



Wallingford Town Council

**MINUTES
of a meeting of the
FINANCE AND PROPERTIES
COMMITTEE**

**held on Monday, 16 October 2023 at 7.00 pm
in Wallingford Town Hall**

Present

Members: Cllr Steve Beatty
Cllr Mahmood Ebrahimjee
Cllr Paul Gibbon (Vice-Chairman) (in the chair for the meeting)
Cllr Marcus Harris
Cllr Mark Hoskins
Cllr Nigel Hughes
Cllr Katharine Keats-Rohan

Officers: Michelle Taylor, Town Clerk & Responsible Finance Officer
Luke Whitcomb, Meetings Officer

Others: 0 members of the public
0 members of the press

303/23 MEETING PROTOCOL

The Chairman explained the protocol that would be followed in the conduct of the meeting.

304/23 APOLOGIES

Apologies were received from Councillors Holford and the Grants Officer, Jo Emmerson.

305/23 DECLARATION OF INTERESTS

No interests were declared.

306/23 MINUTES

It was proposed by Councillor Hughes, and seconded by Councillor Ebrahimjee, and

RESOLVED that the minutes of the meeting of the Finance and Properties Committee held on 19 June 2023 be approved as a correct record and the Chairman is authorised to sign them

307/23 ACTIONS FROM PREVIOUS MEETING

The Committee reviewed progress on ‘open’ actions agreed at previous meetings.

The Committee concluded that it was highly unlikely that the County Council would be able to provide additional funding for the Wigod Way Family Centre as they no longer supported children’s centres financially. They had helped provide funding for a limited period when arrangements had first changed.

Action:

Town Clerk to investigate (at the request of Councillor Beatty) how the current funding arrangements had been originally agreed with the County Council

308/23 PUBLIC PARTICIPATION

No members of the public attended.

309/23 QUARTER 1 ACCOUNTS, 2023-2024

The Committee reviewed the first quarter accounts.

It was proposed by Councillor Beatty, and seconded by Councillor Keats-Rohan, and

RESOLVED that the Accounts for Quarter of 1 the 2023-2024 Financial Year be approved.

310/23 BILL SCHEDULES FOR AUGUST AND SEPTEMBER 2023

The Committee reviewed these bill schedules.

It was proposed by Councillor Harris, and seconded by Councillor Beatty, and

RESOLVED that the Bill Schedules for August and September 2023 be approved

311/23 GRANT FUNDRAISING

The Grants Officer was unable to attend the meeting, so the Town Clerk updated the Committee on current priorities which included an application for community transport and the availability of grant funding for tourism from the District Council.

Cllr M Hoskins indicated that the application that had been submitted for community transport had not been what he expected.

Action:

Grants Officer to contact Cllr M Hoskins to discuss any misunderstandings over the grant application for community transport

312/23

ALLOTMENTS – FENCING

The Committee considered funding for fencing within the existing allotments.

It was proposed by Councillor Beatty, and seconded by Councillor Keats-Rohan, and

RECOMMENDED that the work be undertaken by Verdec Fencing Limited, an existing supplier, on the basis of their quotation

313/23

RIVERSIDE – TICKETING MACHINE

The Committee considered two quotations for the installation of a ticket machine at the riverside to collect moorings fees.

Budgeted income from moorings for 2023-2024 was £12k, but only £2084 had been received in the first quarter.

It was proposed by Councillor Harris, and seconded by Councillor Beatty, and

RECOMMENDED that rather than installing a ticket machine, an enforcement company be engaged on a trial basis, ideally the company District Enforcement that has previously been discussed by the Council for this purpose and which is used by other local councils

314/23

1B ST MARTIN'S STREET

The Town Clerk reported that the new leaseholder had recently opened their shop, Truly Scrumptious Bakery, which was already proving popular.

315/23

FUTURE AGENDA ITEMS

The following items were identified for future meetings:

- Wigod Way Family Centre – heads of terms
- Coach and Horses Pub – sitting-out agreement
- The Boat House (Greene King) – renewal of the lease in 2026
- The Regal – unless discussed at Full Council

- Bunkfest – request for youth stage and how funding could be accessed from arts funds/grants
- Public arts monies still available
- Castle Lodge update

316/23 EXCLUSION OF PRESS AND PUBLIC

It was proposed by Councillor Keats-Rohan, and seconded by Councillor Harris, and

RESOLVED that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

The meeting ended at 7.47 pm

Minutes of the meeting of the
Finance and Properties Committee
held on
16 October 2023,
signed as a correct record

Chairman

2022-10-16 FIN minutes PUBLIC