



Wallingford Town Council

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15 June 2022

To the Members of the Full Council

Councillor Steve Beatty
Councillor Dan Beauchamp (Deputy Mayor)
Councillor Giles Cattermole
Councillor Paul Gibbon
Councillor Marcus Harris (Chairman/The Mayor)
Councillor Sue Hendrie
Councillor Stephen Holder
Councillor Claire Holford

Councillor Nigel Hughes
Councillor Katharine Keats-Rohan
Councillor Michael Kidley
Councillor Rosslyn Lester
Councillor Robert McGregor
Councillor George Newcombe
Councillor Christian Sinkinson
Councillor Deborah Whelan

Non-voting:

District Councillor George Levy
District Councillor Sue Roberts
County Councillor Pete Sudbury

Dear Councillors

You are hereby summoned to attend a meeting of the **Full Council** on **Monday 20 June 2022** at **7.00 pm** at **Wallingford Town Hall** for the transaction of business as set out on the attached agenda.

Apologies for the meeting should be sent to meetings@wallingfordtowncouncil.gov.uk

Yours sincerely

Michelle Taylor
Town Clerk/Responsible Finance Officer

**MEETING OF THE FULL COUNCIL
MONDAY 20 JUNE 2022, 7.00 PM
WALLINGFORD TOWN HALL**

AGENDA

1. MEETING PROTOCOL

The Chairman to advise those present of the protocol to be followed for this meeting

2. APOLOGIES

To receive apologies for absence

3. DECLARATION OF INTERESTS

A councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter. Guidelines are available at the meeting and all councillors have received a copy prior to the meeting.

4. MAYOR'S COMMUNICATIONS

The Mayor to update the Council on any news

5. MINUTES

To approve the minutes of the meeting of the Full Council held on 16 May 2022 and the extraordinary meeting on 6 June 2022 and authorise the Chairman to sign them

- DOCUMENTS ATTACHED
- RESOLUTIONS REQUIRED

6. ACTIONS FROM PREVIOUS MEETINGS

To review the progress of actions agreed at recent meetings

- DOCUMENT ATTACHED

7. PUBLIC PARTICIPATION

To hear from members of the public on any matter on the agenda

A total of 15 minutes has been set aside for this. The maximum length for an individual contribution is 10 minutes.

Members of the public who wish to speak at this meeting should email the Meetings Officer in advance at meetings@wallingfordtowncouncil.gov.uk

- Mr John Atkins of Wallingford Sports Park to address the meeting (5 minutes)

- Mr Lawrence Crick and Mr Phillip Searle of The Showmen's Guild of Great Britain to address the meeting about the Michaelmas Fair (5 minutes) (see Item 16 below)

8. QUARTER 4, ACCOUNTS 2021/22

To receive and approve Quarter 4 accounts for 2021/22

- DOCUMENT TO FOLLOW

9. AUDIT REQUIREMENTS FOR ANNUAL GOVERNANCE AND ACCOUNTABILITY RETURN (AGAR) 2022

The Town Clerk/Responsible Finance Officer to report on the following:

(a) Internal Audit

- (i) To receive the final Internal Auditors' Report
- (ii) To review the effectiveness of the Internal Audit
- (iii) To discuss and action any recommendations of the Internal Audit

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

(b) Unaudited Accounts for 2021/22 Financial Year

The Town Clerk/Responsible Finance Officer to present and seek approval for The Mayor and Town Clerk to sign the accounts:

- (i) Section 1 Annual Governance Statement 2021/22
- (ii) Section 2 Accounting Statements 2021/22

- RESOLUTION REQUIRED

10. EMR RESERVES

The Town Clerk/Responsible Finance Officer to report on reserves

11. CODE OF CONDUCT

To receive and adopt a proposed new Code of Conduct agreed by the Oxfordshire Secretaries and Monitoring Officers Group

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

12. BEACON YOUTH PROJECT

To hear from Karen Whiting of the Beacon Youth Project

13. WIGOD FAMILY CENTRE

To hear an update from the Wigod Family Centre before determining heads of terms at the next meeting of the Finance & Properties Committee

- DOCUMENT ATTACHED

14. PEDESTRIANISATION OF FRONT OF TOWN HALL

The Chairman to update the Council on options

15. LIAISON WITH ARTS AND DEVELOPMENT OFFICER

Councillor Beatty to update the Council

16. MICHAELMAS FAIR

To determine the conditions for attendance at the Michaelmas Fair in September 2022

- RESOLUTION REQUIRED

17. COMMITTEE & WORKING PARTY APPOINTMENTS

To fill the two vacancies on the Finance and Properties and Planning Committees, and the Riverside Working Party

- RESOLUTION REQUIRED

18. RECOMMENDATIONS FROM COMMITTEES

To determine the following recommendations of committees

Tourism and Economic Development Committee

“RESOLVED that the approval of the cost of replacing the cast-iron mooring cleats – likely to be in the region of £1k - be sought from the Full Council”

(Minute 48/22)

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

19. RECOMMENDATION FROM THE BULL CROFT TRUST

To determine recommendations from the Bull Croft Trust

Reinstating the Rec Room

“Councillor Holder reported on the desire for this project to be completed before 2023. The site was currently surrounded by Heras and black fencing.

There was an opportunity for part of the site to be developed into a wildlife area through which walkways could be mown. This could be achieved in partnership with a local environmental group such as Wild about Wallingford.

A different mower was needed for the low mow areas which could be rented or purchased.

It was proposed by Councillor Holder and seconded by Councillor Lester, and

RESOLVED that this matter be taken to the Full Council”

(BCT Minute 13/22)

- RESOLUTION REQUIRED

20. BAND CONCERTS

To determine the type of music to be played at the concerts this year

- RESOLUTION REQUIRED

21. 1B ST MARTINS STREET (PASTANDPRESENTS) – WATER BILL

To determine apportionment of the water bill between the lessee and the Town Council

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

22. WALLINGFORD MUSEUM – HEATING

To consider the replacement of the gas boiler

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

23. MARKET PLACE – POLE

To consider the replacement of the missing pole in the Market Place

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

24. MAYOR’S CADET – ARMY AND AIRFORCE

Major Wayne Thrussell to attend and present a proposal

- DOCUMENT ATTACHED
- RESOLUTION REQUIRED

25. FUTURE AGENDA ITEMS

To identify items for future meetings

The following items have already been identified:

- Elections 2023 (Councillor McGregor to report)
- Be Free Young Carers application (in-person presentation)
- Upgrade to consumer unit in Town Hall
- Staff team building/volunteer days
- Community Emergency Plan
- Triangle space adjacent to Kinecroft
- Wallingford Town signs
- Estates Portfolio Review
- Renaming and reshuffling of Committees to establish the Estates Committee
- Alderman Emeritus (To consider making new appointments)

26. EXCLUSION OF PRESS & PUBLIC

To resolve that the press and public be excluded from the meeting due to the confidential nature of the business to be transacted

- RESOLUTION REQUIRED

27. COUNCIL OFFICES: 9 ST MARTIN'S STREET (CONFIDENTIAL)

The Mayor and the Town Clerk to present proposal to move the Council Offices back to 9 St Martin's Street or find suitable alternative accommodation

- RESOLUTION REQUIRED

Distribution: Town Council noticeboards and website

Non-confidential supporting documents may be made available upon request.

We welcome members of the public at our meetings. Any member of the public wishing to speak at the meeting should contact the Meetings Officer in advance by emailing meetings@wallingfordtowncouncil.gov.uk