



Wallingford Town Council

**MINUTES
of a meeting of the
PLANNING COMMITTEE
held on 16 November 2022 at 7.00 pm
at Wallingford Town Hall**

Present

Members: Councillor Sue Hendrie
Councillor Nigel Hughes (Chairman)
Councillor Mike Kidley
Councillor Rosslyn Lester
Councillor George Newcombe
Councillor Deborah Whelan

Officers: Luke Whitcomb, Meetings Officer

Others: 0 members of the public were present
0 members of the press were present

392/22 MEETING PROTOCOL

The Chairman advised attendees of the protocol for the meeting.

393/22 APOLOGIES

Apologies were received from Councillor Keats-Rohan.

The District Councillors did not attend.

394/22 DECLARATION OF INTERESTS

Councillor Lester declared an interest in P22/S4032/LB (minuted as 399/22 (k) below) and took no part in the discussion on that item.

Councillor Newcombe declared an interest P22/S3873/LB (minuted as 399/22 (a) below) and took no part in the discussion on that item.

395/22 MINUTES

It was proposed by Councillor Kidley, and seconded by Councillor Hendrie, and

RESOLVED that the minutes of the meeting held on 26 September 2022 be approved as a correct record and the Chairman is authorised to sign them

It was proposed by Councillor Hendrie, and seconded by Councillor Lester, and

RESOLVED that the minutes of the meeting held on 31 October 2022 are a correct record and the Chairman is authorised to sign them

396/22 ACTIONS FROM PREVIOUS MEETING

The Committee reviewed progress on the actions agreed at the last meeting and uncompleted actions from previous meetings.

397/22 PUBLIC PARTICIPATION

No members of the public were present

398/22 VARIATION OF AGENDA ORDER

It was proposed by Councillor Hughes, and seconded by Councillor Lester, and

RESOLVED that all planning applications associated with 17 Wood Street, Wallingford OX10 OAX be considered together (see Minutes 399/22 (b), (c) and (d) below)

399/22 PLANNING APPLICATIONS

(a) 9 Hambleden Drive, Wallingford OX10 0PQ

[P22/S3873/HH](#)

Proposed ground floor rear extension and partial garage conversion.

Councillor Newcombe declared an interest in this item and took no part in the discussion or vote.

It was proposed by Councillor Hughes, and seconded by Councillor Lester, and

RESOLVED to recommend that this application be supported

COMMENT NO. 237215

(b) 17 Wood Street, Wallingford OX10 0AX

[P22/S3930/LB](#)

Suspended Floors: Lift and remove worn and damaged re-laid basic softwood floorboards. Install underfloor breathable insulation and replace with similar sized engineered oak floorboards.

It was proposed by Councillor Hendrie, and seconded by Councillor Whelan, and

RESOLVED to recommend that this application be supported in principle but that the applicant comply with the advice given by SODC at the pre-application stage regarding the materials to be used for the floorboards

COMMENT NO. 237216

(c) 17 Wood Street, Wallingford Oxon OX10 0AX

[P22/S3874/HH](#)

Removal of west facing gable upper wall impervious cement render. Repair timber frame and bricks underneath if needed with like-for-like replacements. Install 40mm of breathable wood-fibre render board insulation on external surface. Re-render with a breathable lime plaster to match existing colour

It was proposed by Councillor Hendrie, and seconded by Councillor Whelan, and

RESOLVED to recommend that this application be supported

COMMENT NO. 237218

(d) 17 Wood Street, Wallingford OX10 0AX

[P22/S4055/LB](#)

Install wood fuel stove (log burner) in to existing large open fireplace

It was proposed by Councillor Whelan, and seconded by Councillor Hendrie, and

RESOLVED to recommend that this application be granted on the condition that a Clear Skies Mark Level 3+ standard stove is used

COMMENT NO. 237220

(e) 21 Rowland Close, Wallingford OX10 8LA

[P22/S3926/HH](#)

Conversion of garage to study area and amendments to doors and windows.

It was proposed by Councillor Lester, and seconded by Councillor Hughes,
and

RESOLVED to recommend that this application be granted

COMMENT NO. 237222

(f) Public Open Space Radnor Road, Wallingford OX10 0PH

[P22/S2819/FUL](#)

Creation of new footway links, knee rail fence and associated infrastructure
(additional lighting information and revised block plan to show adjacent
public right of way received 12 September 2022).

The Committee NOTED that this application had been withdrawn.

(g) 20 Fitzcount Way, Wallingford OX10 8JP

[P22/S3059/HH](#)

Amendment

Demolition of existing single-storey side extension. Construction of two
storey side extension and single-storey rear extension. (as amplified by
additional arboricultural report and plans received 21 October 2022 and
amended plans to show changes to the design of the extension and parking
spaces received 21 October 2022).

It was proposed by Councillor Hughes, and seconded by Councillor Whelan,
and

RESOLVED to recommend that this application be granted

COMMENT NO. 237224

(h) 8 Green Close, Wallingford OX10 9AJ

[P22/S3410/HH](#)

Garage

It was proposed by Councillor Newcombe, and seconded by Councillor Hendrie, and

RESOLVED to recommend that this applicant be granted

COMMENT NO. 237225

(i) 3 Greenfield Crescent, Wallingford OX10 0PA

[P22/S3950/LDP](#)

Demolition of existing single storey conservatory and garden room, erection of single storey rear extensions

It was proposed by Councillor Whelan, and seconded by Councillor Newcombe, and

RESOLVED to recommend that this application be granted

COMMENT NO. 237227

(j) 35 Norman Way, Wallingford OX10 0SS

[P22/S4023/LDP](#)

Single storey rear extension

It was proposed by Councillor Whelan, and seconded by Councillor Newcombe, and

RESOLVED to recommend that this application be granted

COMMENT NO. 237228

(k) Lloyds TSB Bank Plc, 4 Market Place, Wallingford OX10 0EH

[P22/S4032/LB](#)

Councillor Lester declared an interest in this item and took no part in the discussion or vote

Building closure - Removal of external signage, branch name plates, hanging sign, removal of all internal fixtures & fittings

It was proposed by Councillor Newcombe, and seconded by Councillor Hendrie, and

RESOLVED to recommend that this application be granted

COMMENT NO. 237231

400/22 PLANNING DISCHARGES

The Committed NOTED recent discharges by South Oxfordshire District Council (SODC).

401/22 PLANNING DECISIONS

The Committee NOTED recent planning decisions by South Oxfordshire District Council (SODC) which were all in line with the Town Council's recommendations.

402/22 FUTURE AGENDA ITEMS

The following items were identified as future agenda items:

- Upgrade on Cholsey Waste Water – rolling item
- Highcroft (Site B) representatives to update Members at a future meeting (date being agreed)
- Oxford Diocesan Trust Representatives
- Update on planned developments in Thames Street (Nos. 5-7), adjoining the Boat Club
- Neon signage used by retailers in the town, especially the Market Place (December 2022 meeting)

Action: Cllr Hendrie to talk to the SODC planning enforcement team about neon/illuminated signage being used by retailers

The meeting ended at 7.26 pm

Minutes of the
Planning Committee
16 November 2022,
signed as a correct record

Chairman

2022-11-16 PLA minutes PUBLIC