

WALLINGFORD TOWN COUNCIL

MINUTES

of the

Virtual TEAMS meeting of Finance and Properties on 10th November 2020 at 7p.m

PRESENT

The Mayor, Councillor Lee Upcraft
Holford
Councillors Beauchamp, Dolton, Kidley and Whelan

The Town Clerk, Paula Lopez
Responsible Finance Officer, Michelle Taylor

Correction

403. TO ADVISE THOSE IN ATTENDANCE OF THE PROTOCOL FOR THE MEETING

Councillor Dolton reminded Members of the format and protocol for the meeting.

404. APOLOGIES

The Town Clerk reported that she had not received any apologies for absence but Councillors Beatty, Cattermole and Wilder were not present.

405. ADMISSION OF THE PUBLIC

It was Proposed by Councillor Whelan, Seconded by the Mayor and

RESOLVED:

THAT in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items and that the papers relating to these items remain confidential on the grounds that publicity would be prejudicial to the public's interest by reason of the confidential nature of the business to be transacted:-

Agenda item – 12 - Confidential Minutes

Agenda item - 13 - Aged Debtors

406. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting) Information for each Member was available at the meeting.

There were no declarations of interests.

407. PUBLIC PARTICIPATION – NOTIFIED AND IMPROMPTU (Total 15 Minutes)

There were no members of the public at the virtual meeting.

408. VARIATION OF ORDER OF BUSINESS

There was no variation of order of business.

409. MINUTES

It was Proposed Councillor Kidley, Seconded by Councillor Whelan and

RESOLVED: THAT the Minutes of Finance and Properties Meeting held on the 20th July 2020 on Pages 67 to 73 of the Minute Book, copy circulated to members be signed by the Chairman as a correct record.

410. BILLS SCHEDULES

The Responsible Finance Officer went through the bill schedules for April, May, June, July, August and September 2020.

Members discussed the bill schedules and asked a few questions which the Responsible Finance Officer answered. It was Proposed by Councillor Whelan, Seconded by Councillor Beauchamp and

RESOLVED: THAT the schedule of bills paid in April, May, June, July, August and September 2020 be received and the action of The Responsible Finance Officer in paying same is confirmed.

411. QUARTERS 1 and 2, 2020

Please see attached.

(i) **Quarterly Accounts** - Members reviewed the quarterly accounts and asked the Responsible Finance Officer to investigate why there was a higher allocation in quarters 1 and 2 for salaries in the Bull Croft and to report back at the next meeting.

It was Proposed by Councillor Kidley, Seconded by Councillor Dolton and

RESOLVED: THAT Quarters 1 and 2 accounts for 2020, copy attached to the Minute Book be received and approved.

Members thanked the Responsible Finance Officer for her clear presentation of the accounts.

(ii) **HMRC Credit** - The Responsible Finance Officer reported that there was a credit from HMRC which dated back to 2018 but this had now been utilised against July and part August 2020 PAYE & NI payments due.

412. MARKET TRADERS AND CHARGES DURING LOCKDOWN

Members considered the charges for those Market Traders that trade in non-essential goods such as clothing and cards and agreed that fees for the Market Traders who were unable to trade as non-essential traders in this second lockdown would have their rents waived for the period of the lockdown.

It was Proposed by Councillor Whelan, Seconded by the Mayor

RESOLVED: THAT the Fees for the Market Traders who were unable to trade as non-essential traders in this second lockdown would be waived for the period of the lockdown.

413. THE COMMUNITY INFRASTRUCTURE LEVY (CIL)

The Responsible Finance Officer advised members that this financial year a receipt of £7,778.82 had been received for CIL money.

The Responsible Finance Officer was asked to send the breakdown of CIL figures to all Members.

414. FUTURE AGENDA ITEMS

- Dog Bins & SODC-Increase in dog bin emptying as of April 2020
- Estimates for 2020/2021
- Charges for use of electricity at events on Market Place and Kinecroft
- Grant applications
- Wallingford Radio
- Wallingford Assessable Boat Club Grant Application