



Wallingford Town Council

**MINUTES
of a meeting of the
PLANNING COMMITTEE
held on 25 January 2023 at 7.00 pm
at Wallingford Town Hall**

Present

Members: Councillor Sue Hendrie (Chairman)
Councillor Katharine Keats-Rohan
Councillor Rosslyn Lester
Councillor Mike Kidley

Officers: Luke Whitcomb, Meetings Officer

Others: 1 member of the public were present
0 members of the press were present

522/22 MEETING PROTOCOL

The Chairman advised attendees of the protocol for the meeting.

523/22 APOLOGIES

Apologies were received from Councillor Hughes and Keats-Rohan.

Councillor Newcombe did not attend.

524/22 DECLARATIONS OF INTEREST

No interests were declared.

525/22 MINUTES

It was proposed by Councillor Kidley, and seconded by Councillor Lester, and

RESOLVED that the minutes of the meeting held on 4 January 2023 be approved as a correct record and the Chairman is authorised to sign them

526/22 ACTIONS FROM PREVIOUS MEETING

The Committee reviewed progress on the actions agreed at the last meeting and uncompleted actions from previous meetings.

527/22

PUBLIC PARTICIPATION

One member of the public attended, a planning applicant, and took questions relating to her application (Minute 529/22 (a) below)

528/22

PLANNING APPLICATIONS

It was proposed by Councillor Lester, and seconded by Councillor Hendrie, and

RESOLVED that the agenda order of the first two applications be reversed

The Committee considered the following applications:

(a) 5 Cherwell Close, Wallingford OX10 0HF

[P22/S4619/HH](#)

Single storey rear kitchen extension. Rear Velux type roof window to main roof.

It was proposed by Councillor Kidley, and seconded by Councillor Lester, and

RECOMMENDED that this application be granted

COMMENT NO. 240475

(b) Land North of A4130, Wallingford Bypass, Wallingford OX10 9EJ

[P22/S4544/A](#)

Signage for Winterbrook Meadows

It was proposed by Councillor Lester, and seconded by Councillor Hendrie, and

RECOMMENDED that this application be refused on the same basis as the concerns of South Highways Liaison, excessive signage and the failure to answer questions about the illumination of signage

COMMENT NO. 240476

(c) Flint Cottage, 53 High Street, Wallingford OX10 0DB

[P22/S4548/LB](#)

Proposed reinstatement of existing inglenook fireplace.

It was proposed by Councillor Hendrie, and seconded by Councillor Lester, and

RECOMMENDED that this application be granted

COMMENT NO. 240477

(d) Castle Priory, Thames Street, Wallingford OX10 0HD

[P23/S0167/LB](#)

Second floor re-configuration, restoration & refurbishment. Removal of bedroom No.6 chimney breast.

It was proposed by Councillor Hendrie, and seconded by Councillor Kidley, and

RECOMMENDED that this application be granted

COMMENT NO. 240478

(e) 17 Wood Street, Wallingford, Oxfordshire OX10 0AX

[P23/S0172/HH](#)

A garden room/conservatory single storey extension on the east elevation

It was proposed by Councillor Whelan, and seconded by Councillor Hendrie, and

RECOMMENDED that this application be granted subject to mitigation against the loss of historic fabric

COMMENT NO. 240479

(f) 17 Wood Street Wallingford Oxfordshire OX10 0AX

[P23/S0201/LB](#)

Replacement hidden gable end stair window.

It was proposed by Councillor Whelan, and seconded by Councillor Lester, and

RECOMMENDED that this application be granted

COMMENT NO. 240480

529/22

MARKET BRIDGE AND FOOTPATH

Councillor Hendrie reported on a meeting she had attended on behalf of the Town Council about plans for local footpaths and their impact on the extant Market Bridge which Wallingford Borough Council had constructed in 1911 using the services of Messrs Brasher & Sons and probably Walter Wilder & Sons. The earliest council records identified a bridge there from 1715.

A cast iron decking remained with a layer of concrete on top.

It was proposed by Councillor Hendrie, and seconded by Councillor Lester, and

RECOMMENDED that what is left of Market Bridge be retained and incorporated into the footpath and that no additional lighting be installed given that the ambient lighting is sufficient

530/22 OXFORD COUNTY COUNCIL (OCC) CONSULTATION

There were no consultation matters to consider.

531/22 PLANNING DISCHARGES

There had been no discharges by South Oxfordshire District Council (SODC) recently.

532/22 PLANNING DECISIONS

The Committee NOTED recent planning decisions by South Oxfordshire District Council (SODC) which were all in line with the Town Council's recommendations.

533/22 FUTURE AGENDA ITEMS

The following items were identified as future agenda items:

- Pre-application discussion for land owned by Purely Nurseries Busy Baskets, provided the owner/developer meets the requirements of the Town Council's pre-application protocols (scheduled for 13 February 2023)
- Highcroft (Site B) – update by developers following meeting with residents adjoining the site
- Highcroft (Site B) – OCC and Diocese to be invited to talk about the primary school
- Upgrade on Cholsey Waste Water – rolling item
- Update on planned developments in Thames Street (Nos. 5-7), adjoining the Boat Club
- Neon and other signage used by retailers in the town, especially the Market Place (Cllr Hendrie)

The meeting ended at 7.40 pm

Minutes of the Planning Committee, 30 January 2023,
signed as a correct record

Chairman

