

WALLINGFORD TOWN COUNCIL

MINUTES

of the

Personnel Committee Meeting held at
9, St Martin's Street, Wallingford on Monday 8th April 2019

P R E S E N T

Councillors McGregor, Norton and Whelan

The Town Clerk, Mrs Paula Lopez

638. APOLOGIES

Apologies were received from The Mayor, Councillors Davidson and Titchener.

639. ADMISSION OF THE PUBLIC

It was Proposed by Councillor McGregor, Seconded by Councillor Whelan and

RESOLVED:

THAT in accordance with Section 1(2) of the Public Bodies (Admission to Meetings) Act 1960, as amended by Section 100 of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following items and that the papers relating to these items remain confidential on the grounds that publicity would be prejudicial to the public's interest by reason of the confidential nature of the business to be transacted:-

Agenda Item 6 – Pension Shortfall

Agenda Item 7 – Reduction in hours

Agenda Item 8 – Recreation Rooms – Cleaning

Agenda Item 9 – Job Evaluations

Agenda Item 10 – Town Clerk's Hours

Agenda Item 11 – General Staff Update

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640. DECLARATION OF INTERESTS

Information for each member was available at the meeting. There were no declarations of interests.

641. PUBLICATIONS PARTICIPATION

There were no members of the public present.

642. MINUTES

It was Proposed by Councillor Whelan, Seconded by Councillor McGregor and

RESOLVED:

THAT the Minutes of the Personnel Committee Meeting held on the 28th November 2018 as set out on pages 167 to 169 of the Minute Book, copies circulated to Councillors, be signed as a correct record.

643. HEALTH AND SAFETY

The Town Clerk presented a report from the Health and Safety Officer, members were happy that the Parks Staff attend training course on Play equipment inspection but that this should not replace the yearly official inspection by ROSPA but would be useful to enable the Parks staff to inspect the equipment on a regular basis. Members wanted to thanks Ruth Saunders for all the hard work she has put into ensuring that the Council is Health & Safety compliant.

Cllr Dolton expressed his concerns over the way that the Parks staff watered the flowers, standing on the moving tractor, it was discussed that they should look at the times the watering took place, after morning school rush, and advised that they should be using long reach watering poles if possible to avoid watering at height.

644. FUTURE AGENDA ITEMS

Parks and Gardens- Flower Watering

Parks and Gardens - Appointment of an apprentice

Full Council - Possible staff to promote the Neighbourhood Plan. Use of 4 hours reduction costs.

Full Council - Extension to the agreed Town Clerks hours

CONFIDENTIAL MINUTES SEE PAGE 271 -