



Wallingford Town Council

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To the Members of the Planning Committee – who will be appointed at the Annual Meeting of the Full Council on Monday, 15 May 2023

Non-voting:

District Councillor James Barlow
District Councillor Katharine Keats-Rohan

12 May 2023

Dear Councillors

You are hereby summoned to attend a meeting of the **Planning Committee** on **Wednesday, 17 May 2023** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to Luke Whitcomb, Meetings Officer, at meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE PLANNING COMMITTEE
WEDNESDAY, 17 MAY 2023, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 ELECTION OF CHAIRMAN

To elect a Chairman for the 2023-2024 Municipal Year

2 ELECTION OF VICE-CHAIRMAN

To elect a Vice-Chairman for the 2023-2024 Municipal Year

3 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting

4 APOLOGIES

To receive apologies for absence

5 DECLARATION OF INTERESTS

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and their right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

6 MINUTES

To approve the minutes of the meetings of the Planning Committee held on 19 April 2023 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

7 ACTIONS FROM PREVIOUS MEETINGS

To review the progress on carry forward 'open' actions from the 2019-2023 Town Council

- DOCUMENT ATTACHED

8 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A maximum of 15 minutes has been set aside for this. The maximum length for an individual contribution is at the discretion of the Chairman and may depend on the number of people who wish to speak.

Members of the public who wish to speak at this meeting should email the Meetings Officer at meetings@wallingfordtowncouncil.gov.uk

9 PLANNING AND LICENCE APPLICATIONS

To consider and make recommendations to the District Council as Planning Authority on the following planning applications received since the last meeting

- RECOMMENDATIONS REQUIRED

(a) **Croft House, 8C Castle Street, Wallingford OX10 8DL**

[P23/S1303/LB](#)

Internal alterations to allow for existing dentist to have 5 surgeries

(b) **Croft House, 8C Castle Street, Wallingford OX10 8DL**

[P23/S1414/A](#)

Replacement dentistry plaque and proposed gallows bracket hanging sign

(c) **Fugro House, Hithercroft Road, Wallingford OX10 9RB**

[P23/S0792/FUL](#)

Provision of additional fire exit to mezzanine floor, as a result of the internal alterations.

(d) **109 Brookmead Drive, Wallingford OX10 9BH**

[P23/S1540/HH](#)

Proposed ground floor side and rear extension

(e) **Tennis court at Oakwood House, 16 Winterbrook Wallingford OX10 9EF**

[P23/S1587/FUL](#)

Phase 1. Removal of existing store building and hardsurfaced tennis court. Phase 2. New dwellinghouse and associated works.

Note: a previous application for this site P22/S2677/FUL was withdrawn

(f) **149 Wantage Road, Wallingford OX10 0LT**

[P23/S1595/HH](#)

Proposed first floor extension and alterations to existing chalet bungalow, along with a two storey rear extension and single storey side and rear extensions and internal remodelling.

- (g) **St Mary-le-More Church, Market Place, Wallingford OX10 0EG**
[LAPREM/21098/23](#)
New premises licence

10 OXFORDSHIRE COUNTY COUNCIL (OCC) CONSULTATION

No proposals have been received from OCC.

11 PLANNING DISCHARGES

No discharges have been made by the South Oxfordshire District Council (SODC) since the last meeting

12 PLANNING DECISIONS

To note recent decisions taken by the South Oxfordshire District Council and to review whether they are in line with the recommendations of this Committee

- DOCUMENT ATTACHED

13 FUTURE AGENDA ITEMS

To identify agenda items for future meetings.

The following items had been identified by the previous Planning Committee:

- Follow-up meeting with developers of Highcroft after their meeting with adjoining residents
- New school within the Highcroft development (OCC & Diocesan Representatives)
- Illuminated signage in the Market Place
- Updates on enforcement action by SODC
- Update on planned developments in Thames Street (Nos. 5-7), adjoining the Boat Club

The quorum for the Planning Committee is **4**

The next meeting of the Planning Committee will be on **Wednesday, 7 June 2023**

Distribution: Town Council website and Town Hall noticeboard

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk