



Wallingford Town Council

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6<sup>th</sup> October 2021

2021-10-11 Council - EP

**To: All Members of Council**

Dear Councillors,

You are hereby summoned to attend a meeting of Full Council on **Monday 11<sup>th</sup> October 2021 at 7p.m at Wallingford Town Hall** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk/ RFO

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**A G E N D A**

1. **THE CHAIRMAN TO ADVISE THOSE IN ATTENDANCE OF THE PROTOCOL FOR THE MEETING**  
Councillors to note the protocol for the meeting
2. **APOLOGIES**  
Apologies for absence will be received and accepted
3. **DECLARATION OF INTERESTS**  
A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available and all Councillors have received a copy prior to the meeting)
4. **MAYOR'S COMMUNICATIONS**  
The Mayor to communicate any news to Council:
  - Mr Rob Workman has been appointed to the Office Team as the Estates Officer

**5. MINUTES**

To resolve that the minutes from the meeting of Full Council on the 13<sup>th</sup> September 2021 as set out on pages 70-77 are a true and accurate record of that meeting, and authorise the Chairman to sign them (previously circulated to Councillors)

**RESOLUTION REQUIRED**

**6. PUBLIC PARTICIPATION**

From Wallingford Town Council's Standing Orders:

**E)** Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda.

**F)** The period of time designated for public participation at a meeting in accordance with standing order 3(E) above shall not exceed 15 minutes unless directed by the chairman of the meeting.

**G)** Subject to standing order 3(F) above, a member of the public shall not speak for more than 10 minutes.

Members of the public who wish to speak at this meeting please email the Senior Administrator at [senioradmin@wallingfordtowncouncil.gov.uk](mailto:senioradmin@wallingfordtowncouncil.gov.uk)

- Tony Stead from the Cholsey and Wallingford Railway
- Emma Souter regarding the Public Arts Strategy

**7. REPORTS FROM DISTRICT AND COUNTY COUNCILLORS**

Councillors to note the reports from County Councillor Peter Sudbury, and District Councillors George Levy and Sue Roberts

**8. INTERNAL AUDIT REPORT – INTERIM 1 2021-2022**

To be adopted by Full Council as recommended at minutes 229/21(i), (ii), (iii)

**RESOLUTION REQUIRED**

**9. THE EXTERNAL AUDIT/ANNUAL GOVERNANCE & ACCOUNTABILITY YEAR END 31ST MARCH 2021**

Council to formally note the conclusion of the final accounts (attached) and that the external auditors had no matters of concern or any recommendations that needed to be carried out

**RESOLUTION REQUIRED**

**10. TERMS OF REFERENCE**

To adopt the following amendments (previously circulated):

- Removal of delegated powers – Chairman
- Working Party Update

**RESOLUTION REQUIRED**

**11. STANDING ORDERS**

To adopt the following amendments (previously circulated):

- Minor Changes to Meetings Generally and Voting on Appointments

**RESOLUTION REQUIRED**

**12. CHRISTMAS 2021**

(i) Christmas tree sponsorship: following the recommendation from the Tourism and Economic Committee meeting on the 23<sup>rd</sup> August, minuted at 172/21 on page 58 of the Minute Book, Council to approve approaching the local business community for sponsorship towards the 2021 Christmas tree

**RESOLUTION REQUIRED**

(ii) Shopping event 5<sup>th</sup> December 2021: Councillors to discuss the festive Shopping Event held on the first Sunday of December and resolve whether Council can/ will support this event in 2021

**RESOLUTION REQUIRED**

(iii) Lights on the Wallingford Bridge: The Estates Officer, Mr Rob Workman to give an update

**13. PUBLIC ARTS**

(i) To formally appoint the Public Arts Working Party that will report to full council regularly for approval on any projects/ spending on a case-by-case basis

**RESOLUTION REQUIRED**

(ii) To approve the governance structure as set out in the Public Arts Strategy (previously circulated)

**RESOLUTION REQUIRED**

(iii) To approve the approach of the Public Arts Strategy document

**RESOLUTION REQUIRED**

**14. THE INDEPENDENT MARKET**

(i) Councillors to note that the Independent Market has ceased to trade

(ii) Councillors to discuss interested parties looking to take over the Independent Market's spot

**15. ARCH – CRIME COMMISSIONER**

Councillor Keats- Rohan to provide an update

**16. CIVIL WAR RE-ENACTMENT EVENT IN 2022**

To receive an update

**17. CONCESSIONAL HIRE CHARGES POLICY**

Councillors to approve the edited version of the Concessional Hire Charges Policy; previously circulated

**RESOLUTION REQUIRED**

**18. DOG BINS**

Councillors to note price increase and come to a resolution regarding future use of dog bins on Council land and in Parks; new rates letter previously circulated

**RESOLUTION REQUIRED**

19. **CCTV UPGRADE**  
Councillors to discuss the upgrade and submit any questions or feedback; email previously circulated
20. **THE CEE BILL**  
Councillors to discuss and note
21. **CASTLE GARDENS OPENING TIMES**  
Councillors to discuss extending the summer opening times until the end of October  
**RESOLUTION REQUIRED**
22. **PUBLIC LOAN**  
To discuss the possibility of using a Public Loan to support Capital Projects  
**RESOLUTION REQUIRED**
23. **PUBLIC CONSULTATION 16<sup>TH</sup> OCTOBER 2021 – STRATEGIC PLAN**  
The Mayor, Councillor Harris to provide an update
24. **FUTURE AGENDA ITEMS**  
To consider any future agenda items
25. **EXCLUSION OF PRESS AND PUBLIC**  
To resolve that due to the confidential items about to be transacted that members of the public and press are asked to withdraw from the meeting
26. **AGED DEBTORS**  
The Town Clerk/ RFO to provide an update; Councillors to discuss the way forward with any outstanding debts
27. **INDEPENDENT MARKET (CONFIDENTIAL)**  
Senior Officer to provide an update
28. **MEDICAL PRACTICE – SUPPORT REFERENCE WALLINGFORD TOWN COUNCIL NEIGHBOURHOOD PLAN**  
Councillors to discuss the recommended motion: previously circulated  
**RESOLUTION REQUIRED**
29. **REGAL CENTRE**  
Councillor Newcombe to give an update
30. **9 ST. MARTIN'S**  
To revisit and discuss options for 9 St. Martin's Street Offices

Distribution: Town Council Website, Noticeboard

**Any member of the public wishing to attend the meeting should contact the Senior Administrator by email:**  
[senioradmin@wallingfordtowncouncil.gov.uk](mailto:senioradmin@wallingfordtowncouncil.gov.uk)