

NOTES OF A MEETING OF THE WALLINGFORD NEIGHBOURHOOD PLAN STEERING GROUP, HELD ON TUESDAY 20 NOVEMBER 2018 – APPROVED

Venue: Wallingford Town Council offices
Times: 1830 – 2025 hours

Attendees – Steering Group:

Beryl Guiver
Sue Hendrie
Cllr Adrian Lloyd
Opinder Liddar
Val Mowlam
Wendy Tobitt

Attendees – Wallingford Town Council:

Peter Starr

Apologies:

Cllr Ruth Baroni
Cllr Maureen Norton
Nick Robbins
Jon Wheatcroft

NOTE: Persons with responsibility for actions are identified in green text.

<i>Item</i>	<i>Notes</i>
1 Welcome	Adrian Lloyd opened the meeting.
2 Notes from last meeting – for approval	<p>In regard to the notes of the Steering Group meeting of 6 November these were accepted as true by the Steering Group.</p> <p>The following action points from the Steering Group meeting of 6 November have been concluded:</p> <p>Item 2 - Peter Starr had circulated the listing of Adrian Lloyd's outstanding items.</p> <p>Item 3 - Opinder Liddar has proposed dates to meet with the professional photographer who had volunteered his services. He had not had a response and Peter Starr was chasing this. If arrangements cannot be made for an early meeting between the photographer and Opinder Liddar, Peter Starr and Opinder will meet at 1000 hours on Tuesday 27 November to walk the town and identify where photographs are required. Wendy Tobitt will provide details of an alternative photographer.</p>

	<p>Item 4 – Peter Starr has forwarded all documentation relating to the public consultation feedback of the 29 September event, produced by he and Jon Wheatcroft, to the Steering Group.</p> <p>Item 4 – Peter Starr assisted by Claire Blacker have circulated an e-mail invitation to comment on the draft objectives and policies to circa 500 local businesses.</p> <p>Item 5 – Adrian Lloyd provided Peter Starr with feedback on the SEA Scoping Report, who then sent them onto AECOM.</p> <p>Item 7 – Peter Starr has contacted Gabriella Westley of Barton Willmore and given detail of future consultation arrangements.</p> <p>Item 7 - Peter Starr has set out the required consultation periods for the Neighbourhood Plan.</p> <p>Item 8 – Adrian Lloyd and Peter Starr attended the Neighbourhood Plan advice session run by SODC pm on 14 November.</p> <p>Outstanding items: Peter Starr has contacted those responsible for outstanding items, with a view to getting their completion.</p>
<p>3 Objectives and Policies – discussion on amendments due to public consultation feedback plus follow-up Bluestone Planning review</p>	<p>Peter Starr and Jon Wheatcroft completed an analysis of the hardcopy and online feedbacks from the event of 29 September, using the agreed four criteria, and this was circulated on 13 November to the Steering Group to enable them to come to this meeting fully briefed.</p> <p>Ruth Baroni was asked on 13 November to incorporate the ‘hardcopy’ feedback into the analysis that she did for the Online feedback. This is awaited.</p> <p>The amendments below arising from the feedback to the public consultation were agreed to be incorporated into the Wallingford Neighbourhood Plan. Where no name is against an amendment this will be the responsibility of Peter Starr.</p> <p>Persons with responsibility to carry out amendments are to provide Peter Starr with the completed amendments by 1200 hours on Tuesday 27 November. Peter Starr will then incorporate them into the Wallingford Neighbourhood Plan version 8 and circulate them to the</p>

Steering Group for review; any amendment required by the **Steering Group** (authorised via **Adrian Lloyd** as Chairperson) to be provided to Peter Starr by **1600 hours Friday 30 November**, whereupon **Peter Starr** will incorporate them into version 8 and forward it to Blackstone Planning for review of policies.

Steering Group were advised of the need to maintain momentum on finalisation of the pre-submission Wallingford Neighbourhood Plan.

[Post-meeting note: Peter Starr has contacted Blackstone Planning and agreed the review of policies the week beginning 3 December]

OBJECTIVES:

New ideas not yet considered>

290918-W13 Leisure – **Adrian Lloyd** to write objective after consultation with Ruth Baroni.

Matters already in place>

290918-W24 Delivering New Homes – **Adrian Lloyd** to amend current objective by highlighting which parts of the supply system can cope and may not cope.

