



Wallingford Town Council

8A Castle Street
Wallingford
Oxfordshire
OX10 8DL

Tel: 01491 835373
Email: meetings@wallingfordtowncouncil.gov.uk
Web: www.wallingford.co.uk

21 September 2022

To the Members of the Full Council

Councillor Steve Beatty
Councillor Dan Beauchamp (Deputy Mayor)
Councillor Giles Cattermole
Councillor Paul Gibbon
Councillor Marcus Harris (Chairman/The Mayor)
Councillor Sue Hendrie
Councillor Stephen Holder
Councillor Claire Holford

Councillor Nigel Hughes
Councillor Katharine Keats-Rohan
Councillor Michael Kidley
Councillor Rosslyn Lester
Councillor Robert McGregor
Councillor George Newcombe
Councillor Christian Sinkinson
Councillor Deborah Whelan

Dear Councillors

You are hereby summoned to attend a meeting of the **Full Council** on **Monday 26 September 2022** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk & Responsible Finance Officer

**MEETING OF THE FULL COUNCIL
MONDAY 26 SEPTEMBER 2022, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting

2 APOLOGIES

To receive apologies for absence

3 DECLARATIONS OF INTEREST

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 MAYOR'S COMMUNICATIONS

To receive an update from the Mayor on his recent activity

5 MINUTES

To approve the minutes of the meeting of the Full Council held on 22 August 2022 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

6 ACTIONS FROM PREVIOUS MEETINGS

To review the progress of actions agreed at recent meetings

- DOCUMENT ATTACHED

7 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is 10 minutes and is at the discretion of the Chairman.

Members of the public who wish to speak at this meeting should email the Meetings Officer in advance at meetings@wallingfordtowncouncil.gov.uk

8 COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive updates from County and District Councillors

9 BILL SCHEDULE

To approve the Bill Schedule for June 2022

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

10 BUNKFEST 2022 DE-BRIEF

To review the recent Bunkfest 2022 event and capture any lessons for the Town for future events. Mr Colin Dolton, one of the Bunkfest directors, will be attending for this item. Councillor Holder has requested discussion of this.

11 PEDESTRIANISATION OF FRONT AREA OF TOWN HALL

The Mayor to update on progress. Quotations are currently being gathered for different options before a consultation exercise with stakeholders including local tradespeople and bus operators. South Oxfordshire District Council as Planning Authority have confirmed that we will need planning consent but not listed building permission.

12 RIVERSIDE / WALLINGFORD BEACH – APPLICATION FOR CLEAN WATER BATHING STATUS

Councillor Cattermole to update the Council on the application for clean water bathing status. A representative of Thames 21 will be attending the Full Council meeting on 17 October 2022. Councillor Whelan is also leading on this.

- DOCUMENT ATTACHED

13 RIVERSIDE – CHANGING PLACES FACILITY

To pass a motion supporting a bid for a Changing Places facility at the Riverside being prepared by the Equality and Inclusivity Team of South Oxfordshire District Council (SODC). SODC have identified three possible locations, including Wallingford and Thame. The Riverside location is supported by the Wallingford Accessible Boats Group and the Wantage Access Group. Councillor Whelan to introduce

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

14 KINECROFT – TRIANGLE OF LAND

To consider the process for, and consequences of, adopting this piece of land. Councillor Holder to introduce

15 COMMUNITY ENGAGEMENT – WINDOW ON WALLINGFORD (WOW)

To consider and approve that a regular full-page update on the Town Council's activities be published in each issue of Window on Wallingford (WOW)

16 COMMITTEE MINUTES

To adopt the following minutes which have already been approved as a correct record by the respective committees

- Planning Committee – 8 & 30 August 2022
- Tourism and Economic Development – 27 June 2022

- DOCUMENTS ATTACHED
- RESOLUTION REQUIRED

17 COMMITTEE RECOMMENDATIONS [public] [see Item 23 for confidential]

To consider and approve recommendations from the Council's committees

Tourism and Economic Development Committee (5 September 2022) – Band Concerts, Youth Activities 2023, and Flower Basket Sponsorship

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

18 COMMITTEE MEMBERSHIP

To resolve that Councillor Keats-Rohan be appointed to the Finance & Properties Committee

- RESOLUTION REQUIRED

19 CALENDAR OF MEETINGS 2022/23 and 2023/24

To consider and approve the calendar of Council meetings for the final quarter of the 2022/23 Municipal Year and the full 2023/24 Municipal Year. The calendar assumes the existing committee structure.

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

20 DELEGATIONS

Councillor Cattermole has requested a discussion on delegations

- DOCUMENT ATTACHED

21 FUTURE AGENDA ITEMS

To identify items for future meetings

The following items have already been identified:

- CIL spending strategy (October 2022) (Councillor Hughes on behalf of the Working Party)
- Pedestrianisation of front area of Town Hall (rolling agenda item)
- Liaison with Arts & Development Officer (Councillor Beatty)
- Upgrade to consumer unit in Town Hall
- Staff team building/volunteer days
- Estates Portfolio Review
- Renaming and reshuffling of Committees to establish the Estates Committee
- Alderman Emeritus (to consider making new appointments)
- Be Free Young Carers have withdrawn their original grant application and will be submitting a new application before the end of the 2022 calendar year

22 EXCLUSION OF PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

- RESOLUTION REQUIRED

23 CAR PARKING AGREEMENT – GOLDSMITH’S LANE [confidential]

The Mayor to update on the renewal of the car parking agreement with South Oxfordshire District Council

- RESOLUTION REQUIRED

The next item will require an election of a Chairman as the Mayor has declared an interest

24 COMMITTEE RECOMMENDATIONS [confidential]

To consider and approve recommendations of the Council’s committees

Finance & Properties Committee (1 August 2022) [confidential] – Sitting-Out Agreement

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

This matter will require a licence from Oxfordshire County Council

The Mayor will resume the chair for the next item

25 COUNCIL STAFF TEAM – RECRUITMENT UPDATE [confidential]

The Town Clerk to update on the recruitment progress for current vacancies

The next meeting of the Full Council will be on Monday, 17 October 2022 when the pilot of broadcasting Full Council meetings – testing different solutions - will begin

Distribution: Town Council website and noticeboards

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk