



Wallingford Town Council

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To the Members of the Planning Committee

Councillor Mike Acreman
Councillor Mahmood Ebrahimjee
Councillor Sue Hendrie (Chairman)
Councillor Mark Hoskins
Councillor Nigel Hughes (Vice-Chairman)
Councillor Ros Lester

The Mayor, Councillor Dan Beauchamp (ex officio)

Non-voting:

District Councillor James Barlow
District Councillor Katharine Keats-Rohan

4 October 2023

Dear Councillors

You are hereby summoned to attend a meeting of the **Planning Committee** on **Monday, 9 October 2023** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to Luke Whitcomb, Meetings Officer, at meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE PLANNING COMMITTEE
MONDAY, 9 OCTOBER 2023, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting

2 APOLOGIES

To receive apologies for absence

3 DECLARATION OF INTERESTS

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and their right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 MINUTES

(a) To approve the minutes of the meetings of the Planning Committee held on 27 September 2023 and authorise the Chairman to sign them

- SUPPORTING PAPER
- RESOLUTION REQUIRED

(b) To note that the Town Council subsequently withdrew its objection (REVISED COMMENT NO. 252546) on the proposed redesign of the public toilets in the Cattle Market Car Park [P23/S2795/FUL](#) after the District Council provided further detail on the source of funding

5 ACTIONS FROM PREVIOUS MEETINGS

To review progress on 'open' actions carried forward from previous meetings

- SUPPORTING PAPER

6 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A maximum of 15 minutes has been set aside for this. The maximum length for an individual contribution is at the discretion of the Chairman and may depend on the number of people who wish to speak.

Members of the public who wish to speak at this meeting should email the Meetings Officer at meetings@wallingfordtowncouncil.gov.uk

7 PLANNING APPLICATIONS

(a) Chantry House, 14 Thames Street, Wallingford, OX10 0HD

[P23/S3192/HH](#)

Erection of new garden room and replacement side extension, erection of a new carport, replace roof on existing carport and alterations to existing roof.

(b) 49 Brookmead Drive, Wallingford, OX10 9BG

[P23/S3178/HH](#)

Single storey rear extension, conversion of integral garage and internal alterations.

(c) 37 Wilding Road, Wallingford, OX10 8AG

[P23/S3266/HH](#)

Demolition of an existing conservatory and rebuilding an existing single-storey extension to the rear

8 OXFORDSHIRE COUNTY COUNCIL (OCC) CONSULTATION

No proposals, except as elements of particular applications if applicable above (Item 7)

9 PLANNING DISCHARGES

There have been none

10 PLANNING DECISIONS

There have been none

11 FUTURE AGENDA ITEMS

To identify agenda items for future meetings.

The following items have previously been identified by the Committee:

- Highcroft – new primary school: further meeting with County Council, Diocese and St Joseph Limited (a division of Berkeley Homes) regarding a safe travel plan for the new primary school

The quorum for the Planning Committee is **4**

The next meeting of the Planning Committee will be on **Wednesday, 1 November 2023**

Distribution: Town Council website and Town Hall noticeboard

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk

Non-confidential supporting documents (identified above) are available on request in advance of the meeting; they will not be distributed at the meeting itself