



Wallingford Town Council

9 St Martin's Street  
Wallingford  
Oxfordshire  
OX10 0AL

Tel: 01491 835373  
Email: [seniorofficer@wallingfordtowncouncil.gov.uk](mailto:seniorofficer@wallingfordtowncouncil.gov.uk)  
Web: [www.wallingford.co.uk](http://www.wallingford.co.uk)

20<sup>th</sup> April 2021

2021-04-26 Council pl/ba/ep

**To: All Members of Council**

Dear Councillor,

You are hereby summoned to attend a virtual TEAMS meeting of Full Council **on the Monday 26<sup>th</sup> April 2021 at 7p.m** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

---

**A G E N D A**

**1. THE CHAIRMAN TO ADVISE THOSE IN ATTENDANCE OF THE PROTOCOL FOR THE MEETING**

**2. APOLOGIES**

Apologies for absence will be received. George Newcombe.

**3. ADMISSION OF THE PUBLIC**

To consider whether members of the public should be excluded from the meeting.

Agenda Items:           25 - Confidential Minutes  
                                  26 - Neighbourhood Plan – Honorarium payments to steering group members  
                                  27 - Fast Central  
                                  28 - Aged Debtors  
                                  29 - 10 St Martin's Street  
                                  30– Update on the Recruitment of the Town Clerk

**RESOLUTION REQUIRED**

**4. DECLARATION OF INTERESTS**

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available and all Councillors have received a copy prior to the meeting)

**5. PUBLIC PARTICIPATION – NOTIFIED**

Members of the public who wish to speak at this meeting please email the Senior Administrator. Email: [senioradmin@wallingfordtowncouncil.gov.uk](mailto:senioradmin@wallingfordtowncouncil.gov.uk) a link will then be provided to the virtual meeting.

(i) Colin Dolton – To report on plans for managing the forthcoming BunkFest.

**6. COUNTY AND DISTRICT COUNCILLOR REPORTS (Reports to be submitted in advance of meeting for councillor questions)**

(i) County Councillor Pete Sudbury  
(ii) District Councillors Roberts and Levy

**7. VARIATION OF ORDER OF BUSINESS**

**8. CHAIRMAN’S COMMUNICATIONS**

(i) Welcome to Cllr Steve Holder

**9. MINUTES**

To adopt the minutes of the Full Council Meeting held on the 22<sup>nd</sup> March 2021 on pages 313-321.

**RESOLUTION REQUIRED**

**10. TO ADOPT THE FOLLOWING MINUTES**

To adopt the minutes of the following committee meetings held in 2020/2021, copies previously signed as a correct record and circulated to Councillors:

Parks, Gardens, Allotments and Open Spaces	18/01/2021	Pages 250 - 255
Planning	15/03/2021	Pages 306 - 312

**RESOLUTION REQUIRED.**

**11. RESIGNATION OF A TOWN COUNCILLOR**

Councillor Colin Dolton resigned from Office on the 29<sup>th</sup> March 2021 creating a Casual Vacancy.

**12. SUMMARY OF THE FINANCIAL SITUATION OF THE COUNCIL (RESERVES-REGULAR ITEM)**

Update from the Responsible Finance Officer – report sent out in advance of the meeting.

**13. COUNCIL MEETINGS**

Amended Timetable attached.

(i) Councillors to note 2 additional Council meetings for 2021 – This was proposed by Council Beauchamp to ensure that a Full Council meeting is held every Month. The 2022 Timetable to be reviewed in December 2021.

(ii) Councillors to note Mayor Making/Annual Meeting will now take place virtually on Wednesday 5<sup>th</sup> May and Mayor's Sunday to take place on Sunday 15<sup>th</sup> August.

#### **14. RETURN TO FACE-TO-FACE MEETINGS**

i) To consider a response to the MHCLG local authority remote meetings: call for evidence. [Local authority remote meetings: call for evidence - GOV.UK \(www.gov.uk\)](http://www.gov.uk)

ii) To consider the way forward on face-to-face meetings. Report from OALC on considerations when holding face to face meetings and suggested alternative options sent out in advance of the meeting.

#### **RESOLUTION REQUIRED IF APPROPRIATE**

#### **15. ST NICHOLAS COLLEGE RUINS IN THE CASTLE GARDENS**

Councillor Keats-Rohan to report on the grant application to Historic England for restoration of the St Nicholas ruins in the Castle Gardens. The grant award is likely to be 80% of the full cost of repair. Council is asked to commit to raising 20% with an initial outlay of £10k to £12k required this year. Work is ongoing to raise the full 20% commitment from external sources.

