



Wallingford Town Council

**MINUTES
of a meeting of the
PLANNING COMMITTEE
held on 26 September 2022 at 7.00 pm
at Wallingford Town Hall**

Present

Members: Councillor Sue Hendrie (Chairperson)
Councillor Katharine Keats-Rohan
Councillor Mike Kidley
Councillor Deborah Whelan

Officers: Luke Whitcomb, Meetings Officer

Others: 0 members of the public were present
0 members of the press were present

302/22 MEETING PROTOCOL

The Chairman advised attendees of the protocol for the meeting.

303/22 APOLOGIES

Apologies were received from Councillors Hughes, Lester and Newcombe

The District Councillors did not attend.

304/22 DECLARATION OF INTERESTS

No interests were declared.

305/22 MINUTES

The Committee considered the minutes of their last meeting.

It was proposed by Councillor Kidley, and seconded by Councillor Whelan, and

RESOLVED that the minutes of the meeting of the Planning Committee held on 30 August 2022 are a true record, and the Chairman is authorised to sign them.

306/22

ACTIONS FROM PREVIOUS MEETING

The Committee reviewed progress on the actions agreed at the last meeting. Most had been completed or were in progress. However updates on enforcement activity within the town continued not to be provided by the District Council. Both District Councillors had contacted the Enforcement Team encouraging them to respond.

Action: Chairman, Vice-Chairman and Office (LW) to maintain pressure on the SODC Enforcement Team to raise their game. Cllr Keats-Rohan to talk to the District Council Cabinet Member for the Environment

307/22

PUBLIC PARTICIPATION

No members of the public attended or chose to participate

308/22

PLANNING APPLICATIONS

The Committee considered the following planning applications.

(a) 4 Barncroft, Wallingford OX10 8HN

Sui generis change of use of the existing 6 person House of Multiple Occupation (HMO) (use class C4) to a 7 person HMO.

[P22/S2552/FUL](#)

It was proposed by Councillor Hendrie, and seconded Councillor Keats-Rohan, and

RESOLVED that this application be supported

COMMENT NO. 234872

The following applications were received after the last meeting and required responses before this one. Members had been consulted online and the following had all been supported. (b) and (c) had been proposed by Councillor Hendrie, and seconded by Councillor Lester. (d) had been proposed by Councillor Keats-Rohan and seconded by Councillor Hendrie

(b) 20 Fitzcount Way, Wallingford OX10 8JP

Demolition of existing single-storey side extension. Construction of two-storey side extension and single-storey rear extension.

[P22/S3059/HH](#)

COMMENT NOS. 220518 & 220519

(c) 21 Egerton Road, Wallingford OX10 0HL

Garden office with WC and bike store

[P22/S2851/HH](#)

COMMENT NO. 220981

(d) Callever House, 6 High Street, Wallingford OX10 0BP

Alterations to convert the house and Coach house into residential use.

Currently a mix of commercial space with a second floor flat

[P22/S3155/FUL](#)

COMMENT NO. 220521

310/22

PRE-APPLICATION DISCUSSIONS

The Committee reviewed their approach to requests for pre-application discussions. Two such requests have recently been received. A protocol had previously been adopted in February 2021.

The Committee affirmed the existing policy, that presentations would be allowed in 'open' session and provided that designs were completed, no formal advice would be provided and that prospective applicants should be encouraged to contact the District Council as Planning Authority who were able to provide advice on fee basis.

Councillors Hendrie and Whelan suggested minor amendments to the protocol and these were all accepted.

311/22

PLANNING DISCHARGES

There had been no discharges since the last meeting.

312/22

PLANNING DECISIONS

The Committee NOTED recent planning decisions by South Oxfordshire District Council (SODC) which were all in line with the Town Council's recommendations.

313/22

FUTURE AGENDA ITEMS

The following items were identified as future agenda items:

- Requests for pre-application discussions by the owners (and their architects) of two sites (Committee to determine how best to respond – see Item 8)
- Upgrade on Cholsey Waste Water – rolling item
- Highcroft (Site B) representatives to update Members at a future meeting (arranged for November)
- Oxford Diocesan Trust Representatives
- Update on planned developments in Thames Street (Nos. 5-7), adjoining the Boat Club
- Katharine Pearce, Senior Planning Officer, SODC, to attend a future meeting to talk about Winterbrook Meadows (Site E) applications (awaiting confirmation of date)
- Updates on enforcement activity, maintaining pressure on the District Council in the light of the failures to respond to repeated requests of the Enforcement Team. Cllr Keats-Rohan to talk to the District Council Cabinet Member for the Environment

The meeting ended at 9.25 pm

Minutes of the
Planning Committee
26 September 2022,
signed as a correct record

Chairman

2022-09-26 PLA minutes