



Wallingford Town Council

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2018-10-22 F & P ba

17th October 2018

To: All Members of the Finance and Properties Committee – Councillors Beatty, Dolton; Lloyd; Norton, Titchener, Wilder, Whelan and the Mayor Councillor Upcraft

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance and Properties Committee which is being held in the Committee Room, 9 St Martin's Street, Wallingford, on **Monday 22nd October 2018 at 7pm** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

AGENDA

1. APOLOGIES

Apologies will be received.

2. ADMISSION OF THE PUBLIC

Members to consider and resolve those Agenda items for admission of the public.

Agenda Item 6 (iii) Aged Debtors

3. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).

4. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)

5. MINUTES

To sign as a correct record the Minutes of the Finance and Properties Meeting held on the 6th August 2018 as set out on pages 72 - 77 of the Minute Book, copy previously circulated to members. **Resolution required**

6. THE RESPONSIBLE FINANCE OFFICER'S REPORTS

i) Bills Schedules for June, July and August 2018.

Resolution required

ii) Quarter 2 Accounts

Resolution required

iii) Aged Debtors

7. THE EXTERNAL AUDIT/ANNUAL GOVERNANCE & ACCOUNTABILITY YEAR END 31.03.2018

Members to note the feedback from the External Audit and make recommendations for Full Council. Report attached. The Responsible Finance Officer.

8. GRANTS APPLICATIONS 2018/2019

Attached Grant applications and spreadsheet relating to grants awarded this financial year. To consider the following grant application:

i) Wallingford Business Partnership – Grant towards costs of St George's Day Celebrations.

ii) Be Free Young Carers – Request for funding support.

9. UPDATE ON REPLACEMENT RESPONSIBLE FINANCE OFFICER

The Town Clerk

10. TOWN HALL

The Town Clerk to update members following a meeting with the conservation and planning Officers from the District Council.

11. FUTURE AGENDA ITEMS

Community building on the parks yard

Draft Income and Strategy and Income Policy

Investment/Spreading Treasury Stock

Internal Auditors Report and Review the Effectiveness of the Internal Audit

Financial Risk Assessment 2019/2020

Grants, as required

Charges Review

Next year's budget

Boathouse Licence to Henley Charter

Precept new housing 85 properties

Property Update

Possible engagement of an estates/asset manager next year – **Deferred.**

Distribution: Notice Boards

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 19TH OCTOBER 2018. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT ACCESS IS PROVIDED. **NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.**