



Wallingford Town Council

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To the Members of the Finance and Properties Committee

Councillor Steve Beatty
Councillor Dan Beauchamp
Councillor Giles Cattermole
Councillor Claire Holford (Chairman)
Councillor Katharine Keats-Rohan
Councillor Mike Kidley (Vice-Chairman)
Councillor George Newcombe
Councillor Deborah Whelan

The Mayor, Councillor Marcus Harris (ex-officio)

19 October 2022

Dear Councillors

You are hereby summoned to attend a meeting of the **Finance and Properties Committee** on **Monday 24 October 2022 at 7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE FINANCE AND PROPERTIES COMMITTEE
MONDAY 24 OCTOBER 2022, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the meeting protocols that will be followed

2 MEMBERSHIP

To welcome Councillor Katharine Keats-Rohan to her first meeting of the Finance & Properties Committee

3 APOLOGIES

To receive apologies for absence

4 DECLARATION OF INTERESTS

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

5 MINUTES

To approve the minutes of the meeting of the Finance and Properties Committee held on 1 August 2022 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

6 ACTIONS FROM PREVIOUS MEETING

To review the progress of actions agreed at the last meeting

- DOCUMENT ATTACHED

7 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is 10 minutes.

Members of the public who wish to speak at this meeting should email the Meetings Officer at meetings@wallingfordtowncouncil.gov.uk

8 TERMS OF REFERENCE

The Full Council has asked each Committee and Working Party to review their terms of reference and recommend any changes. Terms of reference will also be formally ratified at the Annual Meeting which is scheduled for 15 May 2023 following the Elections on 4 May 2023

- DOCUMENT ATTACHED
- RESOLUTION MAY BE REQUIRED

9 BILL SCHEDULE

To approve the bill schedules for July 2022

- DOCUMENT TO FOLLOW
- RESOLUTION REQUIRED

10 QUARTER 1 ACCOUNTS, 2022-23

To approve Quarter 1 accounts

- DOCUMENT TO FOLLOW
- RESOLUTION REQUIRED

11 CHRISTMAS 2022

This matter has been included due to the Full Council meeting on 17 October 2022 becoming inquorate and the need to come a decision given the timeframe.

The Committee to determine the extent to which the Council should facilitate and engage with other groups and organisations for a Christmas event now that Wallingford in Business has stepped down from this commitment.

- DOCUMENT TO FOLLOW
- RESOLUTION REQUIRED

12 FUTURE AGENDA ITEMS

To identify items for future meetings

13 EXCLUSION OF PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting due to the confidential nature of business to be transacted

14 WINTER MOORINGS [confidential]

To determine pricing for winter moorings

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

15 WIGOD FAMILY CENTRE – HEADS OF TERMS [confidential]

To agree the heads of terms for the Wigod Family Centre

- DOCUMENT TO FOLLOW
- RECOMMENDATION REQUIRED

16 2022/23 BUDGET PREPARATION [confidential]

The Town Clerk to update on the process to be followed and the dedicated Council meeting to be held on Monday 7 November 2022

Also to note that the likely costs of 'livestreaming' Council meetings

- DOCUMENT ATTACHED

Distribution: Town Council website and noticeboards

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk