To All Members of the Parks, Gardens, Allotments and Open Spaces Committee – Councillors, Baroni, Davidson, Hughes, Kidley, Lester, McGregor, and the Mayor, Councillor L. Upcraft.

Dear Councillor,

You are hereby summoned to attend a meeting of the Parks, Gardens, Allotments and Open Spaces which is being held in the Main Chamber of the Town Hall, Market Place, Wallingford, on Monday 9th July 2018, at 7p.m. for the transaction of business as set out on the agenda below.

Yours sincerely,

[Signature]

Town Clerk

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AGENDA

1. ELECTION OF CHAIRMAN
   To elect a chairman for the 2018/2019 Municipal Year.

2. TO REVIEW THE TERMS OF REFERENCE
   To approve and adopt the Terms of Reference received before the meeting.

3. APOLOGIES
   Apologies for absence will be received.
4. **DECLARATION OF INTERESTS**

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting).

5. **ADMISSION OF THE PUBLIC**

To consider whether members of the public should be excluded from the meeting.

6. **PUBLIC PARTICIPATION - NOTIFIED AND IMPROMPTU (15 MINUTES IN TOTAL)**

To be notified to The Town Clerk by 10am on Friday 6th July 2018.

Mark Brett - 1155 Society, tracking for the Kinecroft

7. **PARKS, GARDENS, ALLOTMENTS AND OPEN SPACES MINUTES**

To sign as a correct record the Minutes of the Parks, Gardens, Allotments and Open Spaces Meeting held on the 5th February 2018, as set out on pages 233 - 238.

8. **ALLOTMENTS**

a. Mrs Collins to give an update on the allotments and waiting list.

b. Set a date for Allotment inspection for trophy presentation at WAGS show on 8th September.

9. **PARKS STAFF**

a. Update from the Parks Foreman with regard to his work and his team.

b. Councillor Lester to update Councillors on the new staff uniform.

10. **BULL CROFT PARK**

a. Report from the Bullcroft Working Party

   Councillor Baroni

b. **Bullcroft footpath**

   To discuss one particular area where the footpath is being lifted by the tree roots.
c. Defibrillators installed in Bullcroft Park and Boathouse pub.
Moorings staff to be asked to check maintenance of these on a weekly basis,
Market Town Co-ordinator to liaise directly with staff

To note forthcoming events on the Bullcroft

2nd December, Style Acre – Santa Run

11. KINECROFT

a. Look at ways to prevent damage to the Kinecroft during events.
A suggestion from Mark Brett includes trackway being purchased for events.

b. Michaelmas Fair
The Michaelmas Fair would like to come on to the Kinecroft on Sunday rather
than Monday as previous years and they would like to see if the hire cost could
be reduced for next year.

To note forthcoming events on the Kinecroft –

31st August, 1st, 2nd September, Bunkfest
27th, 28th, 29th September, Michaelmas Fair
3rd November, 1155 - Annual Fireworks event
2nd December, Style Acre – Santa Run

12. OPEN SPACES

a. Compliments received about the flower displays.
The Town Information Centre have received lots of compliments from tourists
and locals about the flower displays in town this year, thank you to the Parks
staff who work so hard growing, watering and maintaining the beautiful
displays.

b. Request to have memorial plaque on a Market Place bench
A request to have a memorial plaque on a bench in the centre of town has
been received by a local business owner.
c. **Rest Garden in New Road, area suggested for new Sculpture**
   This site has been put forward for the siting of an Agatha Christie sculpture subject to funding. The Market Town Co-ordinator requests that this area is tidied and regularly tended in anticipation.

d. **Wilding Road and Radnor Road Play Areas**
   Councillor Baroni to give an update then full appraisal of the initiative to full Council.

e. **Car Parking**
   Councillor Davidson to talk to Councillors about the problems of parking

f. **Tree Surveys**
   Mrs Collins to report on progress

g. **Bunting**
   Councillor Lester to talk about the bunting that was been made this year and intentions for 2019

To note forthcoming events in Open Spaces –
   31st August, 1st, 2nd September, Bunkfest
   11th November, Remembrance
   12th December, Christmas Carols around the tree.

13. **CASTLE GARDENS**

   To note forthcoming events in Castle Gardens –
   12th August, Band Concert, RAF 100 Years Event.
   Goring and Streatley Concert Band,

14. **USEFUL INFORMATION**

   Information received from outside organisations

15. **FUTURE AGENDA ITEMS**
ANY MEMBER OF THE PUBLIC WISHING TO ATTEND THE ABOVE MEETING AND WHO HAS MOBILITY DIFFICULTIES IS REQUESTED TO CONTACT THE TOWN COUNCIL OFFICES ON 01491 835373 BY 10AM ON FRIDAY 6th JULY 2018. ALL REASONABLE ATTEMPTS WILL BE MADE TO ENSURE THAT THEY HAVE ACCESS TO THE MEETING.