#### **RESOLUTION REQUIRED**

#### **16. INCREASE IN ANTI-SOCIAL BEHAVIOUR IN WALLINGFORD**

Councillor Keats-Rohan to open a discussion regarding anti-social behaviour in Wallingford which is resulting in damage to the ancient sites. To consider the possibility of Councillor Patrols for short times at peak times.

#### **RESOLUTION REQUIRED IF APPROPRIATE**

#### **17. BUNKFEST**

Councillors to discuss the plans for managing the forthcoming BunkFest and to approve the request to fence off the Kinecroft for the event if necessary.

#### **RESOLUTION REQUIRED**

#### **18. FLAG FLYING ON GOVERNMENT BUILDINGS**

Councillor Beatty to report on the recent Government guidance relating to flying the Union Jack on Government buildings.

#### **RESOLUTION REQUIRED**

#### **19. CHOLSEY RAILWAY LEASE**

Councillor McGregor and Councillor Holford to update Council on the approval by Council of the lease extension as agreed at Council, minute 719/03/2021 refers. Council to consider removing the condition that the extension is granted subject to the return of the line back to the Council

should it become a commuter line. This condition would make it difficult for the railway to obtain grant funding.

**RESOLUTION REQUIRED**

**20. ADOPTED RED TELEPHONE BOXES**

i) Request from the museum to renovate the telephone box in St Georges Road and prepare for use as a pop-up museum and future library.

ii) To consider the future use and renovation of the telephone box in St Johns Road.

**RESOLUTION REQUIRED**

**21. The REGAL CENTRE**

Minute 645/02/2021 (3 parts refers) - It was RESOLVED: THAT the Town Council approves that the Regal Working Party examine the possibility of involving a developer that will enable a building that brings in both income from residential and allows for a community space and reports back to Council with a detailed proposal and business plan.

i) Update from the Regal Working Party following the resolution.

To confirm the legal ownership, constraints and right of way of the Regal and the surrounding area at a cost of up to £5,000 (part iii of minute 645/02/2020).

ii) Council to approve the Town Clerk to sign the letter of engagement with Boyes Turner entering into a contract with them. Letter of Engagement sent out in advance of the meeting.

**RESOLUTION REQUIRED**

**22. AGATHA CHRISTIE HOUSE**

Councillor Cattermole to open a discussion to ask approval to explore the possibility of registering the Agatha Christie house as an Asset of Community Value.

SODC link: [Assets of Community Value - South Oxfordshire District Council \(southoxon.gov.uk\)](https://southoxon.gov.uk/assets-of-community-value)

Criteria sent out in advance of the meeting.

**RESOLUTION REQUIRED IF APPROPRIATE**

**23. ACTIVITIES ON BEHALF OF THE TOWN COUNCIL**

**24. FUTURE AGENDA ITEMS**

- Wallingford Preservation Trust
- River Subsidence – Repair Work
- 9 St Martins – plans for the building
- Impact of Didcot Garden Centre on Wallingford

## **CONFIDENTIAL AGENDA ITEMS**

### **25. CONFIDENTIAL MINUTES**

To adopt the Confidential Minutes of Full Council Meeting held on the 22<sup>nd</sup> March 2021 on page 322-324 as circulated previously to Councillors.

#### **RESOLUTION REQUIRED**

### **26. NEIGHBOURHOOD PLAN – HONORARIUM PAYMENTS TO STEERING GROUP MEMBERS**

Confidential Minute 606/03/2019 refers. (Copy for Councillors)

#### **RESOLUTION REQUIRED**

### **27. FAST CENTRAL**

To discuss the results of the valuation and consider the way forward.

#### **RESOLUTION REQUIRED**

### **28. AGED DEBTORS**

The Responsible Finance Officer to provide an update on the Aged Debtors.

### **29. 10 ST MARTINS STREET**

To consider the new terms of lease proposed by the prospective tenants.

#### **RESOLUTION REQUIRED**

### **30. RECRUITMENT OF THE TOWN CLERK**

The Personnel Committee to update Council on the recruitment for the Town Clerk.

Distribution: Town Council Website, Noticeboard and Press.

**Any member of the public wishing to join the meeting should contact the Senior Administrator by email: [senioradmin@wallingfordtowncouncil.gov.uk](mailto:senioradmin@wallingfordtowncouncil.gov.uk)**

**A link will be provided to the virtual meeting.**

**NON-CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.**