



Wallingford Town Council

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2019-04-15 Parks /rl/tc

10th April 2019

To All Members of the Parks, Gardens, Allotments and Open Spaces Committee – Councillors, Baroni, Davidson, Hughes, Kidley, Lester, McGregor, The Mayor, Councillor L. Upcraft and the Parks Foreman, Bryan Gilbey

Dear Councillor,

You are hereby summoned to attend a meeting of the Parks, Gardens, Allotments and Open Spaces which is being held in the **Main Chamber of the Town Hall, Market Place**, Wallingford, on Monday 15th April 2019, at the rising of the Extraordinary meeting for the transaction of business as set out on the agenda below.

Yours sincerely,

Town Clerk

A G E N D A

1. APOLOGIES

Apologies for absence will be received

2. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting)

3. ADMISSION OF THE PUBLIC

To consider whether members of the public should be excluded from the meeting.

4. **PUBLIC PARTICIPATION - NOTIFIED AND IMPROMPTU (15 MINUTES IN TOTAL)**

To be notified to The Town Clerk by 10am on Friday 12th April 2019.

5. **PARKS, GARDENS, ALLOTMENTS AND OPEN SPACES MINUTES**

To sign as a correct record the Minutes of the Parks, Gardens, Allotments and Open Spaces Meeting held on the 21st January 2019, as set out on pages 476-490.

6. **ALLOTMENTS**

- a. **Waiting list and annual fees** - An update from the Allotment Officer
- b. **Site E** – New allotments

7. **PARKS STAFF**

- a. **Update from the Parks Foreman** with regard to his work and his team.

8. **KINECROFT**

- a. **Charges revisited – Minute 487b) (ii)/01/2019** update on charges by other local towns

To note forthcoming events on the Kinecroft

Perry Hatwell Fairs, 29th April to 6th May

1155 Society, Vehicle Rally, 12th May

Carnival, 15th June

9. **BULLCROFT**

- a. **New Bin required** - The litter bin next to the swings has been removed as it was rotten and dangerous. A new bin needs to be purchased. Resolution required.
- b. **Grass Cutting** – Thank you e-mail from Crowmarsh Football Club

10. **CASTLE GARDENS**

- a. **Castle Mound** – Members to be appraised on the wear and tear of the Mound and thoughts on what can be done to protect it.
- b. **Closing Times** - Members to discuss summer closing time.
- c. **New Signs** – New signs needed for all gates stating closing times, no dogs allowed and giving details of out of hours key holder (The Keep). Resolution required.
- d. **Pond** – **Minutes 167/07/2016, 29/9/2016 & 483a/1/2019** Update to be given from Parks Foreman.

- e. **Request to allow dogs into Castle Gardens** – Request received from Councillor Whelan to allow dogs into the Castle Gardens to unify all open spaces. Report sent to Councillors.
- f. **Flower Displays – Minute 487c/1/2019** Members to choose colour scheme for next year's bedding plans.

To note forthcoming events in Castle Gardens –

Band concerts on the 2nd and 23rd June, 14th July and 11th August 2019.

11. OPEN SPACES

- a. **Market Place – Minute 87d/01/2019** Update from Town Clerk on who owns the Market Place. Discussion to be held with regard to illegal parking on the Market Place, discuss the idea of bollards or bolting down the benches, would this also help with ensuring the benches remain in their correct position.
- b. **Christmas Decorations – Minute 487e/01/2019** Councillor Lester to update members.
- c. **Summer Watering** – Councillor Dolton to discuss problems with tractor parking during busy period and use of long reach watering poles.

To note forthcoming events in Open Spaces –

Good Friday Act of Worship – 19th April

St Georges Day Celebrations - 27th April

Mayor's Sunday – 18th May

12 FUTURE AGENDA ITEMS

Distribution: Noticeboards, Library, Town Information Centre.

NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10AM ON FRIDAY 12th April 2019. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.