



Wallingford Town Council

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11th May 2022

2022-5-16 Council - LW

To: All Members of Council

Dear Councillors,

You are hereby summoned to attend a meeting of Full Council on **Monday 16th May 2022 at 7p.m at Wallingford Town Hall** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk/ RFO

AGENDA

1. **THE CHAIRMAN TO ADVISE THOSE IN ATTENDANCE OF THE PROTOCOL FOR THE MEETING**
Councillors to note the protocol for the meeting
2. **APOLOGIES**
Apologies for absence will be received
3. **DECLARATION OF INTERESTS**
A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available and all Councillors have received a copy prior to the meeting)
4. **MAYOR'S COMMUNICATIONS**
The Mayor to communicate any news to Council

5. **MINUTES**

(a) To resolve that the minutes from the meetings of Full Council on the 14th February and 9th May 2022 are a true and accurate record of that meeting, and authorise the Chairman to sign them (to follow)

RESOLUTION REQUIRED

(b) To adopt the following Committee minutes:

General Purposes Committee on the 25th April 2022 (to follow)

RESOLUTION REQUIRED

6. **ACTIONS FROM PREVIOUS MEETING**

Members to review progress on the following actions generated by the last Full Council meeting on the 14th February 2022 (action list previously circulated)

Flag schedule: Office to update Flag Schedule

Committee structure & working parties: Office to update Committee & Working Parties Structure

Michaelmas Fair: Office to write to Showman's Guild

Civil War Re-Enactment: Councillor Harris to contact the Civil War society to discuss alternative dates

Wallingford Accessible Boat Club: Councillor Whelan to send the Town Clerk a copy of the agreement which allows WABC to moor at the front of the Boathouse

Highcroft: Town Clerk to sign and seal the agreement between Wallingford Town Council and Highcroft

Bollards: Office to arrange installation of bollards and send charges to all current car park users

South & Vale's Joint Design Guide: Office to submit response to South and Vale in reference to the draft Joint design guide

Neighbourhood Plan: Office to implement monitoring template in all future planning minutes

Pure Boating: Town Clerk to sign and seal the agreement between Greene King, Pure Boating and Wallingford Town Council

7. **PUBLIC PARTICIPATION**

From Wallingford Town Council's Standing Orders:

E) Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

F) The period of time designated for public participation at a meeting in accordance with standing order 3(E) above shall not exceed 15 minutes unless directed by the chairman of the meeting.

G) Subject to standing order 3(F) above, a member of the public shall not speak for more than 10 minutes.

Members of the public who wish to speak at this meeting please email the Senior Administrator at admin@wallingfordtowncouncil.gov.uk

8. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Councillors to note the reports from County Councillor Peter Sudbury, and District Councillors George Levy and Sue Roberts

9. BILL SCHEDULE

To review bill schedule for March 2022 (to follow)

10. COMMITTEE VACANCIES

To fill the two respective vacancies on the Finance & Properties and Planning Committees (to follow)

RESOLUTION REQUIRED

11. COMMUNITY INFRASTRUCTURE LEVY (CIL) - SPENDING PLAN

To formalise how we are going to spend CIL money, decide how we will monitor spending and determine how infrastructure projects will be prioritised. For example: 80% expenditure on priorities from the council's infrastructure delivery plan; 20% open for Local Groups to apply

RESOLUTION REQUIRED

12. PUBLIC FOOTPATH CREATION AGREEMENT - PART OF PUBLIC FOOTPATH (NO. 28)

To review and execute the Public Path Creation Agreement received from Oxfordshire County Council

RESOLUTION REQUIRED

13. BE FREE YOUNG CARERS APPLICATION FORM

To consider a grant application by Be Free Young Carers to impact the lives of young carers living in Wallingford. They have been working with local businesses in Wallingford to develop respite activities and ran an event with Busy Brush Café in the Easter school break. They have confirmed another respite activity in the summer holidays with the Wallingford Castle Archers (to follow)

RESOLUTION REQUIRED

14. THE QUEEN'S PLATINUM JUBILEE 2022

To receive an update from Councillor Lester

15. PEDESTRIANISE FRONT OF TOWN HALL

To consider a proposal from the Mayor for the area immediately in front of the Town Hall to be pedestrianised.

RESOLUTION REQUIRED

16. CLIMATE CHANGE UPDATE

To receive an update from Councillor Beatty

17. FUTURE AGENDA ITEMS

To consider future agenda items

Items that have already been identified are:

- Upgrade to consumer unit in Town Hall
- Staff team building/volunteer days
- Music in the Castle Gardens
- Community Emergency Plan
- Triangle space adjacent to Kinecroft
- Councillor Beatty to report back after liaison with Arts and Development Officer
- Wallingford Town Signs
- Elections 2023 - Councillor McGregor
- Estates Portfolio Review
- Renaming and reshuffling of Committees to establish the Estates Committee
- Alderman Emeritus (To consider making new appointments)
- Wigod Family Centre update
- Beacon Youth Project update

18. EXCLUSION OF PRESS AND PUBLIC

To resolve that due to the confidential nature of the items about to be transacted that the Press and Public are asked to leave the meeting

RESOLUTION REQUIRED

19. GRANTS OFFICER

To consider a proposal by the Mayor for a temporary Grants Officer to be employed to source grants for Wallingford Town Council.

RESOLUTION REQUIRED

20. WIGOD WAY

To agree heads of terms (to follow)

RESOLUTION REQUIRED

21. GOLDSMITH'S LANE CAR PARK

Members to review Management Agreement (to follow)

RESOLUTION REQUIRED

Distribution: Town Council Website, Noticeboard

Any member of the public wishing to attend the meeting should contact the Meetings Officer by email: admin@wallingfordtowncouncil.gov.uk