



Wallingford Town Council

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To the Members of the Planning Committee

Councillor Mike Acreman
Councillor Mahmood Ebrahimjee
Councillor Sue Hendrie (Chairman)
Councillor Mark Hoskins
Councillor Nigel Hughes (Vice-Chairman)
Councillor Ros Lester

The Mayor, Councillor Dan Beauchamp (ex officio)

Non-voting:

District Councillor James Barlow
District Councillor Katharine Keats-Rohan

16 November 2023

Dear Councillors

You are hereby summoned to attend a meeting of the **Planning Committee** on **Wednesday, 22 November 2023** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to Luke Whitcomb, Meetings Officer, at meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor

Town Clerk & Responsible Finance Officer

**MEETING OF THE PLANNING COMMITTEE
WEDNESDAY, 22 NOVEMBER 2023, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting

2 APOLOGIES

To receive and accept apologies and reasons for absence (RESOLUTION REQUIRED)

3 DECLARATION OF INTERESTS

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and their right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 MINUTES

To approve the minutes of the meetings of the Planning Committee held on 1 November 2023 and authorise the Chairman to sign them

- SUPPORTING DOCUMENT
- RESOLUTION REQUIRED

5 ACTIONS FROM PREVIOUS MEETINGS

To review progress on 'open' actions carried forward from previous meetings

- SUPPORTING DOCUMENT

6 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A maximum of 15 minutes has been set aside for this. The maximum length for an individual contribution is at the discretion of the Chairman and may depend on the number of people who wish to speak.

Members of the public who wish to speak at this meeting should email Luke Whitcomb, Meetings Officer, at meetings@wallingfordtowncouncil.gov.uk

7 PLANNING APPLICATIONS AND TREE WORKS

To consider the following applications (RECOMMENDATIONS REQUIRED):

(a) 23 Hurst Close, Wallingford, OX10 9BQ

[P23/S3634/HH](#)

Proposed ground floor front, side and rear extension

(b) Winterbrook Close, 8 Winterbrook, Wallingford, OX10 9EA

[P23/S3089/HH](#)

Demolition of existing outbuilding and erection of new residential outbuilding.

(c) A C Lester & Son Ltd, Hilliard House, Lester Way, Wallingford, OX10 9TA

[P23/S3665/FUL](#)

Extension to existing warehouse.

(d) 21 Wilding Road, Wallingford, OX10 8AG

[P23/S3781/HH](#)

New entrance porch to the front of the property.

(e) St John's County Primary School, St John's Road, Wallingford, OX10 9AG

[P23/S3841/FUL](#)

Upgrade existing boundary fencing with weldmesh powder coated metal fence panels - between 1m, 2m & 2.4m high in black and blue. New automated 2.4m high powder coated metal vehicular gates including Paxton access controls, plus two manual 2.4m high powder coated metal pedestrian gates either side all off Trenchard Close. New manual set of pedestrian gates and black hoop top railings to match existing to pedestrian entrance off St John's Road, plus access controls.

(f) 12 Portcullis Drive, Wallingford, OX10 9LY

[P23/S3837/LDP](#)

Proposed loft conversion including insertion of new roof lights.

(g) 6 Hurst Close, Wallingford, OX10 9BQ

[P23/S3823/S73](#)

Variation of conditions 2 (approved plans) 3 (materials as on plan) and 4 (obscure glazing) on application ref P22/S2308/HH (Double extension to side and single extension to back of existing house).

Tree works

(h) 23 Castle Street Wallingford

[P23/S3548/TCA](#)

T2 - Hazel: re coppice to 2ft. T3 - Dead conifer stump: Fell to ground level T4 - Bay: Reduce by approx. 3m to a height of 4m. T5 - Beech: Reduce by approx. 1m to a height of 3m T6 - Holly: Reduce by approx. 1m to a height of 3m

(i) Wansbeck, 16b Castle Street, Wallingford, OX10 8DL

[P23/S3839/TCA](#)

Laburnum fell because it is dead. Confirmed by David Cottrell Tree Surgeon. First time in 13 years it did not bloom.

8 OXFORDSHIRE COUNTY COUNCIL (OCC) CONSULTATION

There have been none

9 PLANNING DISCHARGES

There have been none

10 PLANNING DECISIONS

To NOTE recent planning decisions taken by South Oxfordshire District Council (SUPPORTING DOCUMENT)

11 FUTURE AGENDA ITEMS

To identify agenda items for future meetings.

The following items have previously been identified by the Committee:

- Highcroft – new primary school: further meeting with County Council, Diocese and St Joseph Limited (a division of Berkeley Homes) regarding a safe travel plan for the new primary school

The quorum for the Planning Committee is **4**

The next meeting of the Planning Committee will be on **Wednesday, 10 January 2024**. Agenda papers for this meeting will be issued by 28 December 2023 and any items for the agenda must have been received by the Meetings Officer by 21 December 2023

Distribution: Town Council website and Town Hall noticeboard

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact Luke Whitcomb, Meetings Officer, in advance by emailing meetings@wallingfordtowncouncil.gov.uk

Non-confidential supporting documents (identified above) are available on request in advance of the meeting; they will not be distributed at the meeting itself