



Wallingford Town Council

8A Castle Street
Wallingford
Oxfordshire
OX10 8DL

Tel: 01491 835373
Email: meetings@wallingfordtowncouncil.gov.uk
Web: www.wallingford.co.uk

12 October 2022

To the Members of the Full Council

Councillor Steve Beatty
Councillor Dan Beauchamp (Deputy Mayor)
Councillor Giles Cattermole
Councillor Paul Gibbon
Councillor Marcus Harris (Chairman/The Mayor)
Councillor Sue Hendrie
Councillor Stephen Holder
Councillor Claire Holford

Councillor Nigel Hughes
Councillor Katharine Keats-Rohan
Councillor Michael Kidley
Councillor Rosslyn Lester
Councillor Robert McGregor
Councillor George Newcombe
Councillor Christian Sinkinson
Councillor Deborah Whelan

Dear Councillors

You are hereby summoned to attend a meeting of the **Full Council** on **Monday, 17 October 2022** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE FULL COUNCIL
MONDAY 17 OCTOBER 2022, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting.

As part of a three-month trial, this meeting will be filmed (not broadcast live, yet) and a recording made available for playback. The test today will be using technology developed and provided by CloudyIT who have been recommended by the National Association of Local Councils (NALC) and are used by councils of a similar size, including Woughton Community Council, a NALC Star Council Winner, in Buckinghamshire. We will not start broadcasting live until we are assured of the technical quality of the output and have selected our preferred technology

The technology on demonstration today includes a Logitech Rally Bar wide-angle camera which should suit the configuration of our council chamber and has been recommended to us by a number of councils. An engineer from CloudyIT will be attending.

2 APOLOGIES

To receive apologies for absence

3 DECLARATIONS OF INTEREST

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 MAYOR'S COMMUNICATIONS

To receive an update from the Mayor on his recent activity

5 MINUTES

To approve the minutes of the meeting of the Full Council held on 26 September 2022 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

6 ACTIONS FROM PREVIOUS MEETINGS [public] [see also item 24]

To review the progress of actions agreed at recent meetings

- DOCUMENT ATTACHED

7 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is 10 minutes and is at the discretion of the Chairman.

Members of the public who wish to speak at this meeting should email the Meetings Officer in advance at meetings@wallingfordtowncouncil.gov.uk

We have already been notified of external speakers for Items 8, 9, 10 and 11. These items have been purposefully scheduled at the beginning of the meeting to save those people waiting and allow them to leave immediately afterwards.

8 COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive updates from County and District Councillors

9 TARGETED YOUTH SERVICE IN WALLINGFORD

To hear a short presentation by Ms Harriet Preedy, Senior Youth Worker, on the work of the County Council's Targeted Youth Service in Wallingford.

The Town Council has previously agreed to develop a programme of activities for young people over the summer of 2023, including a young traders' market and local young musicians in the Market Place. As Members will recall, there was a significant increase in anti-social activity at the Riverside over the 2022 school summer holidays and the Town Council has initiated joint authority action – led by Councillor Kidley – in preparation for the same period next year.

10 RIVERSIDE / WALLINGFORD BEACH – APPLICATION FOR CLEAN WATER BATHING STATUS

At the last meeting, the Town Council lent their support to the development of an application to DEFRA which requires the support of other parties including the Bridge Estate Charity.

Mr Steve Heywood of Thames 21 to update the Council on their survey work. District Councillor Jo Robb, who is SODC's Thames Champion, will also be attending.

11 PLANNING CONSULTATION BY OXFORDSHIRE COUNTY COUNCIL (OCC) – READING ROAD, PROPOSED BUS STOP CLEARWAYS

OCC are proposing two new bus stops with associated footway improvement works on the western side of the road. The aim of the proposals is to facilitate the safe operation of local bus services in the area.

This item would normally go to the Planning Committee, but a response is required before their next meeting.

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

12 EXTERNAL AUDIT/ ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) FOR 2021-22

To note formally the conclusion of the final accounts and any comments by the external auditors

- DOCUMENT ATTACHED

13 BANKING HUB / CASH ACCESS

To consider a suggestion made independently by three residents, concerned by continuing bank closures, that the Town Council consider the setting up of a banking hub in Wallingford.

The government are seeking to ensure that there are reasonable levels of access to cash through the provision of withdrawal and deposit facilities. 10% of adults say they rely on cash to a 'very great or great' extent

- DOCUMENT TO FOLLOW
- RESOLUTION REQUIRED

14 CHRISTMAS 2022

The Community, Business and Tourism Development Officer to update the Council on planned activities. The Council to consider to what extent the CBTD Officer should facilitate and engage with other groups and organisations for Christmas events now that Wallingford in Business has stepped down from planning the Christmas market

15 KINECROFT - COACH AND HORSES, HORSE CHESTNUT TREE

Councillor Holder to update the Council on the outcome of recent surveys and next steps, including interim management recommendations

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

16 RADNOR ROAD, OPEN SPACE IMPROVEMENTS

Councillor Holder to update the Council on recent discussions with stakeholders, including South Oxfordshire District Council

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

17 NOTICEBOARD AND BENCH BY LIDL

Councillor Lester to update the Council on the progression of these items

18 WALLINGFORD SPORTS PARK – INSTALLATION OF LED FLOODLIGHTS FOR ALL-WEATHER PITCH

Wallingford Sports Park is requesting the Council's support for a further bid to South Oxfordshire District for a capital grant for solar panel/battery installation. The Town Council has previously provided a letter of support for the Park's bid for Section 106 monies which has been successful

- RESOLUTION REQUIRED

19 COMMUNITY ENGAGEMENT – COMMUNICATIONS WORKING PARTY

Councillor Holder to update the Council on the Working Party's recent activities

20 COMMITTEE MINUTES

To adopt the following minutes which have already been approved as a correct record by the respective committees

Personnel Committee – 30 May 2022

- DOCUMENT ATTACHED

21 WORKING PARTIES

To establish two temporary working parties, one to look at Twinning and the other Britain In Bloom, and to determine the membership for both

- RESOLUTION REQUIRED

22 FUTURE AGENDA ITEMS

To identify items for future meetings

The following items have already been identified:

- CIL spending strategy (Councillor Hughes) (November 2022 meeting)
- Pedestrianisation of front area of Town Hall (rolling agenda item)
- Liaison with Arts & Development Officer (Councillor Beatty)
- Upgrade to consumer unit in Town Hall
- Staff team building/volunteer days
- Estates Portfolio Review
- Renaming and reshuffling of Committees to establish the Estates Committee
- Alderman Emeritus (to consider making new appointments)
- Be Free Young Carers have withdrawn their original grant application and will be submitting a new application before the end of the 2022 calendar year
- Civic and Ceremonial Working Party update

23 EXCLUSION OF PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

- RESOLUTION REQUIRED

24 ACTIONS FROM PREVIOUS MEETINGS [confidential]

- DOCUMENT ATTACHED

The next meeting of the Full Council will be on Monday, 14 November 2022

Distribution: Town Council website and Town Hall noticeboard

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk