



Wallingford Town Council

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6th January 2021

2021-01-11Council ba

To: All Members of Council

Dear Councillor,

You are hereby summoned to attend a virtual TEAMS meeting of Full Council **on the Monday 11th January 2021 at 7p.m** for the transaction of business as set out on the agenda below.

Yours sincerely,

The Town Clerk

A G E N D A

1. THE CHAIRMAN TO ADVISE THOSE IN ATTENDANCE OF THE PROTOCOL FOR THE MEETING

2. APOLOGIES

Apologies for absence will be received.

3. ADMISSION OF THE PUBLIC

To consider whether members of the public should be excluded from the meeting.

Agenda Items:

21. THE BOATHOUSE – CONFIDENTIAL
22. FAST CENTRAL LTD – CONFIDENTIAL
23. INSURANCE CLAIM – CONFIDENTIAL
24. 10 ST MARTINS STREET, TENANT – CONFIDENTIAL

RESOLUTION REQUIRED

4. DECLARATION OF INTERESTS

A Councillor with voting rights who has a disclosable pecuniary interest or another interest as set out in our Council's Standing Orders code of Conduct (Item 13) in a matter being considered at a meeting is subject to statutory limitations or restrictions under code of conduct and his right to participate and vote on the matter (guidelines are available and all Councillors have received a copy prior to the meeting)

5. PUBLIC PARTICIPATION – NOTIFIED Members of the public who wish to speak at this meeting please email the Senior Administrator.

Email: senioradmin@wallingfordtowncouncil.gov.uk a link will then be provided to the virtual meeting.

Mr Steve Holder and Mr Mark Brett – Wallingford Litter Pick

6. COUNTY AND DISTRICT COUNCILLOR REPORTS

- (i) County Councillor Pete Sudbury
- (ii) District Councillors Roberts and Levy

7. VARIATION OF ORDER OF BUSINESS

8. CHAIRMAN’S COMMUNICATIONS

9. MINUTES

To sign as a correct record the Extraordinary Full Council Meeting held on the 14th December 2020 as set out on pages 222 – 225.

RESOLUTION REQUIRED

10. TO ADOPT THE FOLLOWING MINUTES

To adopt the minutes of the following committee meeting held in 2020, copies previously signed as a correct record and circulated to Councillors:

Planning	21/11/2020	Pages 226 - 235
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RESOLUTION REQUIRED.

11. TO CO-OPT TO THE VACANT COUNCILLOR SEAT

Council to note as previously advised that the vacancy created by the resignation of Councillor Upcraft, The Mayor will filled by an election in May 2021. However we are able to co-opt the casual vacancy created by Councillor Davies tonight.

Councillors to see the attached papers.
Council to vote for a candidate.

RESOLUTION REQUIRED

12. FLAG AND BANNER TIMETABLES ATTACHED

Councillors to note the timetables.

13. TIMETABLE OF MEETINGS FOR 2021 AND 2022 ATTACHED

Councillors to note that the dates for some meetings have changed to make them more workable for Council. Council to adopt the new timetables.

RESOLUTION REQUIRED

14. OUTSIDE BODY REPRESENTATIVE FOR THE WALTER BIGG TRUST FOUNDATION

Councillor Nigel Hughes is willing to stand as a Trustee for the above for a further four years.

RESOLUTION REQUIRED

15. SITE B ALLOTMENTS

If appropriate an update in respect of the terms of the transfer agreement and the position of the bridge to be provided. If Councillors are satisfied with the terms of transfer and the solicitor's legal documents a resolution to this effect and the agreed transfer is required.

RESOLUTION REQUIRED

16. POLICIES

Council to adopt the following policies (attached).

- i) Pre application Protocol Policy
- ii) Investment Policy

RESOLUTION REQUIRED

17. THE EXTERNAL AUDIT/ANNUAL GOVERNANCE & ACCOUNTABILITY YEAR END 31ST MARCH 2020

Council to note the conclusion of the final accounts (attached) and that the external auditors had no matters of concern or any recommendations that needed to be carried out.

RESOLUTION REQUIRED

18. NEIGHBOURHOOD PLAN – REPLACEMENT CHAIR AND ADDITIONAL COUNCIL MEMBER

Council to appoint a replacement Chair and additional Council Member/Members to the Working Party.

RESOLUTION REQUIRED

19. WALLINGFORD PRESERVATION TRUST

Councillor Keats-Rohan to provide a proposal for a Charitable Incorporated Organisation (CIO), registered with the Charity Commission. The purpose of the CIO is to raise money for the preservation and conservation of Wallingford's historic assets, including the Town Hall. The CIO will have no assets of its own. A draft of the Charity's Objects is provided.

- i) Council approval to set up Wallingford Preservation Trust
- ii) Council approval for the expenditure to have a Charity lawyer check paperwork cost approximately £300 and cost of annual audit £400 (County Councillor start up grant will cover both of those items)

RESOLUTIONS REQUIRED

20. FUTURE AGENDA ITEMS

Mayor's Civic Dinner/Function.

Tourism Role to Overturn the Resolution in Accordance with our Standing Orders

21. THE BOATHOUSE - CONFIDENTIAL

The Responsible Finance Officer to provide an update on the amount recovered to date and any communication that has been received.

22. FAST CENTRAL LTD - CONFIDENTIAL

Senior Officer/Chairman to provide an update if appropriate.

23. INSURANCE CLAIM – CONFIDENTIAL

The Responsible Finance Officer to summarise details for Councillors to note.

24. 10 ST MARTINS STREET, TENANT - CONFIDENTIAL

Council to decide on a new tenant. Details attached.

RESOLUTION REQUIRED

Distribution: Town Council Website, Noticeboard and Press.

Any member of the public wishing to join the meeting should contact the Senior Administrator by email: senioradmin@wallingfordtowncouncil.gov.uk

A link will be provided to the virtual meeting.

NON-CONFIDENTIAL REPORTS ARE AVAILABLE ON REQUEST.