

**WALLINGFORD TOWN COUNCIL**

**MINUTES**

**of the**

**Virtual TEAMS meeting of Planning on 17<sup>th</sup> February 2021 at 7p.m**

**PRESENT**

The Planning Chairman, Councillor Wilder  
Councillors Dolton, Hughes, Keats-Rohan, Kidley, Lester and Whelan  
Councillor McGregor as Ex-Officio Chairman

Officer in Attendance, Mrs Barbara Atkins

**619. TO ADVISE THOSE IN ATTENDANCE OF THE PROTOCOL FOR THE MEETING**

Councillor Wilder stated that all Members were aware of the protocol for the meeting.

**620. APOLOGIES**

There were no apologies.

**621. ADMISSION OF THE PUBLIC**

There were no admissions of the public.

**622. DECLARATION OF INTERESTS**

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders Code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available at the meeting and all Councillors have received a copy prior to the meeting) Information for each Member was available at the meeting.

Councillor McGregor Agenda Item 11 – Licensing Applications  
Councillor Lester Agenda Item 8iii – Planning Application 5 Wyndham Gardens

**623. PUBLIC PARTICIPATION 15 MINUTES IN TOTAL**

There were no members of the public present.

#### **624. VARIATION OF ORDER OF BUSINESS**

There was no variation in order of business.

#### **625. PLANNING MINUTES**

Councillor Lester stated that she had no problem with the accuracy of the minutes but she would like to apologise that during the meeting she had referred to the Crowmarsh Football Club as Crowmarsh Boys.

It was Proposed by Councillor Lester, Seconded by Councillor Whelan and

**RESOLVED: THAT** the Minutes of the Planning meeting held on the 1<sup>st</sup> February 2021 as set out on pages 259 - 266 of the Minute Book, copies circulated to Councillors, be signed as a correct record.

#### **626. PLANNING APPLICATIONS**

##### **Members to note the new format of the consultation response form (attached)**

(i) Application Reference: [P20/S4854/Ful](#) – Councillor Keats-Rohan

Type: Minor - Wallingford Conservation Area

Proposal: Variation to regularise appearance of dormer windows on planning permission P19/S1542/FUL. Additions and Alterations, Change of Use.

Address: 7 Mill Lane Wallingford OX10 0DH

Councillor Keats-Rohan reported that this appeared to be a retrospective application as the changes had already taken place. The changes were more modern than was usual in a conservation area.

Following a discussion it was Proposed by Councillor Keats-Rohan, Seconded by Councillor Wilder and

**RESOLVED: THAT** Councillor Keats-Rohan would clarify the situation and if necessary bring this consultation back to the committee.

**Extension from planning officer requested.**

(ii) Application Reference: [P21/S0067/HH](#) – Councillor Hughes

Type: Rear single-storey glass extension - Wallingford Conservation Area

Proposal: Rear single-storey glass extension

Address: 17 Winterbrook Wallingford OX10 9DX

Councillor Hughes reported that following a query on the accuracy of the plans and these being corrected he could report that this was a nice glass extension. However he had

concerns that the building work was taking place in an area of archaeological importance which did not seem to have been noted by the District Council. Councillor Keats-Rohan agreed that this area was fantastic for archaeological finds.

It was Proposed by Councillor Hughes, Seconded by Councillor Keats-Rohan and

**RESOLVED: THAT** Wallingford Town Council supported this application with a condition of an archaeological watching brief.

**Submission number is: 183606**

(iii) Application Reference: [P21/S0305/HH](#) – Councillor Whelan (email attached to Councillors papers from concerned resident).

Type: Other (Householder) Wallingford Conservation Area

Proposal: Description Proposed ground floor side extension including mezzanine

Address: 5 Wyndham Gardens Wallingford OX10 9AU

**Councillor Lester declared an interest in this application and took no part in the decision.**

Councillor Whelan had circulated some pictures of the site to the Members and also read out the concerns of the resident who had been advised to make these known to the District Council.

Members had a long and detailed discussion, noting that the area was in one where archaeological remains had been found and that the County Archaeological Services were asking for an archaeological watching brief. Members concluded that they had no material planning concerns.

