



Wallingford Town Council

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5 May 2023

**To the Members of the Full Council – those elected on Thursday, 4 May 2023**

Councillor Mike Acreman  
Councillor Steve Beatty  
Councillor Daniel Beauchamp  
Councillor Ailsa Charter  
Councillor Mahmood Ebrahimjee  
Councillor Paul Gibbon  
Councillor Marcus Harris (Chairman/Retiring Mayor)  
Councillor Susan Hendrie

Councillor Stephen Holder  
Councillor Claire Holford  
Councillor Jacki Hoskins  
Councillor Mark Hoskins  
Councillor Nigel Hughes  
Councillor Katharine Keats-Rohan  
Councillor Ros Lester  
Councillor Diana Margarido

Dear Councillors

You are hereby summoned to attend an **Extraordinary meeting** of the **Full Council** on **Thursday, 11 May 2023 at 7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Councillors must have signed their Declarations of Acceptance of Office before attending the meeting. This can be done at the Town Council Office, 8A Castle Street, Wallingford OX10 8DL. Please contact Tracey Collins, Senior Officer, at [senioradmin@wallingfordtowncouncil.gov.uk](mailto:senioradmin@wallingfordtowncouncil.gov.uk) if you have any questions about this.

Apologies for the meeting should be sent to Luke Whitcomb, Meetings Officer, at [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)

Yours sincerely

Michelle Taylor  
Town Clerk & Responsible Finance Officer

**EXTRAORDINARY MEETING OF THE FULL COUNCIL  
THURSDAY, 11 MAY 2023, 7.00 PM  
WALLINGFORD TOWN HALL**

**AGENDA**

**1     MEETING PROTOCOL**

The Chairman to advise those present of the protocol to be followed for this meeting.

**2     APOLOGIES**

To receive apologies for absence

**3     DECLARATIONS OF INTEREST**

To receive and record declarations of interest

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and their right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

**4     SELECTION OF MAYOR AND DEPUTY MAYOR FOR 2023-2024**

To discuss the selection of the new Mayor and Deputy Mayor in advance of the Annual Meeting (Mayor Making) on Monday, 15 May 2023

The quorum for the Full Council is **8**

The next meeting of the Full Council will be the Annual Meeting (Mayor Making) on **Monday, 15 May 2023**.

**Standing Order 5:** the current Chairman/Mayor of the Council shall preside over meetings until a successor Chairman/Mayor has been formally elected. In an election year, if the current Chairman/Mayor has been re-elected, s/he does have an original vote in respect of the election of the new Chairman/Mayor. If they have not been re-elected, they still preside over the meeting but do not have an original vote; they must however by law give a casting vote in the case of an equality of votes

**Distribution: Town Council website and Town Hall noticeboard**

**Non-confidential supporting documents may be made available upon request.**

**We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)**