



Wallingford Town Council

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9 November 2022

To the Members of the Full Council

Councillor Steve Beatty
Councillor Dan Beauchamp (Deputy Mayor)
Councillor Giles Cattermole
Councillor Paul Gibbon
Councillor Marcus Harris (Chairman/The Mayor)
Councillor Sue Hendrie
Councillor Stephen Holder
Councillor Claire Holford

Councillor Nigel Hughes
Councillor Katharine Keats-Rohan
Councillor Michael Kidley
Councillor Rosslyn Lester
Councillor Robert McGregor
Councillor George Newcombe
Councillor Christian Sinkinson
Councillor Deborah Whelan

Dear Councillors

You are hereby summoned to attend a meeting of the **Full Council** on **Monday, 14 November 2022** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE FULL COUNCIL
MONDAY 14 NOVEMBER 2022, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting.

2 APOLOGIES

To receive apologies for absence

3 DECLARATIONS OF INTEREST

To receive and record declarations of interest

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 MAYOR'S COMMUNICATIONS

To receive an update from the Mayor on his recent activity

5 MINUTES

To approve the minutes of the meeting of the Full Council held on 17 October 2022 and the extraordinary meeting held on 26 October 2022

- DOCUMENTS ATTACHED
- RESOLUTION REQUIRED

6 ACTIONS FROM PREVIOUS MEETINGS [public] [see also item 20]

To review the progress of actions agreed at recent meetings

- DOCUMENT ATTACHED

7 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is at the discretion of the Chairman.

Members of the public who wish to speak at this meeting should email the Meetings Officer in advance at meetings@wallingfordtowncouncil.gov.uk

We have already been notified of the following external speakers who have been asked to speak for no more than 3 minutes each:

- Mr Mark Brett of the charity Wallingford Eleven Fifty-Five to talk about the recent November 5th town firework display
- Ms Kate Wareing of South Oxfordshire Housing Association (SOHA) to talk about housing needs in Wallingford
- Mr Tony Cowling to talk about the work of the voluntary group Draughtbusters as part of the Council's cost of living measures

8 COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive updates from County and District Councillors

9 EXTERNAL AUDIT/ ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) FOR 2021-22

To note formally the conclusion of the final accounts and any comments by the external auditors

- DOCUMENT ATTACHED

10 BILL SCHEDULES

To approve the bill schedules for August and September 2022

- DOCUMENTS TO FOLLOW
- RESOLUTION REQUIRED

11 BANKING HUB / CASH ACCESS

To consider a suggestion that the Town Council consider the setting up of a banking hub in Wallingford. This has been made independently by three residents who are concerned by continuing bank closures. Local Member of Parliament David Johnston has also recently

drawn attention to this issue to constituents in a social media message. Wallingford is one of 12 communities identified in England where residents and local companies will struggle to get access to banking services within 5km of the town.

The government are seeking to ensure that there are reasonable levels of access to cash through the provision of withdrawal and deposit facilities. 10% of adults say they rely on cash to a 'very great or great' extent

- DOCUMENT TO FOLLOW
- RESOLUTION REQUIRED

12 GRANT AID – CITIZENS ADVICE BUREAU

To consider a grant application from the Citizens' Advice Bureau

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

13 COMMUNITY INFRASTRUCTURE LEVY (CIL) SPENDING STRATEGY

To receive a report including recommendations from Councillor Hughes on behalf of the Working Party

- RESOLUTION REQUIRED

14 FLAG SCHEDULE

To approve two additions to the flag schedule and to note changes resulting from the death of Her Majesty Queen Elizabeth II and the accession of King Charles III

- DOCUMENT ATTACHED

15 8A CASTLE STREET – LIGHTING

To approve expenditure for a change of lighting at the Council Office at 8A Castle Street

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

16 APPOINTMENTS

To resolve that Mrs Jackie Payne continue in her role as a Nominative Trustee for the Wallingford Municipal Charities for a further five years

- RESOLUTION REQUIRED

17 WORKING PARTIES

To establish two temporary working parties, one to look at Twinning and the other Britain in Bloom, and to determine the membership for both

- RESOLUTION REQUIRED

18 FUTURE AGENDA ITEMS

To identify items for future meetings

The following items have already been identified:

- Pedestrianisation of front area of Town Hall (rolling agenda item)
- Liaison with Arts & Development Officer (Councillor Beatty)
- Upgrade to consumer unit in Town Hall
- Staff team building/volunteer days
- Estates Portfolio Review
- Renaming and reshuffling of Committees to establish the Estates Committee
- Alderman Emeritus (to consider making new appointments)
- Be Free Young Carers have withdrawn their original grant application and will be submitting a new application before the end of the 2022 calendar year
- Civic and Ceremonial Working Party update

19 EXCLUSION OF PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

- RESOLUTION REQUIRED

20 ACTIONS FROM PREVIOUS MEETINGS [confidential]

To review actions on confidential items agreed at previous meetings

- DOCUMENT ATTACHED

21 KINECROFT - COACH AND HORSES, HORSE CHESTNUT TREE [confidential]

To receive a report on the outcome of recent surveys and agree next steps

- DOCUMENTS ATTACHED AND TO FOLLOW
- RESOLUTION REQUIRED

22 SCAFFOLDING ON THE KINECROFT [confidential]

To revisit the decision taken by Full Council on 22 August 2022 concerning licence fees for scaffolding on the Kinecroft

- RESOLUTION REQUIRED

The next meeting of the Full Council will be on Monday, 12 December 2022 at which the Precept for 2023-24 will be set

Distribution: Town Council website and Town Hall noticeboard

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk