



Wallingford Town Council

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17 August 2022

To the Members of the Full Council

Councillor Steve Beatty
Councillor Dan Beauchamp (Deputy Mayor)
Councillor Giles Cattermole
Councillor Paul Gibbon
Councillor Marcus Harris (Chairman/The Mayor)
Councillor Sue Hendrie
Councillor Stephen Holder
Councillor Claire Holford

Councillor Nigel Hughes
Councillor Katharine Keats-Rohan
Councillor Michael Kidley
Councillor Rosslyn Lester
Councillor Robert McGregor
Councillor George Newcombe
Councillor Christian Sinkinson
Councillor Deborah Whelan

Dear Councillors

You are hereby summoned to attend a meeting of the **Full Council** on **Monday 22 August 2022** at **7.00 pm** in **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk/Responsible Finance Officer

**MEETING OF THE FULL COUNCIL
MONDAY 22 AUGUST 2022, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1 MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting

2 APOLOGIES

To receive apologies for absence

3 DECLARATION OF INTERESTS

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4 MAYOR'S COMMUNICATIONS

To receive an update from the Mayor on his recent activity

5 MINUTES

To approve the minutes of the meeting of the Full Council held on 18 July 2022 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

6 ACTIONS FROM PREVIOUS MEETINGS

To review the progress of actions agreed at recent meetings

- DOCUMENT ATTACHED

7 PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is 10 minutes.

Members of the public who wish to speak at this meeting should email the Meetings Officer in advance at meetings@wallingfordtowncouncil.gov.uk

8 COUNTY AND DISTRICT COUNCILLORS' REPORTS

To receive updates from County and District Councillors

9 COST OF LIVING CRISIS

To consider how the Town Council can best support residents most affected by the substantial increase in the cost of living, especially rising energy costs and inflation. An example of another town council's report has been included amongst the attached papers.

- DOCUMENTS ATTACHED
- RESOLUTION REQUIRED

10 COMMUNITY EMERGENCY PLANNING

To receive a presentation from Mr Andy Brett, Emergency Planning Officer of Oxfordshire County Council, and determine next steps, including potentially the setting up of a joint Member/officer working party to develop the plan

- DOCUMENTS ATTACHED
- RESOLUTION REQUIRED

11 TOWN HALL CONSERVATION PROJECT

To consider the initiation of the major project to conserve Wallingford Town Hall, including requisite preparatory work before grant fundraising can start and the appointment of a conservation architect. Councillor Keats-Rohan to lead this discussion

- RESOLUTION REQUIRED

12 HERITAGE CRIME PILOT

To consider whether Wallingford should be put forward as a pilot for a new national heritage crime initiative being developed by Historic England. Councillor Keats-Rohan to lead this discussion

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

13 SPEEDING

To consider whether a community 'speed watch' should be encouraged/initiated, as recommended by the PCSOs, or solar-powered speed radar be installed to address continued speeding within the town, particularly in certain known 'hot spots' such as Station Road. Grants may be available for the solar-powered speed radar. County

Councillor Pete Sudbury has been made aware of this item. Councillor Keats-Rohan to lead this discussion

- RESOLUTION REQUIRED

14 TRAFFIC WARDEN

To consider a suggestion that the Town Council funds an additional full-time Traffic Warden and the permissions that would be required in order to do this

- RESOLUTION REQUIRED

15 ANTI-SOCIAL BEHAVIOUR AT THE RIVERSIDE

To make Members aware of a significant increase in seasonal anti-social behaviour this year at the riverside and related complaints by local people and visiting boat owners. The Council's staff team met with PCSOs to discuss the issue on 15 July 2022 and have been in touch with local schools. (The Oxfordshire Targeted Youth Service Team, who are aware of these incidents, would like to talk about youth provision in general at the meeting of the Full Council in October.)

- DOCUMENT ATTACHED

16 AWP FLOODLIGHTS

To consider a request for support for the conversion of the all-weather floodlights at the Wallingford Sports Park to LED to offset rising costs

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

17 GRANT APPLICATION

To consider a grant application from Ridgeway Community Church to fund transport for the local Ukrainian refugee community to visit the Houses of Parliament at the invitation of local Member of Parliament, David Johnston OBE.

- DOCUMENT TO FOLLOW
- RESOLUTION REQUIRED

18 ELECTIONS 2023

To consider preparations and agree action for the Town Council Elections on Thursday 4 May 2023 to maximise the number of people standing.

19 CIVILITY AND RESPECT PLEDGE

To consider the adoption of the new Civility and Respect Pledge developed the National Association of Local Councils (NALC) and others

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

20 PUBLIC BROADCASTING OF COUNCIL MEETINGS

To consider and determine how the broadcasting of Council meetings can best be trialled. The Council has previously given the go-ahead for this in principle.

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

21 COMMITTEE RECOMMENDATIONS [confidential recommendations appear as Item 25]

- DOCUMENT ATTACHED
- RESOLUTIONS REQUIRED

22 COMMITTEE MINUTES

To adopt the following minutes which have already been approved as a correct record by the respective committees

- Planning Committee - 11 July 2022

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

23 FUTURE AGENDA ITEMS

To identify items for future meetings

The following items have already been identified:

- Pedestrianisation of front area of Town Hall (rolling agenda item) (costs will be presented at the September meeting of the Full Council)
- Be Free Young Carers grant application (they have confirmed attendance in September)
- Liaison with Arts & Development Officer (Councillor Beatty)
- Upgrade to consumer unit in Town Hall
- Staff team building/volunteer days
- Graphic art suppliers to the Council (raised by Councillor Beatty)

- Wallingford Town signs
- Estates Portfolio Review
- Renaming and reshuffling of Committees to establish the Estates Committee
- Alderman Emeritus (To consider making new appointments)

24 EXCLUSION OF PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

- RESOLUTION REQUIRED

25 COMMITTEE RECOMMENDATIONS [confidential]

Finance & Properties Committee (Draft Minutes 202-206/22)

To consider and approve recommendations from the Finance and Properties Committee

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

26 KINECROFT – LICENCE FEES FOR SCAFFOLDING [confidential]

To approve licence fees for scaffolding on the Kinecroft

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

The next meeting of the Full Council will be on Monday 19 September 2022

Distribution: Town Council noticeboards and website

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk