



Wallingford Town Council

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To the Members of the Tourism and Economic Development Committee

Councillor Dan Beauchamp (Vice-Chairman for 2021-22)

Councillor Giles Cattermole

Councillor Paul Gibbon

Councillor Nigel Hughes (Chairman for 2021-22)

Councillor Katharine Keats-Rohan

Councillor Christian Sinkinson

Councillor Deborah Whelan

The Mayor, Councillor Marcus Harris (ex-officio)

22 June 2022

Dear Councillors

You are hereby summoned to attend a meeting of the **Tourism and Economic Development Committee** on **Monday 27 June 2022** at **7.00 pm** at **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk/Responsible Finance Officer

**MEETING OF THE TOURISM AND ECONOMIC DEVELOPMENT COMMITTEE
MONDAY 27 JUNE 2022, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1. ELECTION OF CHAIRMAN AND VICE-CHAIRMAN FOR 2022-23

To elect a Chairman and Vice Chairman for the 2022-23 Municipal Year

- RESOLUTIONS REQUIRED

2. MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting

3. APOLOGIES

To receive apologies for absence

4. DECLARATION OF INTERESTS

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

5. MINUTES

To approve the minutes of the meeting of the Tourism & Economic Development Committee held on 23 May 2022 and authorise the Chairman to sign them

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

6. ACTIONS FROM PREVIOUS MEETING

To review the progress of actions agreed at the last meeting

- DOCUMENT ATTACHED

7. PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

We welcome members of the public at our meetings. A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is 10 minutes.

Members of the public who wish to speak at this meeting should email the Meetings Officer at meetings@wallingfordtowncouncil.gov.uk

8. **COMMUNITY, BUSINESS AND TOURISM DEVELOPMENT OFFICER**

Councillor Beauchamp as Chairman of the Personnel Committee to update the Committee on the appointment to this role

9. **FIREWORKS & FLOTILLA EVENT**

To determine the arrangements for this postponed event and to appoint a working group to manage the event

- DOCUMENT TO FOLLOW
- RESOLUTION REQUIRED

10. **BAND CONCERTS**

To determine the programme for 2022 with full delegated responsibility from the Council (Minute 113/22) and to develop a proposed strategy for the new few years that needs to come back to the Council

- DOCUMENT TO FOLLOW
- RESOLUTION REQUIRED

11. **THE WORK OF THE TOWN INFORMATION CENTRE**

Mrs Sue Ross to talk about the work of the Town Information Centre (TIC) and a recommendation for an 'i' sign to be hung/erected to make the presence of the TIC more prominent

- RESOLUTION REQUIRED

12. **CURFEW CELEBRATIONS**

Councillor Gibbon to update the Committee

13. **RIVERSIDE WORKING GROUP**

To receive an update

14. **FUTURE AGENDA ITEMS**

The following items have already been identified:

- Wallingford brochure
- Market administration
- Young Traders' Market
- Widening the Town Centre to include some of St Martin's Street on market days
- Tourism South East
- Christmas

Distribution: Town Council noticeboards and website

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk