



Wallingford Town Council

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2019-12-02 pl

26th November 2019

To: All Members of the Tourism and Economic Development Committee – Councillors Beatty, Davies, Hughes, McGregor, Sinkinson and Wilder and The Mayor, Councillor Lee Upcraft; Mrs Claire Blacker, the Market Town Co-Ordinator, Mrs Sue Ross of The Town Information Centre and Richard Prunier the Tourism, Business & Community Development Manager

Dear Member,

You are hereby summoned to attend a meeting of the Tourism and Economic Development Committee which is being held in the **Committee Room, 9 St Martin's Street** Wallingford, on Monday 2<sup>nd</sup> December 2019 at 7pm for the transaction of business as set out on the agenda below.

Yours sincerely,

Town Clerk.

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## **AGENDA**

### **1. APOLOGIES**

Apologies for absence will be received. The Town Clerk, (on leave).

### **2. ADMISSION OF THE PUBLIC**

Members to consider and resolve those agenda items for admission of the public.

### **3. DECLARATION OF INTERESTS**

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting)

**4. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)**

**5. VARIANCE OF ORDER OF BUSINESS**

**6. MINUTES**

To sign as a correct record the Minutes of the Tourism and Economic Development Committee meeting held on the 23<sup>rd</sup> September 2019 as set out on pages 118 to 121 of the Minute Book, copies distributed to Councillors.

**7. The Tourism, Business & Community Development Manager**

Interim report from Richard Prunier.

**8. UPDATE FROM CLAIRE BLACKER, MARKET TOWN CO-ORDINATOR**

Mrs Blacker will report on the following:

- i) Wallingford's Economic Action Plan. Copy of Plan to follow.

**9. REPORT FROM THE TOWN INFORMATION CENTRE**

Mrs Ross of the Town Information Centre's Reports for 2<sup>nd</sup> Quarter statistics and 3<sup>rd</sup> Quarter interim report. Members have the opportunity to discuss the reports.

**10. PROPOSED VE CELEBRATION EVENT.**

Update on the VE celebration event.

**11. PROPOSED CHRISTMAS EVENT 2020.**

To discuss in principle that the Town Council take over the Christmas event in 2020 and approve to explore costs for next year's budget.

**12. EVENT DOCUMENT.**

Councillor Beatty to ask members to agree and recommend a budget for this document.

**13. MOORINGS**

a. To discuss the communications from members of the public regarding the moorings.  
b. The Market Town Co-ordinator to ask members to approve the following if appropriate.

i) To approve the proposed river users survey, sent to members with the agenda, with a view to it being in place for the start of the season in April 2020.

ii) To consider extending the summer season next year if the legal agreement between SODC and the Town Council allows.

iii) Collection of mooring fees – to discuss and approve the way forward.

**14. AGATHA CHRISTIE STATUE**

Members to receive an update from The Market Town Co-Ordinator.

**15. MANAGEMENT OF THE MARKETS**

Members to receive an update from The Market Town Co-Ordinator.

**16. ARTS GRANT – STATUE IN CASTLE GARDENS**

Councillor Sinkinson to update members on his idea for a stature in Castle Gardens.

**17. EVENTS**

Review of Recent Events:

- i) Circus
- ii) Fireworks in the Kinecroft

**18. FUTURE EVENTS TO FEBRUARY 2020**

- i) Christmas Festival – 2<sup>nd</sup> December
- ii) Town Carols – 11<sup>th</sup> December
- iii) Pancake Race – Date to be advised
- iv) Chiltern Art Festival – 29<sup>th</sup> February

**18. FUTURE AGENDA ITEMS**

Members to recommend items for future Agendas.

*Distribution: Town Information Centre; Wallingford in Business and Notice boards.*

**ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10AM ON FRIDAY 29<sup>TH</sup> NOVEMBER 2019. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.**