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Wallingford Town Council

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15 March 2023

To the Members of the Full Council

Councillor Steve Beatty
Councillor Dan Beauchamp (Deputy Mayor)
Councillor Giles Cattermole
Councillor Paul Gibbon
Councillor Marcus Harris (Chairman/The Mayor)
Councillor Sue Hendrie
Councillor Stephen Holder
Councillor Claire Holford

Councillor Nigel Hughes
Councillor Katharine Keats-Rohan
Councillor Michael Kidley
Councillor Rosslyn Lester
Councillor Robert McGregor
Councillor George Newcombe
Councillor Christian Sinkinson
Councillor Deborah Whelan

Dear Councillors

You are hereby summoned to attend a meeting of the **Full Council** on **Monday, 20 March 2023** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE FULL COUNCIL
MONDAY, 20 MARCH 2023, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting.

2 APOLOGIES

To receive apologies for absence

3 DECLARATIONS OF INTEREST

To receive and record declarations of interest

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and their right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 MAYOR'S COMMUNICATIONS

To receive an update from the Mayor on his recent activity

5 MINUTES

To approve the minutes of the meeting of the Full Council held on 20 February 2023 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

6 ACTIONS FROM PREVIOUS MEETINGS [public] [see also item 23]

To review the progress on public actions agreed at recent meetings

- DOCUMENT ATTACHED

7 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is at the discretion of the Chairman.

Members of the public who wish to speak at this meeting should email the Meetings Officer in advance at meetings@wallingfordtowncouncil.gov.uk

8 COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive updates from County and District Councillors

9 BILL SCHEDULES

To approve the bill schedules for December 2022 and January 2023

- DOCUMENTS TO FOLLOW
- RESOLUTIONS REQUIRED

10 COMMUNITY INFRASTRUCTURE LEVEL (CIL) STRATEGY

To give final approval to the Town Council's proposed approach

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

11 RIVERBANK OWNERSHIP

To receive an overview by the Head of Parks and Estates of registered ownership of the riverbank within the Wallingford boundary

- DOCUMENT ATTACHED

12 AGATHA CHRISTIE STATUE

To receive an update from Councillor Beatty on the planned statue

13 GRANT APPLICATIONS

To consider applications from:

- (a) Clean Slate
- (b) Wallingford Accessible Boat Club
- (c) Wild About Wallingford

- DOCUMENTS ATTACHED
- RESOLUTIONS REQUIRED

14 WIGOD FAMILY CENTRE

To receive the annual report of the Wigod Family Centre. Ms Kelsey Proctor is unable to attend this meeting due to a prior commitment.

- DOCUMENT ATTACHED

15 APPOINTMENTS

To appoint a WTC-nominated trustee for the Bridge Estates Charity

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

16 TOWN COUNCIL ELECTIONS 2023

To be reminded by Councillor Hendrie of key dates and timeline and events being organised to encourage and support people to stand

17 PRE-ELECTION PERIOD

To note the restrictions and dates of the Pre-Election Period formerly known as 'Purdah'

- DOCUMENT ATTACHED

18 CALENDAR OF MEETINGS

To note the changes required to the Calendar of Meetings as a result of the Pre-Election Period

The Annual Town Meeting will now be held on Tuesday, 30 May 2023 and positioned as listening exercise for the new Council. The Council has previously agreed the outline and revised format for the meeting (Minute 611/22)

19 NEXT MAYOR

To discuss the selection of the next Mayor, subject clearly to the outcome of the Town Council Elections

20 COMMITTEE AND OTHER RECOMMENDATIONS/REFERENCES

To consider the following recommendations/references:

Bull Croft Trust, 27 February 2023, Minute 62/22 – Tennis Proposition

To approve the detailed National Tennis Association operating model for the tennis courts on the Bull Croft. The Full Council has already given its in-principle agreement to this scheme.

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

21 FUTURE AGENDA ITEMS

To identify items for future meetings

The following items have already been identified:

- Elections 2023 (rolling item until May 2023) (Cllr Sue Hendrie)
- Pedestrianisation of front area of Town Hall (rolling agenda item)
- Banking hub (dependent on update from David Johnston MP)
- Junior Council (new Council to consider after Elections)
- Estates Portfolio Review (assigned to Head of Parks & Estates)
- Renaming and reshuffling of Committees to establish the Estates Committee (Annual Meeting as part of wider decision on committee structure)
- Alderman Emeritus (to consider making new appointments)

22 EXCLUSION OF PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

- RESOLUTION REQUIRED

23 ACTIONS FROM PREVIOUS MEETINGS [confidential]

To review progress on confidential actions agreed at recent meetings

- DOCUMENT ATTACHED

24 THE REGAL [confidential]

To receive an update from Councillor Newcombe

25 LEGAL MATTER [confidential]

To receive an update from the Chairman on the item previously minuted as 506/22

- RESOLUTION REQUIRED

26 INDIVIDUAL PROPERTY [confidential]

The Chairman to report on an individual property

The quorum for the Full Council is 8 Members

The next meeting of the Full Council will be held on Monday, 24 April 2023. This will be the last meeting before the Town Council Elections on Thursday, 4 May 2023 and will fall within the Pre-Election Period and therefore be subject to those restrictions.

Distribution: Town Council website and Town Hall noticeboard

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk