMENDED that this application be granted

COMMENT NO. 254984

(b) Winterbrook Close, 8 Winterbrook, Wallingford, OX10 9EA

[P23/S3089/HH](#)

Demolition of existing outbuilding and erection of new residential outbuilding.

It was proposed by Councillor Hughes, and seconded by Councillor Hendrie, and

RECOMMENDED that this application be granted, but the Committee NOTES that an application has yet to be received for the felling of the trees

COMMENT NO. 254990

(c) A C Lester & Son Ltd, Hilliard House, Lester Way, Wallingford, OX10 9TA
[P23/S3665/FUL](#)

Extension to existing warehouse.

It was proposed by Councillor Hendrie, and seconded by Councillor Acreman, and

RECOMMENDED that this application be granted

COMMENT NO. 254985

(d) 21 Wilding Road, Wallingford, OX10 8AG
[P23/S3781/HH](#)

New entrance porch to the front of the property.

It was proposed by Councillor Ebrahimjee, and seconded by Councillor Hendrie, and

RECOMMENDED that the application be granted

COMMENT NO. 254986

(e) St John's County Primary School, St John's Road, Wallingford, OX10 9A
[P23/S3841/FUL](#)

Upgrade existing boundary fencing with weldmesh powder coated metal fence panels - between 1m, 2m & 2.4m high in black and blue. New automated 2.4m high powder coated metal vehicular gates including Paxton access controls, plus two manual 2.4m high powder coated metal pedestrian gates either side all off Trenchard Close. New manual set of pedestrian gates and black hoop top railings to match existing to pedestrian entrance off St John's Road, plus access controls.

It was proposed by Councillor Acreman, and seconded by Councillor M Hoskins, and

RECOMMENDED that this application be granted, although the Committee NOTES that this work has already been carried out

COMMENT NO. 254987

(f) 12 Portcullis Drive, Wallingford, OX10 9LY
[P23/S3837/LDP](#)

Proposed loft conversion including insertion of new roof lights.

It was proposed by Councillor Ebrahimjee, and seconded by Councillor Hughes, and

RECOMMENDED that this application be granted

COMMENT NO. 254988

(g) 6 Hurst Close, Wallingford, OX10 9BQ

[P23/S3823/S73](#)

Variation of conditions 2 (approved plans) 3 (materials as on plan) and 4 (obscure glazing) on application ref P22/S2308/HH (Double extension to side and single extension to back of existing house).

It was proposed by Councillor M Hoskins, and seconded by Councillor Hendrie, and

RECOMMENDED that this application be granted

COMMENT NO. 254989

Tree works

The Committee NOTED that the following tree works had already been actioned:

(h) 23 Castle Street Wallingford

[P23/S3548/TCA](#)

T2 - Hazel: re coppice to 2ft. T3 - Dead conifer stump: Fell to ground level
T4 - Bay: Reduce by approx. 3m to a height of 4m. T5 - Beech: Reduce by approx. 1m to a height of 3m T6 - Holly: Reduce by approx. 1m to a height of 3m

(i) Wansbeck, 16b Castle Street, Wallingford, OX10 8DL

[P23/S3839/TCA](#)

Laburnum fell because it is dead. Confirmed by David Cottrell Tree Surgeon. First time in 13 years it did not bloom.

440/23 OXFORDSHIRE COUNTY COUNCIL (OCC) CONSULTATION

There were no consultations currently to consider.

441/23 PLANNING DISCHARGES

There were no matters to consider.

442/23 PLANNING DECISIONS

The Committee NOTED recent decisions taken by South Oxfordshire District Council that were all in line with the Town Council's recommendations.

443/23

FUTURE AGENDA ITEMS

The Committee identified the following items for future meetings:

- Highcroft – new primary school: further meeting with County Council, Diocese and St Joseph Limited (a division of Berkeley Homes) regarding a safe travel plan for the new primary school

The meeting ended at 7.29 pm

Minutes of the Planning Committee, 22 November 2023,
signed as a correct record

Chairman

2023-11-22 PLA minutes PUBLIC