



Wallingford Town Council

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**To the Members of the Tourism and Economic Development Committee**

Councillor Mike Acreman  
Councillor Steve Beatty  
Councillor Ailsa Charter  
Councillor Mahmood Ebrahimjee  
Councillor Paul Gibbon  
Councillor Jacki Hoskins  
Councillor Diana Margarido

The Mayor, Councillor Dan Beauchamp (ex-officio)

8 June 2023

Dear Councillors

You are hereby summoned to attend a meeting of the **Tourism and Economic Development Committee** on **Wednesday, 14 June 2023** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to Luke Whitcomb, Meetings Officer at [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)

Yours sincerely

Michelle Taylor  
Town Clerk & Responsible Finance Officer

**MEETING OF THE TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE  
WEDNESDAY, 14 JUNE 2023, 7.00 PM  
WALLINGFORD TOWN HALL**

**AGENDA**

**1     ELECTION OF THE CHAIRMAN**

To elect a Chairman for the 2023-2024 Municipal Year

**2     ELECTION OF THE VICE-CHAIRMAN**

To elect a Vice-Chairman for the 2023-2024 Municipal Year

**3     MEETING PROTOCOL**

The Chairman to advise those present of the protocol to be followed for this meeting

**4     APOLOGIES**

To receive apologies for absence

**5     DECLARATION OF INTERESTS**

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

**6     MINUTES**

To approve the minutes of the meeting of the Tourism & Economic Development Committee held on 27 March 2023 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

**7     ACTIONS FROM PREVIOUS MEETING**

To review the progress of actions agreed at the last meeting

- DOCUMENT ATTACHED

## **8 PUBLIC PARTICIPATION**

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is at the discretion of the Chairman.

Members of the public who wish to speak at this meeting should email the Meetings Officer at [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)

## **9 VISION FOR WALLINGFORD: ARTS, CULTURE & HERITAGE, TOWN CENTRE, RETAIL & ECONOMY**

To review these sections of the draft 'Vision for Wallingford' document which is being developed by the Town Council using feedback from various community consultations

Please note that the full 'Vision for Wallingford' document has yet to go to the Full Council

- DOCUMENT ATTACHED

## **10 SUMMER EVENTS 2023**

To receive an update on the events planned for the summer

- DOCUMENT ATTACHED

## **11 CURFEW BELL EVENT**

To receive the plans for this new event and to seek further Committee engagement

## **12 AGATHA CHRISTIE STATUE AND PROGRAMME OF EVENTS**

To receive an update on the Agatha Christie statue and the planned weekend programme of events

## **13 EVENT MARKETING**

To consider the effectiveness of the Council's event marketing and what further developments may be needed. Discussion should be kept to the terms of reference for this Committee.

N.B. The Full Council will be considering the broader issue of external communications, including how the Council communicates progress on its projects and priorities, at the Full Council meeting on 26 June 2023.

**14     TWINNING**

To develop the strategy moving forwards. Councillor Mark Hoskins has been appointed as the Town Council's lead on this.

**15     AUTUMN AND WINTER EVENTS 2023**

To discuss ideas for events and to consider a Christmas Ad Hoc Working Group. The setting-up of the latter will need the approval of the Full Council on 26 June 2023.

**16     TOWN INFORMATION CENTRE**

To receive a statistical update

**17     FUTURE AGENDA ITEMS**

To identify actions for future meetings

The quorum for this Committee is **4** Members.

Exceptionally, the draft minutes of this meeting will be issued slightly later than usual in the week commencing 19 June 2023.

The next meeting of the Tourism and Economic Development Committee will be on **Monday, 11 September 2023**. The agenda papers for that meeting will be despatched on 6 September 2023. Agenda items for that meeting need to have been submitted to the Meetings Officer by 30 August 2023 at the latest.

**Distribution: Town Council website and noticeboards**

**Non-confidential supporting documents may be made available upon request.**

**We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)**