



Wallingford Town Council

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2020-07-13 Parks /tc

8th July 2020

To All Members of the Parks, Gardens, Allotments and Open Spaces Committee – Councillors, Davies, Holford, Keats-Rohan, Kidley, Lester, McGregor, Rennie, Sinkinson, The Mayor, Councillor L. Upcraft and the Parks Foreman, Bryan Gilbey

Dear Councillor,

You are hereby summoned to attend a virtual TEAMS meeting of Parks, Gardens, Allotments and Open Spaces **on the Monday 13th July 2020 at 7p.m** for the transaction of business as set out on the agenda below.

Yours sincerely,

 Town Clerk

A G E N D A

1. TO ADVISE THOSE IN ATTENDANCE OF THE PROTOCOL FOR THE MEETING

2. APOLOGIES

Apologies for absence will be received

3. ADMISSION OF THE PUBLIC

Members to consider and resolve those Agenda items for admission of the public.

4. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).

5. PUBLIC PARTICIPATION–NOTIFIED AND IMPROMPTU (Total 15 Minutes)

Members of the public who wish to speak at this meeting must email the Town Clerk by 10am on Friday 10th July 2020.

Email: townclerk@wallingfordtowncouncil.gov.uk a link will then be provided to the virtual meeting.

A member of the public wishes to speak on Litter.

6. VARIANCE OF ORDER OF BUSINESS

7. MINUTES

To sign as a correct record the Minutes of the Parks, Gardens, Allotments and Open Spaces Meeting held on the 20th January 2020 as set out on pages 213-217 of the Minute Book, copy circulated to members.

RESOLUTION REQUIRED

8. ACTIONS FROM PREVIOUS MINUTES

i) Michaelmas Fair – The Mayor and the Officer to write to the Showman's Guild. Minute 360 (b)21/10/19 refers, to be actioned following item 11 iii.

ii) Charges emailed to Councillors in advance of the meeting, Minute 527(a)20/1/20 refers, for information.

9. ALLOTMENTS

i) The Allotment Officer to give an update on the allotments to include the waiting list.

ii) To discuss repairs/maintenance required to the hedging and potholes. £1,333 budget available which includes contingency.

RESOLUTION REQUIRED IF WITHIN BUDGET OR RECOMENDATION

iii) An update from the Officer regarding Plot 1, Thames Water.

10. PARKS TEAM

i) Report from the Parks Foreman

ii) Members to consider the requirement to employ another full-time member of the parks team rather than part-time summer staff. This will enable more flexibility and will aid the future maintenance work required following the Landscape Architects report on an ongoing basis. This role could include 'handy man' duties and should preferably be an experienced and qualified person. **RECOMMENDATION REQUIRED**

11. THE KINECROFT

- i) Councillor Keats-Rohan to report on the flooding which occurs each year outside the Coach & Horses. To consider the work required to resolve this.

RECOMMENDATION REQUIRED IF APPROPRIATE

- ii) To consider the recommendation from the Planning Committee, (6/7/2020), to approve a temporary licence to the Coach & Horses to extend the outside seating area following the easing of lockdown. Terms of the arrangement to be documented and signed by the Office and the Coach & Horses. The Mayor to report.

RESOLUTION REQUIRED

- iii) To consider the request from the Michaelmas Fair to attend Wallingford 24th - 26th September if government guidelines allow.

RESOLUTION REQUIRED

- iv) To note forthcoming events – provisional booking for the Fireworks 7th November.

12. THE BULLCROFT

- i) To note that the play areas in the park have not yet opened. Safety issues were reported by the Parks Foreman. The annual ROSPA inspection is due imminently after which a decision will be made on whether they are safe to open when a further risk assessment will be carried out along with appropriate signage.

13. THE CASTLE GARDENS

- i) To Note that the Band Concerts have been cancelled.

- ii) The Officer to report on the request for a memorial bench

RESOLUTION REQUIRED

14. OPEN SPACES

- i) The office has received an email correspondence from a member of the public regarding litter. Members to discuss and to consider what can be done to address the problem.

RESOLUTION OR RECOMMENDATION REQUIRED IF APPROPRIATE

- ii) Councillor Lester to update on the Public Arts Strategy.

iii) Councillor Holford to give an update on the land ownership of Shillingford Road woods – Minute 530(b)20/01/2020 refers.

iv) Councillor Keats-Rohan to update on the repairs to Radnor Road.

v) Water Fountain in the Market Place – The office has received an email correspondence regarding the water fountain and whether water can be reconnected to bring it back into use.

RECOMMENDATION REQUIRED IF APPROPRIATE

vi) Councillors to discuss the request from a member of the public for ‘no mow’ areas in the open spaces. Councillors to note that there are already wildlife areas in Castle Gardens.

RESOLUTION REQUIRED

vii) Councillors to discuss offer of support by SODC to stencil Safe Social Distancing within the town.

RECOMMENDATION REQUIRED

15. FUTURE AGENDA ITEMS

i) Proposal from AV Events to hold an open air cinema/family day, on hold until 2021.

Any member of the public wishing to join the meeting should contact the Town Clerk by email: townclerk@wallingfordtowncouncil.gov.uk A link will be provided to the virtual meeting.

NON-CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.