



Wallingford Town Council

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To the Members of the Planning Committee

Cllr Mahmood Ebrahimjee
Cllr Sue Hendrie (Chairman)
Cllr Mark Hoskins
Cllr Nigel Hughes (Vice-Chairman)
Cllr Ros Lester

Non-voting:

District Councillor James Barlow
District Councillor Katharine Keats-Rohan

23 June 2023

Dear Councillors

You are hereby summoned to attend a meeting of the **Planning Committee** on **Wednesday, 28 June 2023** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to Luke Whitcomb, Meetings Officer, at meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE PLANNING COMMITTEE
WEDNESDAY, 28 JUNE 2023, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting

2 APOLOGIES

To receive apologies for absence

3 DECLARATION OF INTERESTS

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and their right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 MINUTES

To approve the minutes of the meetings of the Planning Committee held on 7 June 2023 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

Street names

To note that the District Council rejected the street names that the Committee put forward at the last meeting, but have accepted the Committee's alternative recommendation of Wyatt Way, Moses Roper Close, Stigand Close and Mallowan Close

5 ACTIONS FROM PREVIOUS MEETINGS

To review progress on carry forward 'open' actions from previous meetings

- DOCUMENT ATTACHED

6 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A maximum of 15 minutes has been set aside for this. The maximum length for an individual contribution is at the discretion of the Chairman and may depend on the number of people who wish to speak.

Members of the public who wish to speak at this meeting should email the Meetings Officer at meetings@wallingfordtowncouncil.gov.uk

7 HIGHCROFT DEVELOPMENT – NEW SCHOOL

To discuss the planned new school which is part of the Highcroft development

Barbara Chillman, Pupil Place Planning Manager of Oxfordshire County Council, or her colleague Kevin Griffin, and Gordon Joyner of Oxford Diocese will be attending.

8 PLANNING AND TREE WORKS APPLICATIONS AND APPEALS

To consider and make recommendations to the District Council as Planning Authority on the following applications and appeals, received since the last meeting

▪ RECOMMENDATIONS REQUIRED

(a) 4 Barncroft Wallingford OX10 8HN

[P22/S2552/FUL](#)

Sui generis change of use of the existing six person House in Multiple Occupation (HMO) (use class C4) to a seven person HMO (Retrospective).

Appeal consultation

(b) 23 Brookmead Drive Wallingford Oxon OX10 9AZ

[P23/S2009/HH](#)

Single storey front extension.

(c) 10 Queens Avenue Wallingford OX10 0NB

[P23/S1967/O](#)

Works of demolition and the erection of nine detached and semi-detached two-storey dwellings with access, parking and amenity space. Some matters reserved.

(d) 5 Verda Park Wallingford OX10 9SJ

[P23/S2026/FUL](#)

External alterations as follows: 1) Installation of roof flues/stacks for various coating & mixing processes to be installed internally 2) Installation of 2no external Denios chemical stores to south elevation 3) Installation of 9no floor mounted AC condensers to north elevation 4) Installation of steel mesh propane bottle store to north elevation 5) Installation of CCTV cameras 6) Installation of gas heater flues to south and north

elevation 7) Installation of 1no boiler flue to south elevation 8) Installation of intake and extract ducts/grills to south, west and north elevation

(e) 24 Reading Road Wallingford OX10 9DS

[P23/S1810/HH](#)

Single storey rear extension, external cladding to the rear, new side porch and alterations to the rear roof.

(f) 29 Fir Tree Avenue Wallingford OX10 0NZ

[P23/S1926/HH](#)

Proposed ground floor front and rear extensions. Proposed internal & external alterations.

9 OXFORDSHIRE COUNTY COUNCIL (OCC) CONSULTATION

No proposals have been received from OCC.

10 PLANNING DISCHARGES

No discharges have been made by the South Oxfordshire District Council (SODC) since the last meeting

11 PLANNING DECISIONS

To note recent decisions taken by the South Oxfordshire District Council and to review whether they are in line with the recommendations of this Committee

- DOCUMENT ATTACHED

12 FUTURE AGENDA ITEMS

To identify agenda items for future meetings.

The following items had been identified by the previous Planning Committee:

- Follow-up meeting with developers of Highcroft after their meeting with adjoining residents
- Updates on enforcement action by SODC
- Update on planned developments in Thames Street (Nos. 5-7), adjoining the Boat Club

The quorum for the Planning Committee is **4**

The next meeting of the Planning Committee will be on **Wednesday, 19 July 2023**

Distribution: Town Council website and Town Hall noticeboard

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk