



Wallingford Town Council

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2019-11-06 F & P first

31st^h October 2019

To: All Members of the Finance and Properties Committee – Councillors Beatty, Beauchamp, Cattermole, Dolton, Kidley, McGregor, Whelan and Wilder and the Mayor Councillor Upcraft

Dear Councillor,

You are hereby summoned to attend a meeting of the Finance and Properties Committee which is being held in the **Committee Room, 9 St Martin's Street, Wallingford, on Wednesday 6th November 2019 AT 7PM** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

AGENDA

1. **APOLOGIES**

Apologies received from Cllr Lee Upcraft.

2. **ADMISSION OF THE PUBLIC**

Members to consider and resolve those Agenda items for admission of the public.

Confidential minutes of the meeting 7th August 2019 Page 82

Agenda Item 12: Fast Central Ltd

13: Town Hall Office Space

6iii): Aged Debtors

3. **DECLARATION OF INTERESTS**

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).

4. **PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)**

5. **MINUTES**

To sign as a correct record the Minutes of the Finance and Properties Meeting held on the 7th August 2019 set out on pages 76-81 of the Minute Book, copy previously circulated to members.

Resolution required

6. **THE RESPONSIBLE FINANCE OFFICER’S REPORTS**

i) Bills Schedules for July, August, September 2019.

Resolution required

ii) Quarter 2 Accounts

Resolution required

iii) Aged Debtors

7. **GRANTS**

a) Monies remaining for allocation For 2019/2020

b) Grant Applications to be Considered:

i) Be Free Young Carers

8. **BANK SIGNATORIES**

The Town Clerk to ask Members to endorse two new signatories for banking and for the Town Clerk to be able to authorise on line payments as a backup. Resolution required.

9. **CHURCH CLOCK**

The Town Clerk to inform Members of the advice received from a NALC solicitor following a meeting attended of Larger Councils (OALC). Members to make a recommendation if appropriate.

10. **9 ST MARTIN’S STREET – TOWN COUNCIL OFFICES**

The Town Clerk to update members following a meeting with John Carroll on 29th October 2019.

11. **GENERAL PROPERTY UPDATE**

The Town Clerk

12. **FASTCENTRAL LTD (ST MARTIN’S STREET) (CONFIDENTIAL)**

The Town Clerk to update members on the situation with the lease.

13. **RENT REVIEW/RENEWAL TOWN HALL OFFICE SPACE (OALC) (CONFIDENTIAL)**

The Town Clerk to discuss the lease with members, recommendation required if appropriate.

14. **FUTURE AGENDA ITEMS**

Moorings

Distribution: Notice Boards

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAVE MOBILITY DIFFICULTIES ARE REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON MONDAY 4TH NOVEMBER 2019. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT ACCESS IS PROVIDED.