



Wallingford Town Council

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5th January 2022

2022-01-10 Full Council - EP

To: All Members of Council

Dear Councillors,

You are hereby summoned to attend a meeting of Full Council on **Monday 10th January 2022 at 7p.m at Wallingford Town Hall** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk/ RFO

AGENDA

1. **THE CHAIRMAN TO ADVISE THOSE IN ATTENDANCE OF THE PROTOCOL FOR THE MEETING**
Councillors to note the protocol for the meeting
2. **APOLOGIES**
Apologies for absence will be received
3. **DECLARATION OF INTERESTS**
A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available and all Councillors have received a copy prior to the meeting)
4. **MAYOR'S COMMUNICATIONS**
The Mayor to communicate any news to Council
5. **MINUTES**
To resolve that the minutes from the meeting of Full Council on the 13th December 2021 as set out on pages 146-154 are a true and accurate record of that meeting, and authorise the Chairman to sign them (previously circulated to Councillors)

RESOLUTION REQUIRED

6. PUBLIC PARTICIPATION

From Wallingford Town Council's Standing Orders:

E) Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

F) The period of time designated for public participation at a meeting in accordance with standing order 3(E) above shall not exceed 15 minutes unless directed by the chairman of the meeting.

G) Subject to standing order 3(F) above, a member of the public shall not speak for more than 10 minutes.

Members of the public who wish to speak at this meeting please email the Senior Administrator at senioradmin@wallingfordtowncouncil.gov.uk

7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS

Councillors to note the reports from County Councillor Peter Sudbury, and District Councillors George Levy and Sue Roberts

8. FINANCIAL RISK ASSESSMENT

Following the recommendation from Finance and Properties Committee on the 6th December 2021, minuted at 397/21 on page 142, Members to adopt the Financial Risk Assessment

RESOLUTION REQUIRED

9. COMMUNITY GOVERNANCE REVIEW

Following the recommendation from Planning Committee on the 22nd December 2021, minuted at 451/21 on pages 164-165, Members to approve the recommendation for submission by the 21st January 2022; minute and previous correspondence circulated prior to the meeting

RESOLUTION REQUIRED

10. CLIMATE CHALLENGE UPDATE

Members to receive an update from Councillor Keats- Rohan

11. AGATHA CHRISTIE PROJECT UPDATE

Members to approve the unilateral undertaking and authorise the Town Clerk/RFO to sign the document; previously circulated

12. QUEENS CANOPY UPDATE

As requested by Councillor Keats- Rohan, Members to receive an update

13. QUEEN'S JUBILEE UPDATE

Members to discuss further the item discussed at the meeting of the Tourism and Economic Development Committee, minuted at 438/21 on page 159, regarding the Queen's Platinum Jubilee; minute previously circulated

14. STRATEGY EVENING TUES 11TH JAN 2022

Members to note the next strategy meeting due to take place on Tuesday 11th January 2022; document previously circulated

15. **WALLINGFORD ACCESSIBLE BOAT CLUB UPDATE**
Councillor Whelan to update Members on the decision made by Greene King regarding the Wallingford Accessible Boat Club's charity boat mooring along the front of Boathouse
16. **ADDITIONAL BUILDINGS INSURANCE**
Members to note extra costs for insurance following the valuation of the Estates Portfolio; Estates Officer to update
17. **CASTLE RUINS PROJECT UPDATE**
Members to receive an update from the Estates Officer
18. **TOURISM, BUSINESS AND COMMUNITY MANAGER JOB DESCRIPTION**
Following the recommendation from the meeting of the Tourism and Economic Development Committee on the 2022, minuted at 439/21 on page 160, Members to approve the job description for the above role so that it may be advertised and the recruitment process may begin; minute and job description previously circulated
RESOLUTION REQUIRED
19. **WALLINGFORD BEACH**
Mayor to give an update; Members to discuss
20. **DISCIPLINARY/ APPEAL PANEL**
Following the recommendation from the meeting of the Personnel Committee on the 8th November 2021 minuted at 335/21 on page 118, Members to resolve the establishment of a Disciplinary/ Appeal Panel which would consist of three members of the Personnel Committee for the Disciplinary Panel plus an additional three members for the Appeal Panel; minute previously circulated
RESOLUTION REQUIRED
21. **FUTURE AGENDA ITEMS**
- Staff team building/volunteer days
 - Music in the Castle Gardens
 - Community Emergency Plan
 - Update on Committees and Outside Bodies
 - **March/April 2022:** Estates Portfolio Review
 - **May 2022:** Renaming and reshuffling of Committees to establish the Estates Committee
22. **EXCLUSION OF PRESS AND PUBLIC**
Members to resolve that due to the confidential nature of the items about to be transacted that members of the press and public are asked to leave the meeting
RESOLUTION REQUIRED
23. **WOLFSON FOUNDATION GRANT AWARD**
Estates Officer to give an update

24. 9-10 ST MARTINS STREET/ REGAL – TITLE DEEDS AND ACCESS REVIEW

Estates Officer to update Members

Distribution: Town Council Website, Noticeboard

Any member of the public wishing to attend the meeting should contact the Senior Administrator by email:

senioradmin@wallingfordtowncouncil.gov.uk