It was Proposed by Councillor McGregor, Seconded by Councillor Wilder and

**RESOLVED: THAT** Wallingford Town Council supported this application with a condition of an archaeological watching brief.

1 Councillor abstained.

**Submission number is: 183607**

(iv) Application Reference: [P21/S0345/HH](#) & [P21/S0347/LB](#) – Councillor Lester

Type: Householder/Other (Listed Bldg. Consent) Wallingford Conservation Area

Grade II Listed Building

Proposal: Demolition of single-storey outbuildings, demolition of a double-storey bay window. New single storey addition and alterations.

Address: Suffolk House 12 Wood Street Wallingford OX10 0BD

Councillor Lester gave an overview of this property which over 300 years old, Grade II listed and in a conservation area. The proposals are for a very modern extension on a listed building and would involve removing two very prominent bay windows on the rear of the property. Councillor Lester had noted that the conservation officer had not been consulted and therefore she contacted her to make her aware of the application. The conservation officer had agreed the plans were not acceptable and would be making contact. In fact the pre-application advice had raised a lot of issues which had not been followed.

Following a discussion It was Proposed by Councillor Lester, Seconded by Councillor Kidley and

**RESOLVED: THAT** Wallingford Town Council strongly object to this application.

**Submission numbers: 183608 & 183609**

#### **627. DECISION NOTICES RECEIVED FROM SOUTH OXFORDSHIRE DISTRICT COUNCIL**

i) Application Number: [P20/S4561/HH](#)

Site Location: 1-6 The Shambles & 4 & 5 St Peter's Street Wallingford OX10 0JS

WTC response: Support

Decision: Planning Permission – **Noted**

ii) Application Number: [P20/S4591/HH](#)

Site Location: 11 St Leonards Lane Wallingford OX10 0HA

WTC response: Support

Decision: Planning Permission – **Noted**

#### **628. PLANNING APPLICATIONS TO BE NOTED BY COUNCILLORS**

##### **Lawful Development Certificates issued**

(i) Application Reference: [P21/S0300/LDP](#)

Type: Other (Law. Dev. (proposed))

Proposal: Loft conversion and rear extension

Address: 109 Wilding Road Wallingford OX10 8AH – **Noted**

##### **Discharge of Conditions**

(i) Application Reference: [P20/S4800/DIS](#)

Type: Other (Discharge Conditions)

Proposal: Discharge conditions 3 (Levels) & 7 (Surface water drainage works) on planning application P20/S1179/FUL Erection of industrial / distribution units (Class B1(c), B2, and B8) including access and servicing arrangements, car parking, landscaping and associated works.

Address: Land at Hithercroft Road Wallingford OX10 9TA – **Noted**

**Withdrawn Application:**

P20/S3347/FUL

Location : Chalmore Hole Ferry House Chalmore Gardens Wallingford OX10 9EP

Proposal : One for one replacement dwelling – **Noted**

**629. LICENSING APPLICATIONS**

Full Variation Premises Licence No 4012 – Five Little Pigs – 26 St Mary’s Street, OX10 0ET

**This application is to modernise a dated licence and neighbours have been consulted.**

It was Proposed by Councillor Wilder, Seconded by Councillor Whelan and agreed that Wallingford Town Council supported this application

**Councillor McGregor did not take part and Councillor Lester abstained.**

**630. DISTRICT COUNCIL REGARDING CONSULTATIONS FOR MEMBERS TO NOTE/DISCUSS**

i) Right to Regenerate – Deadline 13<sup>th</sup> March 2021 – Councillor s had no comments

ii) New Licensing Policy for taxis and minicabs – Deadline 24<sup>th</sup> March 2021. – Councillor Whelan had responded individually. Members had no comments on the policy itself but were concerned about the amount of taxis parking outside of the rank.

**631. ENFORCEMENT CASES – UPDATED LIST ATTACHED**

No new cases since the last planning meeting. Members were concerned with how long it takes to address the issues.

**632. FUTURE AGENDA ITEMS**

Upgrade on Cholsey Waste Water – Rolling item – No correspondence received  
Site B Representatives – No response to request for another presentation date.

**1955 Hours – The Meeting Closed**