



Wallingford Town Council

**MINUTES
of a meeting of the
PLANNING COMMITTEE
held on 7 December 2022 at 7.00 pm
at Wallingford Town Hall**

Present

Members: Councillor Sue Hendrie
Councillor Nigel Hughes (Chairman)
Councillor Katharine Keats-Rohan (joined the meeting from Minute 458/22 onwards)
Councillor Mike Kidley
Councillor Deborah Whelan

Officers: Michelle Taylor, Town Clerk and Responsible Finance Officer (RFO)
Luke Whitcomb, Meetings Officer

Others: 4 members of the public were present
0 members of the press were present

454/22 MEETING PROTOCOL

The Chairman advised attendees of the protocol for the meeting.

455/22 APOLOGIES

Apologies were received from Councillor Lester and Newcombe.

The District Councillors did not attend.

456/22 DECLARATION OF INTERESTS

No interests were declared.

457/22 MINUTES

It was proposed by Councillor Kidley, and seconded by Councillor Hendrie, and

RESOLVED that the minutes of the meeting held on 16 November 2022 be approved as a correct record and the Chairman is authorised to sign them

Councillor Keats-Rohan joined the meeting

458/22 ACTIONS FROM PREVIOUS MEETING

The Committee reviewed progress on the actions agreed at the last meeting and uncompleted actions from previous meetings.

459/22 PUBLIC PARTICIPATION

Four members of the public attended and expressed concern about different aspects of the current development of Highcroft (Site B) by St Joseph Homes Limited.

Actions: Letter to be sent to developers – on behalf of neighbouring residents – asking them to reinstate the regular residents’ meeting and to ensure there is no regular working on Sundays as appears to be happening according to neighbours of the site

460/22 HIGHCROFT (SITE B)

The Development Director of St Joseph Homes Limited was not present to update the Committee.

Action: This update to be added to the Future Agenda Items (see also Minute 465/22)

461/22 PLANNING APPLICATIONS

The Committee considered the following applications:

(a) Unit 11 Verda Park Wallingford OX10 9SJ

[P22/S4093/FUL](#)

Minor external alterations comprising installation of plant, fence enclosure, skip, storage unit and associated works.

It was proposed by Councillor Kidley, and seconded by Councillor Hendrie, and

RESOLVED to recommend that this application be granted

COMMENT NO. 238261

(b) 23 Market Place Wallingford

[P22/S3642/N5D](#)

Change of use of first floor commercial office space to residential flat.

Amendment No. 1

Contaminated Land Questionnaire received 24 November 2022

The Committee had previously considered this and confirmed their continuing opposition (Minute 366/22(i))

(c) Calleva House, 6 High Street, Wallingford OX10 0BP

[P22/S3155/FUL](#)

Amendment No. 1

As clarified by Protected Species Survey Report received on 31 October 2022

It was proposed by Councillor Keats-Rohan, and seconded by Councillor Whelan, and

RESOLVED to recommend that this application continue to be supported

COMMENT PREVIOUSLY SUBMITTED

(d) St John the Evangelist Church, Market Place, Wallingford OX10 0EJ

[P22/S4241/FUL](#)

Repairs to front boundary wall; erection metal railings and gate.

It was proposed by Councillor Whelan, and seconded by Councillor Hendrie, and

RESOLVED to recommend that this application be granted

COMMENT NO. 238263

(e) Winterbrook Close, 8 Winterbrook, Wallingford OX10 9EA

[P22/S4254/LB](#)

New bathroom in former store room on the 2nd floor.

It was proposed by Councillor Hughes, and seconded by Councillor Whelan, and

RESOLVED to recommend that this retrospective applications be supported

COMMENT NO. 238265

(f) Winterbrook Close, 8 Winterbrook, Wallingford OX10 9EA

[P22/S4249/HH](#)

Installation of 'endless pool' & associated heat pump & composite decking

It was proposed by Councillor Hughes, and seconded by Councillor Whelan, and

RESOLVED to recommend that this retrospective application be supported

COMMENT NO. 238266

(g) 22 St Leonard's Lane, Wallingford OX10 0EZ

[P22/S4286/HH](#)

Erection of pitched roof over existing flat roofed rear projection, with parapet wall alongside boundary

It was proposed by Councillor Hendrie, and seconded by Councillor Whelan, and

RESOLVED to recommend that this application be granted

COMMENT NO. 238267

(h) Albert's, 39 Wood Street, Wallingford OX10 0AX

[P22/S4316/LB](#)

Proposed fireplace alterations (retrospective)

It was proposed by Councillor Hendrie, and Councillor Whelan, and

RESOLVED that this retrospective application be supported

COMMENT NO. 238268

462/22

OXFORD COUNTY COUNCIL (OCC) CONSULTATION

The Committee considered and NOTED proposals by Oxfordshire County Council to introduce Resident Park Areas in Castle Street, Croft Road, Reading Road and St John's Road. The primary purpose was to improve traffic flow. Residents were being consulted.

463/22 PLANNING DISCHARGES

The Committed NOTED recent discharges by South Oxfordshire District Council (SODC).

464/22 PLANNING DECISIONS

The Committee NOTED recent planning decisions by South Oxfordshire District Council (SODC) which were all in line with the Town Council's recommendations.

465/22 FUTURE AGENDA ITEMS

The following items were identified as future agenda items:

- Highcroft (Site B) – update by developers
- Upgrade on Cholsey Waste Water – rolling item
- Oxford Diocesan Trust Representatives – applications for primary schools
- Update on planned developments in Thames Street (Nos. 5-7), adjoining the Boat Club
- Neon signage used by retailers in the town, especially the Market Place (Cllr Hendrie)

The meeting ended at 7.21 pm

Minutes of the
Planning Committee
7 December 2022,
signed as a correct record

Chairman

2022-12-07 PLA minutes PUBLIC