



Wallingford Town Council

**MINUTES
of a meeting of the
FINANCE AND PROPERTIES
COMMITTEE**

**held on Monday 24 October 2022 at 7.00 pm
in Wallingford Town Hall**

Present

Members: Cllr Dan Beauchamp
Cllr Giles Cattermole
Cllr Katharine Keats-Rohan
Cllr Mike Kidley (Chairman)
Cllr Marcus Harris (The Mayor)

Officers: Michelle Taylor, Town Clerk & Responsible Finance Officer
Jacqui Coker, Local Government Officer

Others: 0 members of the public
0 members of the press

337/22 MEETING PROTOCOL

The Chairman explained the protocol that would be followed in conducting the meeting

338/22 MEMBERSHIP

Councillor Kidley, who was chairing the meeting in Councillor Holford's absence, welcomed Councillor Keats-Rohan to her first meeting of the Committee.

339/22 APOLOGIES

Apologies were received from Councillors Beatty, Holford, Newcombe and Whelan.

340/22 DECLARATION OF INTERESTS

No interests were declared.

341/22 MINUTES

It was proposed by Councillor Beauchamp, and seconded by Councillor Harris, and

RESOLVED that the minutes of the meeting of the Finance and Properties Committee held on 1 August 2022 be approved as a correct record and the Chairman is authorised to sign them.

342/22 ACTIONS FROM PREVIOUS MEETING

The Committee reviewed actions agreed at the last meeting. Most had been completed and the remaining others were in progress.

343/22 PUBLIC PARTICIPATION

There were no members of the public present.

344/22 TERMS OF REFERENCE

Councillor Holford had indicated through an email that as the Committee's Chairman she had fully reviewed the existing terms of reference and did not believe they required amendment.

It was proposed by Councillor Beauchamp, and seconded by Councillor Keats-Rohan, and

RESOLVED that this item be deferred to the next meeting of the Finance and Properties Committee on 5 December 2022.

Action: Meetings Officer to include on the agenda of the December meeting of the Committee

345/22 BILL SCHEDULE

The Town Clerk and Responsible Finance Officer presented the Bill Schedule for July 2022 and took questions from Members.

It was proposed by Councillor Keats-Rohan, and seconded by Councillor Beauchamp, and

RESOLVED that the Bill Schedule for July 2022 be approved

Councillor Cattermole abstained.

346/22 QUARTER 1 ACCOUNTS, 2022-23

The Town Clerk and Responsible Finance Officer reported that this would now be taken to the Full Council as it was not yet ready.

Action: Meetings Officer to schedule this item for a meeting of the Full Council

347/22 **CHRISTMAS 2022**

Prior to the meeting, the Community, Business and Tourism Development Officer had circulated a report outlining the Council's planned activities for the Christmas period, including engagement with local tradespeople. This was for information only.

Wallingford in Business had stepped down from organising a Christmas event.

348/22 **FUTURE AGENDA ITEMS**

No items were identified for future meetings.

349/22 **EXCLUSION OF PRESS AND PUBLIC**

It was proposed by Councillor Keats-Rohan, and seconded by Councillor Beauchamp, and

RESOLVED that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

350/22 **WINTER MOORINGS [confidential]**

351/22 **WIGOD FAMILY CENTRE – HEADS OF TERMS [confidential]**

352/22 **2023/24 BUDGET PREPARATION [confidential]**

The meeting ended at 7.46 pm

Minutes of the meeting of the
Finance and Properties Committee
held on

24 October 2022,

signed as a correct record

Chairman

2022-10-24 FIN minutes