



Wallingford Town Council

8A Castle Street
Wallingford
Oxfordshire
OX10 8DL

Tel: 01491 835373
Email: meetings@wallingfordtowncouncil.gov.uk
Web: www.wallingford.gov.uk

19 July 2023

To the Members of the Full Council

Cllr Mike Acreman
Cllr Steve Beatty
Cllr Daniel Beauchamp (Mayor/Chairman)
Cllr Ailsa Charter
Cllr Mahmood Ebrahimjee
Cllr Paul Gibbon
Cllr Marcus Harris
Cllr Susan Hendrie

Cllr Stephen Holder
Cllr Claire Holford (Deputy Mayor)
Cllr Jacki Hoskins
Cllr Mark Hoskins
Cllr Nigel Hughes
Cllr Katharine Keats-Rohan
Cllr Ros Lester
Cllr Diana Margarido

Dear Councillors

You are hereby summoned to attend the **Full Council** on **Monday, 24 July 2023** at **7.00 pm** in the **Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to Luke Whitcomb, Meetings Officer, at meetings@wallingfordtowncouncil.gov.uk

This meeting will be immediately followed by a short meeting of the **Bull Croft Trust**.

Yours sincerely

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE FULL COUNCIL
MONDAY, 24 JULY 2023, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 Meeting protocol

The Mayor to explain the protocols to be followed for the meeting

2 Apologies

To receive apologies for the meeting

3 Declarations of interest

To receive and record declarations of interest

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and their right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 Mayor's communications

The Mayor to update the Council on recent mayoral activity and any other news

5 Minutes

To approve the minutes of the meeting of the Full Council held on 26 June 2023 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

6 Actions from previous meetings [public] [see also item 21]

To review progress on 'open' actions agreed at previous meetings

- DOCUMENT ATTACHED

7 Public participation

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is at the discretion of the Chairman.

Members of the public who wish to speak at this meeting should email the Meetings Officer in advance at meetings@wallingfordtowncouncil.gov.uk

8 County and District Councillors' Reports

To receive any reports from County Councillor Pete Sudbury and District Councillors James Barlow and Katharine Keats-Rohan

See also agenda item 11a.

EXTERNAL-FACING

9 Community facilities and services

a. Wallingford Sports Park – Community Infrastructure Levy (CIL)

To consider a CIL funding request from Wallingford Sports Park

- DOCUMENTS ATTACHED
- RESOLUTION REQUIRED

See also agenda item 19

10 Community safety

a. Emergency planning

To resolve that a Working Group is created to take this forward.

It is envisaged that this work would take only a few weeks and then the Council would review the plan once a year.

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

11 Getting around

a. Condition of Wallingford's roads

To receive an update from County Councillor Sudbury

12 Environment and sustainability

a. Britain in Bloom

To receive an update on the recent visit by judges and the awards ceremony on 27 September 2023

b. Bull Croft, planning applications

To receive an update on the progress of planning applications

c. Bull Croft, tennis courts

To receive an update on the access issues for Lawn Tennis Association contractors to resurface the tennis courts

d. Royal Horticultural Society (RHS) Connected Communities

To receive a report on the recent grant and hear about next steps

e. Neighbourhood Plan

To resolve that a mid-term review and revision is undertaken by the Working Group of the Neighbourhood Plan (May 2021)

- RESOLUTION REQUIRED

13 Arts, culture and heritage

a. The Regal

To receive an update from District Councillor Keats-Rohan on discussions with South Oxfordshire District Council about access to The Regal

b. Remembrance Month (item requested by Cllr Beatty)

To consider how this is developed through a Working Group and what it might comprise

14 Retail and economy

a. Banking hub

To receive an update on the proposal for creating a banking hub in Wallingford

From our contact with Cash Access UK, the umbrella initiative for banking hubs, we believe that Wallingford would not qualify whilst a branch of Nationwide and the current number of automated teller machines (ATMs) remain.

INTERNAL-FACING

15 Bill Schedule – May 2023

To consider and approve the Bill Schedule for May 2023

16 Public Works Loan

To consider securing a Public Works Loan for the Town Hall

- RESOLUTION REQUIRED

17 Policies

To adopt the following policies:

- a. Media relations and social media policy
- b. Freedom of information policy
 - DOCUMENTS ATTACHED
 - RESOLUTIONS REQUIRED

18 Committee membership

To consider the outstanding vacancies on Council committees and make appointments if possible

To resolve that the membership of the Planning Committee be reduced to 6 and consequently the quorum number for that committee be reduced to 3

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

19 Future agenda items

To identify agenda items for future meetings

The following items have already been identified or requested:

- A presentation by the Station Commander of RAF Benson (August 2023)
- A presentation by the Wallingford Food Bank (October 2023)
- A presentation by the Citizens' Advice Bureau
- Strategy 'Vision for Wallingford'
- The process for allocating Community Infrastructure Levy (CIL) funds for Town Council projects
- Pedestrianisation of front area of Town Hall (on completion of public consultation)

CLOSED SESSION

20 Exclusion of press and public

To resolve that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

21 Actions from previous meetings [confidential]

To review progress on 'open' actions relating to confidential matters agreed at previous meetings

- DOCUMENT ATTACHED

The quorum for the Full Council is **8**

The next meeting of the Full Council will be held on **Monday, 21 August 2023**. The summons and agenda papers for that meeting will be issued by email on Wednesday, 16 August 2023. Items for the agenda need to have been received by the Meetings Officer at meetings@wallingfordtowncouncil.gov.uk by 9 August 2023.

Distribution: Town Council website and Town Hall noticeboard

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk