



Wallingford Town Council

**MINUTES
of a meeting of the
PLANNING COMMITTEE
held on Wednesday, 17 May 2023 at 7.00 pm
in Wallingford Town Hall**

Present

Members: Cllr Sue Hendrie (Chairman)
Cllr Mark Hoskins
Cllr Nigel Hughes (Vice-Chairman)
Cllr Katharine Keats-Rohan (also representing South Oxfordshire District Council)
Cllr Ros Lester

Officers: Luke Whitcomb, Meetings Officer

Others: 0 members of the public
0 members of the press

16/23 ELECTION OF CHAIRMAN

It was proposed by Councillor Lester, and seconded by Councillor Keats-Rohan, and

RESOLVED that Councillor Sue Hendrie be elected Chairman of the Planning Committee for the 2023-2024 Municipal Year

17/23 ELECTION OF VICE-CHAIRMAN

It was proposed by Councillor Lester, and seconded by Councillor Keats-Rohan, and

RESOLVED that Councillor Nigel Hughes be elected Vice-Chairman for the 2023-2024 Municipal Year

18/23 MEETING PROTOCOL

The Chairman read out the protocols that should be followed in the conduct of the meeting.

19/23

APOLOGIES

Apologies were received from Councillor Ebrahimjee and District Councillor Barlow.

20/23

DECLARATION OF INTERESTS

No interests were declared.

21/23

MINUTES

It was proposed by Councillor Keats-Rohan, and seconded by Councillor Lester, and

RESOLVED that the minutes of the meeting held on 19 April 2023 be approved as a correct record and the Chairman is authorised to sign them

22/23

ACTIONS FROM PREVIOUS MEETING

The Committee reviewed progress on 'open' actions agreed at previous meetings.

Action:

Meetings Officer to contact the Chair of Governors of St Nicholas School to seek their help in securing a meeting with Diocesan Representatives about the new school within the Highcroft (Site B) development

23/23

PUBLIC PARTICIPATION

No members of the public were present.

24/23

PLANNING AND LICENCE APPLICATIONS

(a) **Croft House, 8C Castle Street, Wallingford OX10 8DL**
[P23/S1303/LB](#)

Internal alterations to allow for existing dentist to have 5 surgeries

As the owner of this building was the Bull Croft Trust, the Town Council chose not to comment on this application.

(b) **Croft House, 8C Castle Street, Wallingford OX10 8DL**
[P23/S1414/A](#)

Replacement dentistry plaque and proposed gallows bracket hanging sign

As the owner of this building was the Bull Croft Trust, the Town Council chose not to comment on this application.

(c) **Fugro House, Hithercroft Road, Wallingford OX10 9RB**
[P23/S0792/FUL](#)

Provision of additional fire exit to mezzanine floor, as a result of the internal alterations.

It was proposed by Councillor Hughes, and seconded by Councillor Hendrie, and

RECOMMENDED that this application be granted

COMMENT NO. 246388

(d) **109 Brookmead Drive, Wallingford OX10 9BH**
[P23/S1540/HH](#)

Proposed ground floor side and rear extension

It was proposed by Councillor Hughes, and seconded by Councillor Lester, and

RECOMMENDED that this application be granted

COMMENT NO. 246390

(e) **Tennis court at Oakwood House, 16 Winterbrook Wallingford OX10 9EF**
[P23/S1587/FUL](#)

Phase 1. Removal of existing store building and hard surfaced tennis court. Phase 2. New dwelling house and associated works.

It was proposed by Councillor Hendrie, and seconded by Councillor Lester, and

RECOMMENDED that this application be granted

COMMENT NO. 246391

(f) **149 Wantage Road, Wallingford OX10 0LT**
[P23/S1595/HH](#)

Proposed first floor extension and alterations to existing chalet bungalow, along with a two storey rear extension and single storey side and rear extensions and internal remodelling.

It was proposed by Councillor Lester, and seconded by Councillor Hughes, and

RECOMMENDED that this application be granted

COMMENT NO. 246392

(g) **St Mary-le-More Church, Market Place, Wallingford OX10 0EG**
[LAPREM/21098/23](#)

The Committee NOTED this application for a new premises licence.

25/23 OXFORDSHIRE COUNTY COUNCIL (OCC) CONSULTATION

There were no matters to consider.

26/23 PLANNING DISCHARGES

There had been no recent discharges by the South Oxfordshire District Council.

27/23 PLANNING DECISIONS

The Committee NOTED recent decisions taken by the South Oxfordshire District Council which were in line with the Committee's recommendation.

28/23 FUTURE AGENDA ITEMS

The Committee identified the following items for future meetings:

- New street names
- Follow-up meeting with developers of Highcroft (Site B) after their meeting in April 2023 with residents of adjoining streets
- New school within the Highcroft Development (OCC & Diocesan Representatives)

In view of the lack of response to multiple requests for enforcement updates, it was proposed by Councillor Hughes, and seconded by Councillor Hendrie, and

RESOLVED that a Freedom of Information Request be made of South Oxfordshire District Council to discover how many enforcement visits had been made to the town during the past year

Councillor Keats-Rohan abstained on the above vote

The meeting ended at 7.33 pm

Minutes of the Planning Committee, 17 May 2023,
signed as a correct record

Chairman

2023-05-17 PLA minutes PUBLIC