



Wallingford Town Council

8A Castle Street
Wallingford
Oxfordshire
OX10 8DL

Tel: 01491 835373
Email: meetings@wallingfordtowncouncil.gov.uk
Web: www.wallingford.co.uk

To the Members of the Tourism and Economic Development Committee

Councillor Dan Beauchamp (Vice-Chairman)
Councillor Giles Cattermole
Councillor Paul Gibbon (Chairman)
Councillor Nigel Hughes
Councillor Katharine Keats-Rohan
Councillor Christian Sinkinson
Councillor Deborah Whelan

The Mayor, Councillor Marcus Harris (ex-officio)

25 January 2023

Dear Councillors

You are hereby summoned to attend a meeting of the **Tourism and Economic Development Committee** on **Monday 30 January 2023** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

A handwritten signature in black ink, appearing to read 'M Taylor', written in a cursive style.

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE
MONDAY 30 JANUARY 2023, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting

2 APOLOGIES

To receive apologies for absence

3 DECLARATION OF INTERESTS

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 MINUTES

To approve the minutes of the meeting of the Tourism & Economic Development Committee held on 5 September 2022 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

5 ACTIONS FROM PREVIOUS MEETING

To review the progress of actions agreed at the last meeting

- DOCUMENT ATTACHED

6 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is 10 minutes.

Members of the public who wish to speak at this meeting should email the Meetings Officer at meetings@wallingfordtowncouncil.gov.uk

7 CHRISTMAS

- (a) To review Council's activities for the Christmas 2022 period
- (b) To form a working party to prepare for Christmas 2023

- RESOLUTION REQUIRED

8 CORONATION OF KING CHARLES III – TOWN EVENTS

To continue the development of the activity programme to mark the Coronation of King Charles III to align with the steer from Buckingham Palace. The Civic and Ceremonial Working Party has already initiated some work on this.

The Parks, Gardens, Allotments and Open Spaces Committee are also considering looking at an art installation to commemorate the Coronation.

9 CARNIVAL 2023

To consider whether the Community, Business and Tourism Development Officer should support the Carnival Committee and what form that support should take given their other priorities, including a request from the Carnival Committee for the Town Council's insurance to cover their event

- RESOLUTION REQUIRED

10 BAND CONCERTS 2023

To receive an update from the Community, Business and Tourism Development Officer on the 2023 programme

11 CINEMA EVENT IN CASTLE GARDENS

To consider an idea of Councillor Whelan for a cinema event in the Castle Gardens. Funding may be available for the Council to run this, rather than through a third party

12 MIKRON THEATRE COMPANY

To consider an idea of Councillor Whelan for a future event with the Mikron Theatre at the Riverside in Wallingford, almost certainly in 2024

13 INFORMATION BOARDS – STRATEGY

To start developing a strategy for the update of information boards across the Town during 2023 using Public Arts funding. This matter has been referred by the Full Council

- DOCUMENT ATTACHED

14 TWINNING – WAY FORWARD

To consider the way forward for the Town’s Twinning activities. Councillor Holder has requested this and the Full Council has referred the item to this Committee,

- DOCUMENT TO FOLLOW
- RESOLUTION REQUIRED

15 TOWN INFORMATION CENTRE – VISITOR STATISTICS

To receive a quarterly report on the Town Information Centre from the Community, Business and Tourism Development Officer

- DOCUMENT ATTACHED

16 TOURISM SOUTH EAST

To receive a report from the Committee’s Chairman and the Community, Business and Tourism Development Officer on a recent meeting with Tourism South East

17 FUTURE AGENDA ITEMS

The following items have already been identified:

- Youth activity programme for summer 2023
- Agatha Christie statue and related activities
- Market administration
- Young Traders’ Market
- Widening the Town Centre to include some of St Martin’s Street on market days
- Tourism South East

The quorum for this Committee is 3 Members

The next meeting of the Committee will be held on Monday, 20 March 2023.

Distribution: Town Council website and noticeboards

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk