



Wallingford Town Council

8A Castle Street
Wallingford
Oxfordshire
OX10 8DL

Tel: 01491 835373
Email: meetings@wallingfordtowncouncil.gov.uk
Web: www.wallingford.co.uk

To the Members of the Tourism and Economic Development Committee

Councillor Dan Beauchamp (Vice-Chairman)
Councillor Giles Cattermole
Councillor Paul Gibbon (Chairman)
Councillor Nigel Hughes
Councillor Katharine Keats-Rohan
Councillor Christian Sinkinson
Councillor Deborah Whelan

The Mayor, Councillor Marcus Harris (ex-officio)

22 May 2023

Dear Councillors

You are hereby summoned to attend a meeting of the **Tourism and Economic Development Committee** on **Monday, 27 March 2023** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE
MONDAY, 27 MARCH 2023, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting

2 APOLOGIES

To receive apologies for absence

3 DECLARATION OF INTERESTS

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 MINUTES

To approve the minutes of the meeting of the Tourism & Economic Development Committee held on 30 January 2023 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

5 ACTIONS FROM PREVIOUS MEETING

To review the progress of actions agreed at the last meeting

- DOCUMENT ATTACHED

6 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is 10 minutes.

Members of the public who wish to speak at this meeting should email the Meetings Officer at meetings@wallingfordtowncouncil.gov.uk

The Council Office has received further representations from the public about the need for a banking hub within the Town and contact from potential suppliers. This appears on the future agenda item list for the Full Council.

7 CORONATION OF HIS MAJESTY KING CHARLES III

The Community, Business and Tourism Development Officer to update the Committee on the planned activity programme

8 BAND CONCERTS 2023

The Community, Business and Tourism Development Officer to update the Committee on the programme

9 CURFEW BELL

The Chairman and the Community, Business and Tourism Development Officer to update the Committee on the development of this new event

10 MIKRON THEATRE

Councillor Whelan and the Community, Business and Tourism Development Officer to update the Committee on a potential event

11 AGATHA CHRISTIE STATUE AND RELATED ACTIVITIES

The Chairman to update the Committee on the planned programme

12 TWINNING

The Community, Business and Tourism Development Officer to update the Committee

13 INFORMATION BOARDS

The Community, Business and Tourism Development Officer to update the Committee on this work

14 BUSINESS/NETWORKING

The committee to consider which approach should be taken forward now that Wallingford in Business is no longer hosting business networking events.

15 TOWN INFORMATION CENTRE

To receive a quarterly report on visitor statistics

16 **FUTURE AGENDA ITEMS**

The following items have already been identified:

- Youth activity programme for summer 2023
- Agatha Christie statue and related activities
- Market administration
- Young Traders' Market
- Widening the Town Centre to include some of St Martin's Street on market days
- Tourism South East

The quorum for this Committee is 3 Members

The next meeting of the Committee will be held on Monday, 12 Jun 2023.

Distribution: Town Council website and noticeboards

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk