



Wallingford Town Council

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2022-5-23 T&ED Agenda LW

18<sup>th</sup> May 2022

**To all Members of the Tourism and Economic Development Committee: Councillors Beauchamp (Vice-Chairman), Cattermole, Gibbon, Hughes (Chairman), Keats-Rohan, Sinkinson and Whelan, and Mrs Sue Ross of the Town Information Centre**

You are hereby summoned to attend a meeting of the Tourism and Economic Development Committee **on Monday the 23<sup>rd</sup> of May 2022 at 7:00p.m. at Wallingford Town Hall** for the transaction of business as set out on the agenda below.

Yours sincerely,

Michelle Taylor,  
Town Clerk/ RFO.

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## AGENDA

- 1. TO ADVISE ATTENDEES OF THE PROTOCOL OF THIS MEETING**  
The Chairman to advise attendees of the protocol for this meeting
- 2. APOLOGIES**  
To receive and approve apologies for absence

**3. DECLARATION OF INTEREST**

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting, is subject to statutory limitations or restrictions under code of conduct and their right to participate and vote on the matter. Guidelines are available at the meeting and all Councillors have received a copy prior to the meeting.

**4. MINUTES**

To resolve that the minutes from the meeting of the Tourism and Economic Development Committee on the 20<sup>th</sup> of December 2022 as set out on pages 55-60 in the Minute Book are a true and accurate record of that meeting and to authorise the Chairman to sign them (attached)

**RESOLUTION REQUIRED**

**5. ACTIONS FROM THE PREVIOUS MEETING**

To review progress on the actions agreed at the previous meeting (attached)

**6. PUBLIC PARTICIPATION (15 minutes in total)**

From Wallingford Town Council's Standing Orders:

**E)** Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

**F)** The period of time designated for public participation at a meeting in accordance with standing order 3(E) above shall not exceed 15 minutes unless directed by the chairman of the meeting.

**G)** Subject to standing order 3(F) above, a member of the public shall not speak for more than 10 minutes.

Members of the public who wish to speak at this meeting need to email the Meetings Officer at [admin@wallingfordtowncouncil.gov.uk](mailto:admin@wallingfordtowncouncil.gov.uk)

**7. COMMUNITY, BUSINESS AND TOURISM DEVELOPMENT OFFICER**

To receive an update on the recruitment process so far.

**8. THE WOMEN'S TOUR**

To consider how to mark Stage Six (the finale) of The UCI Women's Tour (cycling) ([womenstour.co.uk](http://womenstour.co.uk)) that will be passing through Wallingford on the 11<sup>th</sup> of June 2022.

**RESOLUTION REQUIRED**

**9. RIVERSIDE WORKING PARTY**

To receive an update

**10. FUTURE AGENDA ITEMS**

Members to recommend items for future Agendas.

The following items have already been identified for future meetings:

- Wallingford brochure
- Market administration
- Young Traders Market: review another date to be agreed
- Widening the Town Centre to include some of St. Martin's Street on market days
- Tourism South East
- Christmas

Distribution: Town Council Website and noticeboards

Any member of the public wishing to join the meeting should contact the Meetings Officer at [admin@wallingfordtowncouncil.gov.uk](mailto:admin@wallingfordtowncouncil.gov.uk).

**Non-confidential supporting documents can be made available to the public upon request.**