



Wallingford Town Council

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2020-10-05 – Tourism ba

30th September 2020

To: **All Members of the Tourism and Economic Development Committee** – Councillors Beauchamp, Davies, Dolton, Hughes, Keats-Rohan, Sinkinson, Wilder, and The Mayor, Councillor Lee Upcraft; Mrs Sue Ross of The Town Information Centre and Mr Richard Prunier, Tourism Business and Community Manager

You are hereby summoned to attend a virtual TEAMS meeting of the Tourism and Economic Development Committee **on Monday 5th October 2020 at 7p.m** for the transaction of business as set out on the agenda below.

Yours sincerely,

Town Clerk.

AGENDA

1. TO ADVISE THOSE IN ATTENDANCE OF THE PROTOCOL FOR THE MEETING

2. APOLOGIES

Apologies for absence will be received.

3. ADMISSION OF THE PUBLIC

Members to consider and resolve those agenda items for admission of the public.

4. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of

conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting)

5. PUBLIC PARTICIPATION – (Total 15 Minutes)

Members of the public who wish to speak at this meeting should email the Town Clerk. Email: townclerk@wallingfordtowncouncil.gov.uk a link will then be provided to the virtual meeting.

6. VARIANCE OF ORDER OF BUSINESS

7. MINUTES

To sign as a correct record the Minutes of the Tourism and Economic Development Committee meeting held on the 24th August as set out on pages 111 -116 of the Minute Book, copies distributed to Councillors.

RESOLUTION REQUIRED

8. THE TOWN INFORMATION CENTRE

Mrs Ross of the Town Information Centre's Report is attached. Members have the opportunity to discuss.

9. TOURISM, BUSINESS & COMMUNITY DEVELOPMENT MANAGER'S REPORTS

- i) Update on Filming – Minute 238i/08/2020 refers.
- ii) Website update – Minute 238ii/08/2020 refers.
- iii) Review of Young Traders Market – Minute 238iii/08/2020 refers.
- iv) Signage – Minute 238iv/08/2020 refers.
- v) The River Users Survey - Minute 242/08/2020 refers – This will need to be amended following the recent resolutions made at Full Council on the 21st September 2020.

10. SITES FOR INFORMAL ARTWORK

Minute 241/08/2020

The Chairman, Councillor Hughes to report to Members on the proposed sites and the next steps.

https://www.google.co.uk/maps/@51.6026776,-1.1185566,3a,75y,251.43h,77.73t/data=!3m7!1e1!3m5!1sAF1QipO-Us2dLAUVmzG2yO-38TyYoiA0LR36D3r_LhsY!2e10!3e11!7i5376!8i2688

11. ALLOWING COFFEE CARTS OR SIMILAR TO OPERATE IN THE TOWN KINECROFT, CASTLE GARDENS)

Minute 239/08/2020 refers.

Mr Prunier to provide an update on granting permission and the legal documents such as licensing.

12. TOURISM, BUSINESS & COMMUNITY DEVELOPMENT MANAGER ROLE

Minute 299/09/2020 refers.

Members to discuss the draft job description and agree on salary ready for the recruitment process. Job Description sent out in advance of the meeting.

RESOLUTION REQUIRED

13. FUTURE AGENDA ITEMS

Members to recommend items for future Agendas.

Market Administration

Wallingford brochure

The Town Centre; Widening the Debate?

Distribution: Town Council Website, Noticeboard and Press.

Any member of the public wishing to join the meeting should contact the Town Clerk by email: townclerk@wallingfordtowncouncil.gov.uk. A link will be provided to the virtual meeting.

NON-CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.