290918-W1 Movement and Connectivity – Add in amendment.

290918-W13 Leisure – Include safe gathering places for teenagers.

290918-W15 Leisure – SODC areas; but if designated as green spaces look to include in ENV2.

290918-W18 Movement and Connectivity – Add agreed amendment.

290918-W45 Leisure – Add as long-term objective bringing an indoor swimming pool to Wallingford (also mentioned under 'Matters already considered and dismissed' in Policies by 290918-W32).

POLICIES:

New Ideas not yet considered >

290918-W18 Wallingford's Employment and Economy – **Adrian Lloyd** to draft an objective and a policy.

	<p>290918-W1 Leisure – Add an objective to work with SODC to extend the use of the pool; Adrian Lloyd to check on the moorings issue.</p> <p>Wendy Tobitt to produce policy for Site E.</p> <p>Matters already in place> 290918-W18 Strategy for Wallingford – Adrian Lloyd to review and draft any amendment needed.</p> <p>290918-W26 Strategy for Wallingford – Adrian Lloyd has already drafted a revised policy.</p> <p>290918-W27 Strategy for Wallingford – Agreed site allocations should be detailed in the Neighbourhood Plan.</p> <p>290918-W31 Delivering New Homes – Beryl Guiver to provide car parking policy for adaption for Wallingford.</p> <p>290918-W36 Protecting and Enhancing our Natural and Historic Environments – Amendment agreed.</p> <p>290918-W26 Town Centre and Retail Life –Undefined items to be pursued.</p> <p>290918-W20 Movement and Connectivity – Adrian Lloyd to discuss this with Jon Wheatcroft.</p> <p>290918-W20 Educating Wallingford – Policy to be retained with addition that CIL contributions inadequate.</p> <p>DRAFT POLICIES DOCUMENT (September 2018):</p> <p>Section 6.3 Policy TCR3 New Retail Uses – Add in floorspace area that will be supported.</p>
<p>4 Feedback from SODC Neighbourhood Planning Surgery</p>	<p>Peter Starr circulated notes of the Neighbourhood Planning Surgery.</p> <p>SODC said it would be necessary to demonstrate people had been reached, and what the outcome of each consultation had been, including the number of responses received.</p> <p>A discussion was had on the requirements of Regulation 14 and 15.</p>

	<p>Peter Starr suggested that instead of one main event prior to the Regulation 14 consultation that [say] three small 'drop-in' type events be held around Wallingford.</p> <p>SODC confirmed it was good practice to consult with landowners and developers who had an interest in Wallingford, but it was not necessary to give them attention over and above that accorded to residents.</p> <p>Peter Starr asked when developer contributions would be payable through the WNP. SODC advised these took effect when reserved matters had been finalised and full planning permission given.</p> <p>SODC confirmed discussion with landowners and developers did not imply support for their planning applications.</p> <p>Adrian Lloyd asked if receipts for agreed facilities that no longer could be provided on an original development site, could be used to purchase those facilities outside of the WNP area. SODC said this was a matter for the Town Council to decide and was outside of WNP considerations.</p> <p>Provision of required educational and healthcare facilities was discussed.</p> <p>SODC are looking into the possibility of their mapping officer assisting WNP.</p>
5 Communication/ Correspondence	<p>A Shaun Bailey has made contact and queries that policy HE2 is at odds with a potential cut of the use of Town Council facilities used by Rainbows Pre-School. Adrian Lloyd to respond on this matter.</p>
6. AOB	<p>Peter Starr and Wendy Tobitt are attending a Renewable Energy workshop at SODC Milton Park on 21 November.</p> <p>[Post meeting note: Peter Starr attended only part of the workshop due to illness; Wendy Tobitt remained]</p> <p>Peter Starr confirmed that TVERC reports already held covered the information now available in a new report offer by TVERC. He will look to see if TVERC have provided GIS layers.</p> <p>The person originally contacted to produce a landscape assessment cannot now do this, due to a potential conflict of interest. Peter Starr is searching for a replacement.</p>

9 Next meeting dates	Steering Group meetings have been scheduled to be held at the Town Council meeting room commencing at 6:30pm on the following dates: Tuesday 4 December 2018 Tuesday 18 December 2018 Tuesday 15 January 2019

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