

MINUTES OF A MEETING OF THE WALLINGFORD NEIGHBOURHOOD PLAN STEERING GROUP, HELD ON TUESDAY 19 JUNE 2018 – APPROVED

Venue: Wallingford Town Council offices
Times: 1830 – 1955 hours

Attendees – Steering Group:

Beryl Guiver
Cllr Adrian Lloyd
Opinder Liddar
Val Mowlam
Jane Randall
Wendy Tobbit
Jon Wheatcroft

Attendees – Wallingford Town Council:

Peter Starr

Apologies:

Cllr Maureen Norton
Cllr Harry Wilder

Item	Notes
1 Welcome	Adrian Lloyd opened the meeting.
2 Introductions	Beryl Guiver and Val Mowlam were introduced to PS,
3 Notes from last meeting	<p>The notes of the Steering Group meeting on 5 June were accepted as true. A post-meeting note was requested for item 7 stating that Jeremy Flawn's involvement with the site assessments was on hold.</p> <p>On item 4 Adrian Lloyd confirmed that Rachael Rae would not be joining the Steering Group.</p>
4 Meeting with Ricardo Rios 13 June	<p>Adrian Lloyd said the meeting had gone ahead, with he, Wendy Tobbit and Peter Starr attending. He instructed PS to circulate the notes of the meeting to the Steering Group.</p> <p>Adrian Lloyd reported SODC had been instructed to re-do their survey of employment land. In regard to Site D Ricardo Rios had advised that if all of it was allocated for employment developers could say the site was not viable. A meeting with Kirsty Nichols of SODC to look at Site D for employment use was awaited. Advice from RR was not to allocate site D [if no use made for employment, any such reserve could lapse].</p>

	<p>AL stated he proposed to use some of the Neighbourhood Plan budget to commission Oxfordshire County Council to consult on traffic issues.</p> <p>WT said that in order for the Strategic Environmental Assessment to be completed, AECOM would need the site assessments to be completed. A Habitat Regulations Assessment might need to be done. AL said he will do the follow-up work on designated green spaces. AL asked WT to get a price for the relevant part of the TiVO biodiversity report.</p> <p>Beryl Guiver discussed the assessments Cholsey had carried out for their Neighbourhood Plan. PS directed by AL to download the Scoping Report from the Cholsey Neighbourhood Plan and circulate to the Steering Group.</p> <p>RR had recommended the Neighbourhood Plan for Stonehouse be reviewed; PS directed by AL to circulate this document to the Steering Group.</p>
5 Policies and Objectives	<p>Agreed we now have a full number of agreed policies. PS noted some policies were not yet aligned to objectives and requested Steering Group member/s work with him, to identify the missing objectives; AL volunteered to do this.</p> <p>Opinder Liddar suggested a 'skeleton' Neighbourhood Plan be assembled, so that work could be done on identified missing parts; PS said he would be taking this forward.</p>
6 Evidence	<p>Concern was raised on the current comprehensiveness of the Neighbourhood Plan evidence base; it was recognised that more work would be needed on this. OL suggested an Evidence appendix be added to the skeleton Neighbourhood Plan (item 5). OL confirmed his evolution documents contained listing of evidence.</p>
7 SEA/Housing Need Assessment	<p>Discussion held on whether an HNA was required; a decision was made to proceed with one, with SODC to advise on retention at a later date.</p> <p>AL said he was to meet with PS to handover contact details etc for Locality/AECOM.</p>
8 Communication/ correspondence	<p>An email had been received from Isla Nelson, expressing interest in joining the Steering Group. AL is arranging to meet her to discuss her interest.</p>

9 AOB	<p>AL discussed proposal for a marina in the locality. He has until 14 July to submit an objection on behalf of Wallingford and Cholsey.</p> <p>Noted by AL that the SODC Sports and Leisure Strategy impacts on the Wallingford Neighbourhood Plan area. There were a number of errors in the Strategy and SODC are reviewing it. SODC may buy land adjacent to the Wallingford bypass for future sports use.</p>
10 Future meeting dates	<p>Steering Group meetings have been scheduled to be held at the Town Council meeting room commencing at 6:30pm on the following dates (2018):</p> <ul style="list-style-type: none"> Tuesday 3 July Tuesday 17 July Tuesday 31 July Tuesday 14 August Tuesday 28 August <p>Steering Group members are requested by AM 27 June to notify PS if any of the above dates are difficult for them to attend, and to suggest alternative date/s. PS will seek to meet the needs of the majority.</p>

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