



Wallingford Town Council

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2021-9-20 Finance & Properties Agenda EP

15th Sept 2021

To: All Members of the Finance and Properties Committee – Councillors Beatty, Beauchamp, Cattermole, Holford, Kidley, Newcombe, Whelan and Wilder

Dear Councillors,

You are hereby summoned to attend a meeting of the Finance and Properties Committee on **Monday 20th September 2021 at 7p.m at Wallingford Town Hall** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk/ RFO.

A G E N D A

- ELECTION OF A CHAIRMAN AND VICE CHAIRMAN**
To elect a Chair and Vice Chair for the 2021-2022 Municipal Year
- CHAIRMAN TO ADVISE ATTENDEES OF THE PROTOCOL OF THE MEETING**
- APOLOGIES**
Apologies for absence to be received
- DECLARATION OF INTERESTS**
A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).
- MINUTES**
To resolve that the minutes from the meeting of the Finance and Properties Committee held on the 8th February 2021 as set out on pages 267 -272 in the minute book are a true and accurate record of that meeting, and authorise the Chairman to sign them as such.

RESOLUTION REQUIRED

6. **PUBLIC PARTICIPATION–NOTIFIED AND IMPROMPTU (Total 15 Minutes)**
Members of the public who wish to speak at this meeting please email the Senior Officer at:
senioradmin@wallingfordtowncouncil.gov.uk
7. **FINANCE AND PROPERTIES COMMITTEE**
Members to discuss F&P becoming Finance and General Purposes Committee.
RECOMMENDATION REQUIRED
8. **QUARTER 4 & 1 ACCOUNTS**
Attachments previously circulated to Members
RESOLUTION REQUIRED
9. **BILLS SCHEDULES**
Bills schedules for January, February and March, April, May and June 2021.
RESOLUTION REQUIRED
10. **THE EXTERNAL AUDIT/ANNUAL GOVERNANCE & ACCOUNTABILITY YEAR END 31ST MARCH 2021**
Council to note the conclusion of the final accounts (attached)
RECOMMENDATION REQUIRED
11. **INTERNAL AUDIT REPORT**
i) To Receive the Internal Auditors report
RECOMMENDATION REQUIRED

ii) To Review the Effectiveness of the Internal Audit
RECOMMENDATION REQUIRED

iii) To discuss and action any recommendations of the Internal Audit
RECOMMENDATION REQUIRED
12. **PUBLIC LOAN**
Members to discuss applying for a Public Loan to support Capital Projects
RECOMMENDATION REQUIRED
13. **APPROVE A CONTRACTOR FOR THE MUSEUM WINDOW**
Quotes previously circulated
RESOLUTION REQUIRED
14. **9 ST MARTIN'S STREET**
i) Members to discuss options for contents of old office and approve funding for storage
RESOLUTION REQUIRED

ii) Members to discuss the appointment of a professional body to review the options for 9 St Martin's Street.
RESOLUTION REQUIRED

15. GRANT APPLICATIONS

Members to discuss the following Grant applications and to note that the total grant allocation for the 2021-2022 Municipal Year is £1,500

(i) Oxfordshire Association for the Blind

RESOLUTION REQUIRED

(ii) Cholsey Parish Council Community Support Drop-In Service

RESOLUTION REQUIRED

16. FUTURE AGENDA ITEMS

Members to consider any future agenda items

17. EXCLUSION OF PRESS AND PUBLIC

To resolve that due to the confidential items about to be transacted that Members of the public and press are asked to withdraw from the meeting

18. THE REGAL

Councillor Newcombe to give an update.

Distribution: Town Council Website, Noticeboard.

Any member of the public wishing to attend the meeting should contact the Senior Administrator by email: senioradmin@wallingfordtowncouncil.gov.uk.