



Wallingford Town Council

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**To the Members of the Tourism and Economic Development Committee**

Councillor Dan Beauchamp (Vice-Chairman)  
Councillor Giles Cattermole  
Councillor Paul Gibbon (Chairman)  
Councillor Nigel Hughes  
Councillor Katharine Keats-Rohan  
Councillor Christian Sinkinson  
Councillor Deborah Whelan

The Mayor, Councillor Marcus Harris (ex-officio)

31 August 2022

Dear Councillors

You are hereby summoned to attend a meeting of the **Tourism and Economic Development Committee** on **Monday 5 September 2022** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)

Yours sincerely

Michelle Taylor  
Town Clerk & Responsible Finance Officer

**MEETING OF THE TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE  
MONDAY 5 SEPTEMBER 2022, 7.00 PM  
WALLINGFORD TOWN HALL**

**AGENDA**

**1 MEETING PROTOCOL**

The Chairman to advise those present of the protocol to be followed for this meeting

**2 APOLOGIES**

To receive apologies for absence

**3 DECLARATION OF INTERESTS**

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

**4 MINUTES**

To approve the minutes of the meeting of the Tourism & Economic Development Committee held on 27 June 2022 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

**5 ACTIONS FROM PREVIOUS MEETING**

To review the progress of actions agreed at the last meeting

- DOCUMENT ATTACHED

**6 PUBLIC PARTICIPATION**

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is 10 minutes.

Members of the public who wish to speak at this meeting should email the Meetings Officer at [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)

**7 COMMUNITY, BUSINESS AND TOURISM DEVELOPMENT OFFICER**

The Chairman to welcome Jennifer Green to the new role of Community, Business and Tourism Development Officer, and Jennifer to outline her initial priorities

**8 CHRISTMAS 2022**

The Community, Business and Tourism Development Officer to update the Committee on preparations

**9 NOISE AND SIZE OF BUSES IN THE MARKET PLACE**

The Chairman to update on correspondence with Oxford Bus Company since the last meeting and the Committee to consider what further action, if any, to take. This issue was raised by Elaine Hornsby of Wallingford in Business

- DOCUMENT ATTACHED

**10 BAND CONCERTS = 2022 PROGRAMME AND FUTURE STRATEGY**

The Community, Business and Tourism Development Officer to update the Committee on 2022 events and the Committee to consider strategy going forwards

- RESOLUTION MAY BE REQUIRED

**11 LEAFLETS**

The Community, Business and Tourism Development Officer to update the Committee on action being taken to revise the range of Town Council leaflets, including the leaflet for moorers

**12 RIVERSIDE**

(a) To note the discussion and resolution of the Full Council at their meeting on 22 August 2022 as set out below:

**Anti-social behaviour**

“The Council considered the recent rise in anti-social behaviour at riverside and the accounts of intimidation that members of the public, particularly the boating community, had given both at the meeting and in writing. Although this was a perennial issue, the problems had appeared particularly serious this year. Council staff had already met with the PCSOs the matter and had been in contact with head teachers of schools in both Wallingford and Didcot.

One key issue appeared to be the failure to report incidents to the Police (who deployed resources based on reported crime) and when they did, long waits to be answered on 101.

It was proposed by Councillor Holder, and seconded by Councillor Keats-Rohan, and

**RESOLVED** that the Council seek to form a temporary working party, chaired by Councillor Kidley, consisting of all the principal stakeholders, including the Town Council, South Oxfordshire District Council, the Police and local schools, to consider what further action should be taken, particularly to avoid or minimise a repeat of the behaviour in the summer of 2023.

**Action:**

**Office (JC) to supply Councillor Kidley with details of complaints, including contact details of complainants subject to permission;**

**Office (JG) to encourage the reporting of associated crime on the Council website and through social media”**

(Draft minute 227/22)

(b) To receive an update from the Riverside Working Group if it has met since the Committee’s last meeting in June

**13 YOUTH ACTIVITIES – SUMMER 2023**

To consider the development of activities for the summer of 2023, including young musicians in the Market Place and the return of a Young Traders’ Market

- RESOLUTION MAY BE REQUIRED

**14 AGATHA CHRISTIE STATUE AND BENCH – AUTUMN 2023**

To consider whether associated free events should be developed to support the unveiling, for example a book signing and talks. The timing of the unveiling will coincide with Heritage Open Days.

- RESOLUTION MAY BE REQUIRED

**15 WALLINGFORD IN BUSINESS**

To consider increased engagement with Wallingford in Business. The Town Council has recently taken action in response to WiB’s concerns about the appearance of the town, particularly scruffiness outside shops, and concerns over the noise and size of large businesses

- RESOLUTION MAY BE REQUIRED

**16 FLOWER BASKET SPONSORSHIP**

To consider a proposal, including further expansion of this

- RESOLUTION MAY BE REQUIRED

**17     TOWN INFORMATION CENTRE (TIC)**

To receive the statistics for recent usage of the Town Information Centre

- DOCUMENT ATTACHED

**18     FUTURE AGENDA ITEMS**

The following items have already been identified:

- Market administration
- Young Traders' Market
- Widening the Town Centre to include some of St Martin's Street on market days
- Tourism South East

**Distribution: Town Council website and noticeboards**

**Non-confidential supporting documents may be made available upon request.**

**We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing [meetings@wallingfordtowncouncil.gov.uk](mailto:meetings@wallingfordtowncouncil.gov.uk)**