



Wallingford Town Council

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28th November 2018

2018-12-03 Council ba

To: All Members of Council

Dear Councillor,

You are hereby summoned to attend a meeting of Council which is being held in **CENTRE 70, KINECROFT, WALLINGFORD** on **Monday 3rd December 2018 at 7p.m.** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

***Before the start of the meeting and the formal business of the agenda is transacted, prayers will be said by
The Mayor's Chaplain, The Reverend David Rice***

AGENDA

1. APOLOGIES

Apologies for absence will be received.

*District Cllr Hornsby
Councillor Titchener.*

2. ADMISSION OF THE PUBLIC

To consider whether members of the public should be excluded from the meeting.
Agenda Item 15 – High Sheriff's Awards

3. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).

4. PUBLIC PARTICIPATION –NOTIFIED AND IMPROMPTU (Total 15 Minutes)

5. COUNTY COUNCILLOR AND DISTRICT COUNCILLOR REPORTS

- i) County Councillor L. Atkins
- ii) District Councillor E. Hornsby

6. MAYORS COMMUNICATIONS

7. MINUTES

To sign as a correct record the Minutes of the Extraordinary Meeting of Council held on the 19th November 2018 as set out on pages 151 - 158 of the Minute Book.

8. TO ADOPT THE FOLLOWING MINUTES

To adopt the minutes of the following committee meeting held in 2018, copies previously signed as a correct record and circulated to Councillors:

Tourism and Economic Development	24.07.18	57-61
Planning	01.10.18	118-123
Finance and Properties	22.10.18	124-127
Planning	12.11.18	147-150

9. BULL CROFT RECREATION ROOMS

- (i) The Town Clerk to appraise Councillors of the Structural Engineer's report and, if available, any quotations for repairs.
- (ii) Proposal to close the Bull Croft Recreation Rooms and give notice to the current tenants to vacate in July 2019. Deferred from Full Council meeting (29.11.18) Agenda Item 11 (ii).

10. COUNCILLOR VACANCY

Councillors to vote on the election of a co-opted Councillor.

11. BULL CROFT LODGE

- (i) The Town Clerk to appraise Councillors of the estimates received for the repairs to the Bull Croft Lodge.
- (ii) Councillors to resolve on the next step regarding the Bull Croft Lodge.

12. SITE E – SECTION 106 AGREEMENT FOR PLAY AREAS

The Mayor and Councillor Baroni to give an update.

13. REGAL CENTRE

- i) The Town Clerk/Councillor Lloyd to appraise Council of the contract details for Watts to project manage The Regal.
- ii) The Town Clerk to seek Council approval to seal and sign (if appropriate) the contract deed for Watts to project manage the Regal.

14. RECOMMENDATIONS TO RESOLVE FROM FINANCE AND PROPERTIES COMMITTEE

See attached Draft Minutes for full details.

- (i) The internal audit be accepted and adopted.
- (ii) Mooring Fees to be increased to £10 per night.
- (iii) Allotment Fees to be increased to small plot £20, Full plot £30 per annum.
- (iv) Castle Street Yard Parking Space be increased to £370 including VAT.

(v) Estimates – following adjustments/recommendations by the Finance and Properties Committee the Estimates be accepted and adopted.

15. ACTIVITIES ON BEHALF OF THE TOWN COUNCIL

16. HIGH SHERIFF AWARDS

Councillors to consider nominations for the High Sheriff's Awards 2018/2018. Criteria and guidance attached. Dead line for Wednesday 10th January 2019. List of previous nominations attached.

17. FUTURE AGENDA ITEMS

<u>Committee</u>	<u>Lead</u>	<u>Anticipated Agenda</u>
Council		
Neighbourhood Plan		Rolling
County/District Councillors		Rolling
Site B and Infrastructure		Rolling
Sand and Gravel		Rolling
Site E and Infrastructure		Rolling
Castle Street Yard	Cllr McGregor	
Promoting the Town Hall	Suzanne Symons	
Mooring Projects Proposals	Cllr Lloyd	
Youth Worker	Cllr Dolton	
Contract Re Branded Items	Cllr Beatty	
Notes from RAF Garden Party Wash up meeting	Cllr Norton	
Park Sites	Councillor Baroni	
Adopted Phone Boxes		
Parks		
Castle ruins	Councillor McGregor	
Car Parking	Councillor Davidson	
Tourism		
Finance		
Personnel		
Planning		
Civic and Ceremonial Working Party		
Procedures and Protocols	The Mayor	
Bull Croft Working Party	Update by Chairman	
Grants Working Party	Update by Chairman	
Communications Strategy Working Party	Update by Chairman	
Regal Working Party	Update by Chairman	

Distribution: District and County Councillors; The Mayor's Chaplain The Reverend David Rice; Town Information Centre; Wallingford-in-Business; Wallingford Police; Press; Radio; Library; Notice Boards

ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10A.M. ON FRIDAY 30TH NOVEMBER 2018. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING. **NON CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.**